



# 2019 ANNUAL BUDGET



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December 31, 2018

Honorable Mayor and City Councilmembers:

We are pleased to present the Fiscal Year 2019 Budget, adopted by the City Council.

## ECONOMIC OUTLOOK

Private development within the City of Chesterfield remains strong and growing. Construction costs for 2018 were nearly \$400M in new buildings and improvements to existing facilities. There are 2,340 licensed businesses in Chesterfield, 171 of which were added in 2018. Investments in these businesses provide jobs, support the school districts, and provide many other benefits throughout the community.

Bunge, a food grain commodities trading company and ingredient maker, opened their 145,000 square foot North American headquarters facility on the Kraus Farm site, one of the last remaining parcels for office development on the North Outer 40 in Chesterfield along the I-64 corridor. This \$48.5 million project will retain 550 jobs in the region and add over 200 jobs in the coming years.

Construction was also completed on the 125,000 square foot Delmar Gardens III building, in which Rabo AgriFinance now has their North American headquarters in half of that space, bringing over 260 employees to Chesterfield and a \$45 million investment.

Pfizer and development partner Clayco began construction of a new \$200 million research campus in Chesterfield Village at the corner of Olive and Chesterfield Parkway West. Once complete, the project will add 80 jobs for a total of 625 employees. Pfizer currently leases space within the Monsanto campus.

Watermark Residential began construction on a new 345 unit multi-family project located at the intersection of Chesterfield Parkway and Lydia Hill. The project is the first multi-family project to be constructed within the City of Chesterfield since 1988 and aims to provide luxury living opportunities at the site. Amenities include construction of a permanent connection to the City's trail system, underground parking, and a pool onsite.

The retail and sports tourism along with the growth in businesses have spurred new hotel development, all in the Chesterfield Valley. Several new hotels are at various stages of construction. Courtyard by Marriot opened a four-story, 112 room hotel. Holiday Inn has begun construction on a four-story, 91 room hotel; and TownePlace Suites began

construction on a four story, 112 room hotel. The new hotels will raise the number of rooms within Chesterfield to over 1,500.

Topgolf completed construction on a three-story, 65,000 square foot facility along N. Outer 40 Rd. in the Chesterfield Valley. The facility opened in August 2018 and includes 102 climate controlled hitting bays. Estimates show the facility will bring 450,000 visitors per year.

With all of the successes, there is still concern with the future of the Chesterfield Mall. The property was placed in receivership and occupancy has continued to wane. The Dillard's store at Chesterfield Mall experienced serious damage after a significant water main break occurred in September of 2016 and the store has not reopened. While the Chesterfield Mall property faces multiple challenges, we are optimistic that it will eventually be redeveloped into a sustainable, mixed-use property.

Healthcare and services for the aging population continue to see activity in our economy, with the opening of The Sheridan, at 91-unit luxury assisted living and memory care facility. Located in Chesterfield Village's urban core, just north of Chesterfield Mall, this facility will provide a unique senior living/care choice in the heart of our community. Friendship Village began the construction process to renovate and expand their current campus. Shelbourne Senior Living, a proposed facility at Chesterfield Parkway and Just Post Rd., will offer a mix of independent living, assisted care and memory care units.

Housing remains strong in Chesterfield with the remaining land for residential development continuing to shrink. Strong school Districts with Parkway and Rockwood, along with low crime rates make Chesterfield a very desirable area. Bur Oaks, Arbors at Kehrs Mill, Schoettler Grove, Warwick on White Road and Arbors at Wilmas Farm will include 167 new single-family detached homes. Additionally, McBride and Son Homes began the construction process for Fienup Farms, a proposed 223 unit single-family development and Hardesty Homes began work on a 35 lot single-family subdivision called the Grand Reserve.

Chesterfield's unemployment is low, 2.2% as of December 2018. This compares favorably to the St. Louis County rate, which is 2.9%. (*Source: Bureau of Labor Statistics*) With a population of 47,660, a median household income of \$99,848 (*American Community Survey*), Chesterfield is a place where people want to live and where businesses want to locate. With several new projects still under construction and many still in the review process, 2019 promises to be another great year for Chesterfield's economy.

## **KEY BUDGET DECISIONS & PROCESSES**

While building the 2019 budget, revenues were projected conservatively, compared with 2018, in most cases. As always, the 2019 budget will allow the City to continue providing a high level of services for the residents of Chesterfield. The 2019 updated forecast revealed the City was in sound financial condition, despite concerns about decreasing sales tax revenues. This was a direct result of strong fund reserves built during times of growth. The City fully expects to maintain a sound financial condition in 2019 and for years ahead.

Long term projections for revenue and monitoring of financial trends is performed on an ongoing basis by City staff. There are three principal elements of the City of Chesterfield's long term financial health in the Park Sales Tax and General Funds; a variety of revenue streams, a conservative 40% reserve policy, and a low margin of debt (which is currently 0.9% of the legal limit). The Park Sales Tax Fund, while primarily funded by sales tax revenue, generates significant revenue from charges for services (21.9% budgeted in 2019). Planned expenditures of the City's third major fund, the Capital Improvement Sales Tax Fund are more flexible and can be deferred as needed to future years if a drop in revenue is sustained and long-term expenditures can be adjusted according to new revenue projections. Unlike the other major funds, no reserve policy is set for the Capital Improvement Sales Tax Fund because it is not responsible for significant operational expenditures. If pressing capital improvements are needed, the City maintains a low margin of debt and has the flexibility to issue bonds if needed/appropriate.

By far, the General Fund has the most robust portfolio of revenue streams, with the largest stream, sales tax revenues, comprising only 35.1% of budgeted revenues in 2019. Sales tax revenues are generated through a County-wide pool rather than a point of sale basis. Utility tax revenues are budgeted to account for only 32.1% of revenues. Over a dozen other sources comprise the remainder of budgeted revenues. The General Fund is primarily used to cover operational expenses and maintains a target Fund Reserve balance of 40% of budgeted expenditures.

The Capital Improvement Sales Tax Fund and the Park Sales Tax Fund are special tax funds, established by voter approval. The purposes for expenditure of monies from the two Sales Tax Funds are clearly and specifically defined by State statute (RSMO 94.577.1 and RSMO 644.032.1 for Capital Improvements and Parks, respectively) and substantially all other expenditures are made out of the General Fund.

## BUDGET ASSUMPTIONS

### Revenue Assumptions

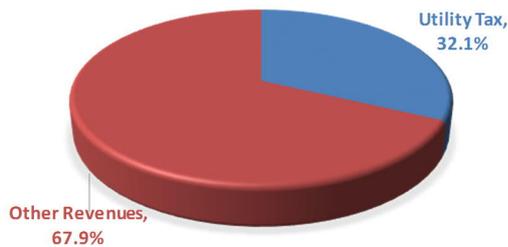
#### General Fund

The City’s General Fund contains a variety of revenue sources; however, three sources comprise 86.2% of total revenues – Utility Gross Receipts Tax, Sales Tax and Intergovernmental Taxes. Those sources are discussed in more detail below. The City tracks major revenue sources on a monthly basis and uses trend analysis and other relevant information to project budget revenues. As noted below, utility taxes are very much weather and rate dependent. Sales tax revenues within the General Fund are a reflection of the fact that Chesterfield is currently part of a county-wide pool, so the City relies heavily on the County and historic trends for projections. The City experienced success with regard to our ongoing efforts to modify the state statute that dictates this method of distribution during the past year, which is described further below. Intergovernmental revenues like this sales tax distribution are often tied to a base formula; therefore, we project based upon that formula and its known parts, where applicable.

#### Utility Gross Receipts Tax

The City of Chesterfield levies a 5% gross receipts tax on electric, gas, telephone, and water within the City. The utility tax is collected by the utility companies at the time of their monthly billing and is remitted to the City within twenty (20) days following the last day of each month.

Revenue from utility gross receipts tax is currently estimated based on the City's experience, as well as information supplied by the utility companies. As noted above, revenues from utility taxes, especially electric and gas utilities, are dependent on weather conditions. Utility taxes are also greatly impacted by rulings by the Missouri Public Service Commission (PSC).

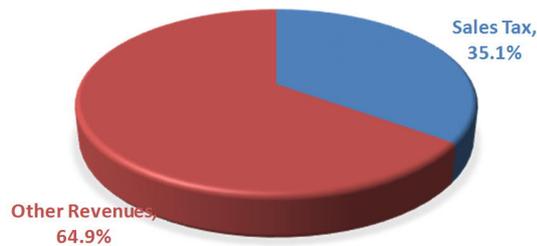


The historical revenue trend for utility tax is shown below. While Utility taxes vary greatly as described above, telephone tax revenues continue to decrease as consumers move away from traditional landlines. We expect to see continued decrease over the next few years, until such a time as the commercial telephone base remains the predominate source of telephone tax revenues.

Year	2010	2011	2012	2013	2014	2015	2016	2017	2018(est)	2019(budget)
Amount	\$7,265,865	\$7,223,415	\$7,142,020	\$7,389,462	\$7,429,472	\$7,214,764	\$6,861,787	\$6,858,165	\$6,727,573	\$6,582,000
% Increase	-7.8%	-0.6%	-1.1%	3.5%	0.5%	-2.9%	-4.9%	-0.1%	-1.9%	-2.2%

## Sales Tax

There are two ways in which cities in St. Louis County receive sales tax distributions. One is through a point-of-sale method, the other is through the county-wide sales tax pool. Cities under the point-of-sale method receive actual taxes collected within their city. Cities in the pool receive a proportional share of revenues from all pool cities, based upon their population.



The City of Chesterfield receives a share of the county-wide 1% tax on retail sales through a pool comprised of unincorporated St. Louis County and many of the cities throughout St. Louis County. In St. Louis County, cities which were incorporated after March 19, 1984, or areas annexed after March 19, 1984, are automatically included in the sales tax pool under State law, with no option of withdrawal. In addition, under legislation passed in 1994, pool cities

receive a share of the sales tax generated in point-of-sale cities, based on a county-wide redistribution formula. The City has been pursuing legal action to attempt to challenge this law and experienced success during 2018. A team led by Mayor Nation proposed legislation to ensure cities will retain at least 50% of the pooled sales tax generated within their municipality.

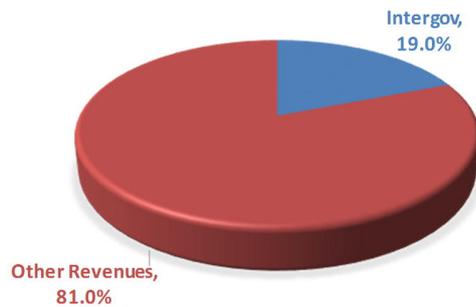
Sales tax is collected by the State of Missouri and distributed to St. Louis County, which administers the sales tax redistribution formula and wire-transfers the appropriate pro-rata amount to each City. The amount collected varies due to fluctuations in sales and the fact that some businesses make quarterly contributions. Revenues for 2019 from sales taxes are budgeted at \$7,177,000 in the general fund. This is up 1.6%, due to an overall growth in the local retail economy, less the unfavorable distribution of pooled sales taxes.

The historical revenue trend for general fund sales tax is shown below.

Year	2010	2011	2012	2013	2014	2015	2016	2017	2018(est)	2019(budget)
Amount	\$ 5,560,532	\$ 5,823,480	\$ 6,124,860	\$ 6,225,080	\$ 6,796,849	\$ 6,976,044	\$ 6,956,311	\$7,488,335	\$7,062,518	\$7,177,000
% Increase	-0.2%	4.7%	5.2%	1.6%	9.2%	2.6%	-0.3%	7.6%	-5.7%	1.6%

## Intergovernmental Taxes

Intergovernmental taxes include the motor fuel tax, motor vehicle sales tax, cigarette tax, the County Road & Bridge tax and several miscellaneous grants.



Motor fuel and motor vehicle sales taxes are collected by the State of Missouri and remitted to the City for the purpose of maintaining roads and bridges. Receipts are distributed on a monthly basis.

Motor fuel tax revenue is generated based on a charge of \$0.17 per gallon. Motor fuel tax is distributed based on population. Motor vehicle sales tax is generated from State-imposed fees for licenses, plates, and sales tax and is remitted to cities based on the consumer's residence and city population. Revenues for 2019 from the motor fuel and motor vehicle sales tax are budgeted at \$1,316,000 and \$628,000 respectively. These funds have been budgeted based upon recent trends.

Cigarette taxes are also collected by the State of Missouri and distributed to cities based on population. These receipts are wired monthly to the City. In St. Louis County, all municipalities share in a five-cent County cigarette tax levy. Revenues for 2019 from cigarette tax are budgeted at \$126,000.

The County's Road & Bridge tax is \$0.105 per \$100 of assessed valuation and is distributed to the City based on the City's assessed valuation. It is billed along with other property tax assessments in the fall of each year and is due December 31. It is distributed to the cities (net of a 1% collection fee) as received and is intended, as its name states, for roads and bridges. Billings for the tax year are based on the assessed value of property as of January 1 of each year. Due to economic conditions, the assessed valuations decreased slightly from 2008 through 2013 before shifting upwards in 2014 and 2015, with an 8.0% increase in 2017 and a 0.6% increase in 2018. Chesterfield's total assessed valuation remains the HIGHEST of any city in St. Louis County.

<u>Date Assessed</u>	<u>Valuation</u>	<u>Year Over Year Change</u>
January 1, 2009	1,886,264,185	-2.9%
January 1, 2010	1,872,993,165	-0.7%
January 1, 2011	1,781,943,403	-4.9%
January 1, 2012	1,774,842,164	-0.4%
January 1, 2013	1,739,963,816	-2.0%
January 1, 2014	1,784,196,261	2.5%
January 1, 2015	1,870,489,054	4.8%
January 1, 2016	1,892,004,701	1.2%
January 1, 2017	2,044,163,577	8.0%
January 1, 2018	2,056,912,028	0.6%

The revenue budgeted for road and bridge tax for Fiscal Year 2019 is \$1,878,000, based on a conservative projection of growth for residential and commercial properties, less a 1% collection fee.

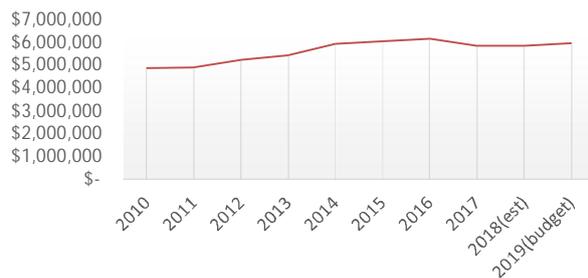
The historical revenue trend for intergovernmental revenues is shown below. Intergovernmental revenues have fluctuated over the years, depending on the amount of grants received.

Intergovernmental Revenues										
Year	2010	2011	2012	2013	2014	2015	2016	2017	2018(est)	2019(budget)
Amount	\$4,382,872	\$4,288,403	\$4,223,939	\$4,071,577	\$4,191,644	\$4,218,864	\$4,290,917	\$4,366,047	\$3,926,594	\$3,891,000
% Increase	2.2%	-2.2%	-1.5%	-3.6%	2.9%	0.6%	1.7%	1.8%	-10.1%	-0.9%

## Capital Improvement Sales Tax Fund

### Sales Tax

The City of Chesterfield levies a ½-cent sales tax for capital improvements. Voters approved this ½-cent sales tax, along with a \$29,355,000 general obligation bond issue for street and sidewalk improvements in November 1996 (Propositions R&S). In April, 1997, the City of Chesterfield began receiving sales tax revenues.



Revenues from this sales tax are budgeted at \$5,670,856 for 2019. The amount of revenue received from this ½-cent sales tax is only 85% of the amount generated within Chesterfield, due to a State law requirement that 15% of this total amount be shared with the Sales Tax Pool.

The historical trend for this sales tax is as shown below. Revenues increased significantly in 2014 as the result of two outlet malls opening in August 2013.

Capital Improvement Sales tax fund										
Year	2010	2011	2012	2013	2014	2015	2016	2017	2018(est)	2019(budget)
Amount	\$4,846,144	\$4,923,643	\$5,193,200	\$5,436,601	\$5,932,325	\$6,053,069	\$6,143,800	\$5,816,625	\$5,828,897	\$5,973,114
% Increase	-0.9%	1.6%	5.5%	4.7%	9.1%	2.0%	1.5%	-5.3%	0.2%	2.5%

Expenditures include debt service on the bond issue noted above, which was refinanced in 2014. For 2019, debt service payments will be \$1,944,250. Full repayment of this debt will occur in 2019.

The remaining revenue from this source is used annually to fund a variety of capital improvement projects, including major upgrades/improvements to streets and sidewalks throughout the City. City Council made a policy decision during 2011 that, in terms of capital expenditures, this fund would “live within its means”. When revenues increase, the amount spent annually for capital expenditures will also increase, and vice-versa.

## **Parks 1998 Debt Service**

### **Property Tax**

As noted above, the City of Chesterfield levied a \$.03 property tax on all real and personal properties in the City of Chesterfield, which ended at the beginning of 2015. Voters approved a property tax in 1994 to pay debt service for \$11 million of general obligation bonds for parks; however, revenue from this source cannot be used for any other purpose. This property tax represented less than 1/2 of 1% of the total property tax rate paid by Chesterfield residents, whether they reside in the Parkway or Rockwood School Districts.

There has been significant growth in property taxes, resulting from growing assessed valuations, with the exception of planned reductions in the property tax rate in 2000 and 2008. In 2008, due to this overall growth, the Chesterfield City Council lowered the property tax rate from \$.06/\$100 to its final level of \$.03/\$100 of assessed valuation. The City Council voted to eliminate the property tax in 2015.

Historical property tax receipts are shown below.

Parks Debt Service 1994										
Year	2010	2011	2012	2013	2014	2015	2016	2017	2018(est)	2019(budget)
Amount	\$ 556,968	\$ 533,543	\$ 532,612	\$ 507,631	\$ 517,358	\$ 44,839	\$ 500	\$ 500	\$ 500	\$ 500
% Increase	3.8%	-4.2%	-0.2%	-4.7%	1.9%	-91.3%	-98.9%	0.0%	0.0%	0.0%

The final debt payment was made in 2015. Revenues in 2015 and subsequent years represent the collection of delinquent property taxes.

## **Parks Sales Tax Fund**

### **Sales Tax**

Residents of the City of Chesterfield approved a ½-cent sales tax for Parks in November, 2004. Sales Tax revenue is projected to be \$7,027,193 in 2019. Two retail outlet malls opened in late 2013, which resulted in a significant increase in 2014 sales tax revenue. Unlike the ½-cent sales tax for Capital Improvements, the City is able to capture 100% of the revenue from this source, less a 1% collection fee assessed by the State.

The historical trend of Parks Sales Tax is shown below.

Year	2010	2011	2012	2013	2014	2015	2016	2017	2018(est)	2019(budget)
Amount	\$5,697,406	\$5,790,849	\$6,108,998	\$6,395,774	\$6,977,481	\$7,121,200	\$7,228,099	\$6,842,838	\$6,857,192	\$7,027,193
	-0.9%	1.6%	5.5%	4.7%	9.1%	2.1%	1.5%	-5.3%	0.2%	2.5%

## **Parks, Recreation & Arts**

The City's Parks, Recreation & Arts Department charges user fees for the Chesterfield Valley Athletic Complex, the Family Aquatic Center, and the Chesterfield Amphitheater. Those fees are reflected as revenues within this fund.

The City operates its own concession stands within all of its facilities. The 2019 revenues are expected to increase again following the continued growth in the use of the Chesterfield Amphitheater.

The historical trend of Parks user fees and concession operations is shown below.

Year	2010	2011	2012	2013	2014	2015	2016	2017	2018(est)	2019(budget)
Amount	\$1,136,840	\$1,379,068	\$1,582,388	\$1,658,856	\$1,640,112	\$1,794,837	\$1,940,654	\$1,953,302	\$1,947,446	\$1,963,011
	11.9%	21.3%	14.7%	4.8%	-1.1%	9.4%	8.1%	0.7%	-0.3%	0.8%

Total revenues within this fund are budgeted to cover debt service payments and operational expenses. Several bond issues have previously been approved and have financed the dramatic growth of our Parks and Recreation infrastructure. For each issuance, we have included the amount of annual debt service and the projected date by which this debt will be retired in the debt service section of this report. In 2018, additional funds were set aside allowing a levelized debt service charged to the fund to be held at the 2018 levels through maturity. Shown below is a summary of the total paid annually, for debt service.

Year	2010	2011	2012	2013	2014	2015	2016	2017	2018(est)	2019(budget)
Amount	\$2,723,356	\$2,777,605	\$2,832,583	\$2,894,997	\$2,837,186	\$2,866,706	\$3,093,681	\$ 2,954,629	\$ 3,008,121	\$ 3,074,916
	2.1%	2.0%	2.0%	2.2%	-2.0%	1.0%	7.9%	-4.5%	1.8%	2.2%

The following chart details total annual operational expenditures, funded by the revenues detailed above, after subtracting annual debt service payments. A large increase in 2011 occurred as a result of major one-time projects like CVAC improvements and pool improvements.

Year	2010	2011	2012	2013	2014	2015	2016	2017	2018(est)	2019(budget)
Amount	\$3,730,987	\$4,637,843	\$4,853,540	\$5,118,431	\$5,492,024	\$6,546,133	\$6,284,430	\$5,987,433	\$5,851,860	\$5,872,083
	6.1%	24.3%	4.7%	5.5%	7.3%	19.2%	-4.0%	-4.7%	-2.3%	0.3%

Any amount of total annual revenues exceeding total annual expenditures is added, per City Council direction, to Fund Reserves within this Fund.

## **Expenditure Assumptions**

The City utilizes the same set of expenditure assumptions for all of its funds. There is a 2.5% merit based salary increase budgeted for 2019. Medical and dental insurance expenditures are budgeted to increase by 4% and 1%, respectively. Contracts and commodities are budgeted at known values and assumed at 2-3% increases, if no actual value is known. Finally, capital items are budgeted at actual surveyed costs.

## **NEW PERSONNEL AND PROGRAMS**

### **New Personnel**

No new personnel are budgeted in 2019.

## **CAPITAL EXPENDITURES AND THE EFFECT OF OPERATIONS FROM CAPITAL EXPENDITURES**

The City defines capital expenditures as items with an expected life of over one year and a value over \$5,000, with the exception of infrastructure assets. Infrastructure assets are defined as streets with a cost of at least \$250,000 and sidewalks with a cost of at least \$50,000. The City considers infrastructure maintenance as a capital expenditure even if the maintenance does not create a new asset. Capital expenditures represent the second largest portion of the City's budget as a whole. In 2019, capital expenditures are budgeted at \$3.7 million or 13% of the City's total budget.

The Capital Improvement Sales Tax Fund is used to account for significant non-routine capital expenditures. Of the \$5.83 million expenditures and transfers in the Capital Projects Fund, none will be from non-sales tax revenues in 2019.

Bond issues in 2009 primarily financed the Parks Capital Projects Funds. The City initiates these projects based on resident feedback and careful deliberation by the City Council. Many of these projects were planned years in advance with careful attention paid to their long-term maintenance costs. The City has absorbed the cost of ongoing maintenance through the Parks Sales Tax Fund. The Five-Year Forecast used to complete the 2019 budget included the long-term projected impact of these projects.

The General Fund will spend only \$303,100 or 3.01% of its total budget on capital expenditures. General Fund capital expenditures are considered routine and have no significant impact on the General Fund Budget. Details of these capital asset purchases are in the General Fund section of the budget. The Parks Sales Tax Fund will spend \$163,500 or 5.1% of its total budget on capital expenditures. Details of these purchases are in the Special Revenue section of the budget. The Public Safety Fund will spend \$25,201 on capital items, as the 2019 police vehicles were purchased in the prior year. The City strives to maintain all purchased assets and continue their life span for as long as possible to reduce capital expenditures in the General and Parks Sales Tax Fund. The City maintains a replacement plan for all City assets and that plan, along with physical evaluation of the equipment, is the basis for the replacement schedule.

The Department of Public Services monitors and analyzes the inventory and condition rating of the City's infrastructure. They use this analysis to establish priorities during development of the reconstruction plan. The maintenance plan and replacement plan were used in the creation of this budget and the five-year forecast.

## **FIVE-YEAR CAPITAL PLAN**

The City updates its five-year forecast on an annual basis to plan for the acquisition of capital equipment and resources to pay for those acquisitions. The City coordinates decision making for the capital improvement budget with the operating budget to make effective use of the City's limited resources for operating and maintaining existing services and facilities. This is a constantly evolving document due to frequent changes in the price of commodities, personnel needs, interest rates, the national and local economy, etc.

## **FUTURE BUDGET TRENDS**

While the 2019 Budget is able to continue current service levels and generates a surplus of revenues over expenses for all the operating funds, future budget trends offer a mix of positive developments and new challenges.

In the General Fund, the City is able to balance current revenues with increasing service demands. However, sales tax sharing means that the City does not benefit from the success of Chesterfield businesses in a linear manner.

Due to positive changes in the economy locally, the City budgeted for conservative growth in revenues. As noted, the City has numerous positive developments on-going and on the horizon which will allow Chesterfield to continue on the path of financial stability.

## **FUND HIGHLIGHTS**

### General Fund

The General Fund is the main operating fund of the City and it represents 54.6% of all 2019 expenditures. General Fund revenues are budgeted to increase in spite of expected decreases in sales tax revenues, due to operating transfers in. Activity in the General Fund is budgeted to generate a \$1,230,809 surplus that will be added to fund reserves.

### Special Revenue Funds

The Capital Improvement Sales Tax Fund will see revenues decrease by 12% primarily due to the lack of grant projects in 2019. Correspondingly, budgeted expenditures will also decrease by 28.7% in 2019. The fund uses the ½-cent sales tax it collects to fund street and sidewalk projects, on a citywide basis, in addition to funding debt service payments for outstanding debt issues R&S I and R&S II. The Capital Improvement Sales Tax Fund is projected to spend most of its available resources in 2019.

The Parks Sales Tax Fund will see an increase of 5.4% in budgeted revenue due to increasing sales tax and internally generated revenues. These revenues fund the entire Parks, Recreation &

Arts operation as well as debt service payments for the 2016, 2013, 2014 Parks Bonds. In 2019, budgeted debt service payments total approximately \$6.25 million.

#### Capital Project Funds

Near the end of 2008, the City issued \$4.7 million in debt to finance the initial phase of construction. The debt is serviced by the ½-cent parks sales tax.

A Chesterfield Valley Special Allocation Fund is utilized to track the unspent revenues from the TIF funds. In 2019, the fund is anticipated to spend the remaining funds.

#### Public Safety Fund

In 2018, following the passage of Proposition P, the council chose to create a new fund to receive the designated funds, and to track public safety spending therein. In 2019, the budget for public safety spending is \$10.9 million. Prop P funds are anticipated to be 2.4 million (22%), the remaining revenues are transfers from the General Fund of 8.5 million (78%).

#### Debt Service Funds

The Parks 1998 Debt Service Fund was fully paid off during 2015 with General Fund – Fund Reserves. All other debt service funds contain only the “payments out” for debt service and a corresponding “transfer in” from another fund. Any other small revenues reflect interest earned on funds between payment dates. The General Fund transfers funds for the Public Works Facility, the Capital Improvement Sales Tax Fund finances R&S I and R&S II, and the Parks Sales Tax Fund finances the 2016, 2013, and 2014 Parks Bonds. General Ledger anticipated revenues in excess of anticipated expenses are allocated to future debt services to reduce the financial demands in the future.

This concludes the “executive summary” of the 2019 Budget. If you have any questions or would like additional information, please let us know.

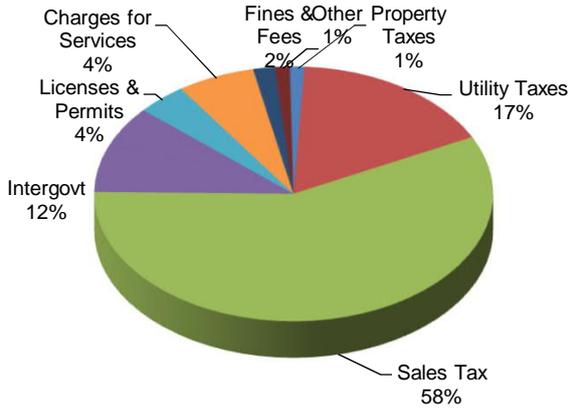
Sincerely,

Michael O. Geisel  
City Administrator

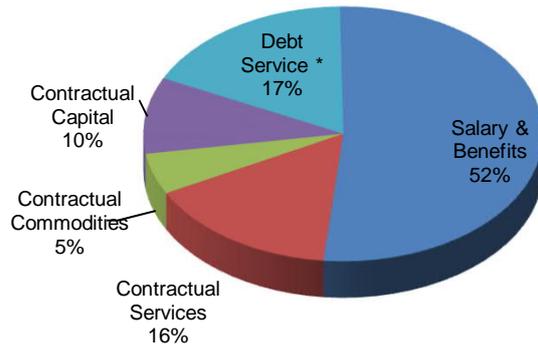
Chris DesPlanques  
Finance Director

# Financial Summary

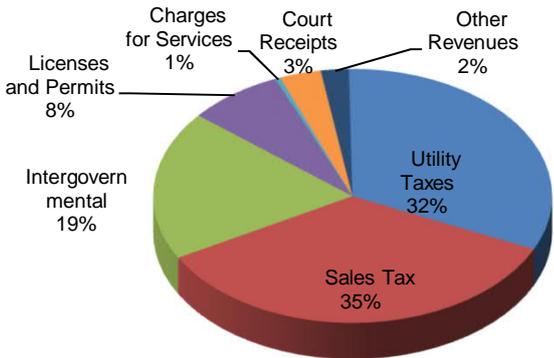
**2019 Budget Revenue by Source - Page 33**



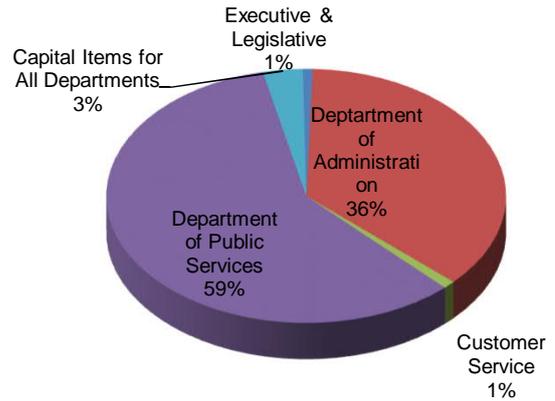
**2019 Budget Expenditure by Element - Page 35**



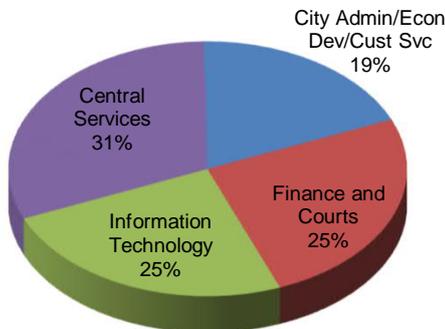
**2019 General Fund Revenue by Source - Page 40**



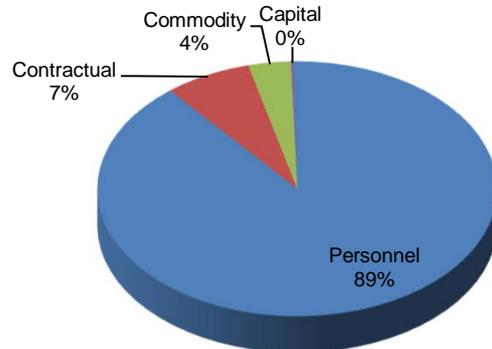
**2019 General Fund Appropriations - Page 41**



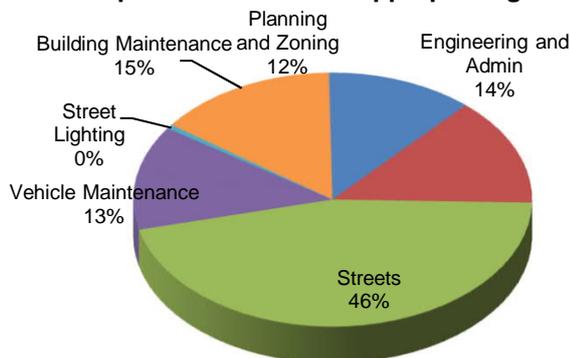
**2019 Dept. of Administration Approp. - Page 50**



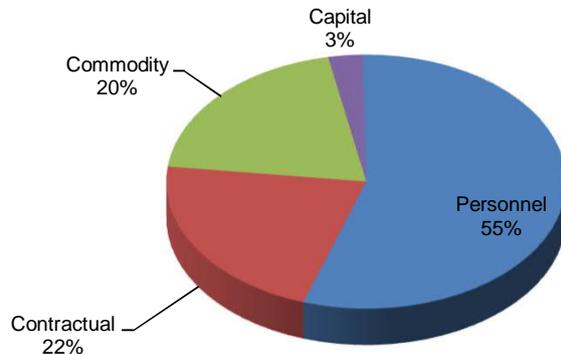
**2019 Public Safety Fund Appropriations - Page 53**



**2019 Dept. of Public Works Approp. - Page 64**



**2019 Parks, Recreation & Arts Approp - Page 78**





## Principal Officials

Mayor

Bob Nation

City Council

Barry Flachsbart  
Barb McGuinness  
Daniel Hurt  
Michele Ohley  
Tom DeCampi  
Ben Keathley  
Michael Moore  
Mary Ann Mastorakos

Other City Officials:

City Administrator

Michael O. Geisel

Assistant City Administrator-  
Community Services & Economic Dev

Vacant

Director of Finance & Administration

Chris DesPlanques

Police Chief

Ray Johnson

Public Works/  
City Engineer

James Eckrich

Information Technology Director

Matt Haug

City Clerk

Vickie Hass

# CITY OF CHESTERFIELD

## Mission Statement

The City of Chesterfield is **dedicated to maintaining a strong, vibrant community** that encourages interaction among residents, businesses and civic organizations which is accomplished through on-going innovative approaches to community and neighborhood planning.

**The City of Chesterfield is committed to excellence in service and overall quality of life:**

- *By being the City of choice in the St. Louis Region within which to live, work, play and visit;*
- *By partnering with residents, businesses, civic organizations and governments to forge a sense of community;*
- *By providing and seeking quality in each area of service;*
- *By providing and encouraging cultural and recreational facilities and activities;*
- *By protecting, maintaining and enhancing property values;*
- *By ensuring a secure and responsible environment.*



*Mission Statement Adopted by City Council July 31, 1999  
Amended by City Council October 6, 2001  
Amended by City Council August 24, 2013*

# STRATEGIC PLAN

## Present State

### The City Serves

Residents  
Businesses  
Visitors



### The City Offers

1. Good municipal services (but limited)
2. Fiscally responsible policies and management
3. Good property values
4. Government provides forum for leadership to build, accomplish and shape community consensus
5. City with direction both internally (operations) and within the region
6. Cost control of city operations
7. Quality
8. Professionally managed city
9. Encouragement for a variety of housing and economic development opportunities



### Quality STANDARDS and ACTIONS of the City

10. Quality systems and processes to deliver services
11. Always maintaining and improving services
12. Looking to expand services based on needs and availability of funding sources

# STRATEGIC PLAN

## Future State

### The City Serves

Residents  
Businesses  
Visitors



### The City Offers

1. Provide quality municipal services
2. Enhance and preserve property values:
  - Emphasize quality residential areas and diversity of businesses
  - Continue to encourage reinvestment in commercial real estate and housing
  - Support and maintain rehabilitation for housing
3. Focus resources for community development
  - Innovative in approach to neighborhood design
  - Provide recreational and cultural facilities and programs
4. Continue to develop and maintain the spirit and image of a “community”
5. Maintain and improve external infrastructure
6. Work in partnership with business
  - Provide incentives and support for businesses
7. Provide a friendly environment for diverse educational institutions and partnering with schools
8. Provide recreational and cultural facilities and programs
9. Provide leadership in community consensus building
10. Professionally managed city



### Quality STANDARDS and ACTIONS of the City

11. Looking for new and innovative ways to improve services
12. Quality systems and processes for all services delivered
13. Interaction with neighborhood, community and business groups

# IMAGES PEOPLE HAVE of Chesterfield

- 14. Safe and secure community
- 15. Place of first choice to live, work and play; family-oriented community with excellent schools
- 16. Regional leader
- 17. Recreation and entertainment facilities and businesses
- 18. Open space
- 19. Corporate offices and professional environment



## Economic Development Policy

- 20. Mix of business types, sizes; broad and expanded revenue base and employment
- 21. More focus on small business and independently-owned businesses, with opportunities for corporate development; in office parks
- 22. Little dependence on large businesses



## Leadership Style of the City

- 23. Building community consensus
- 24. Moving in an agreed direction
- 25. Leader within the St. Louis Region

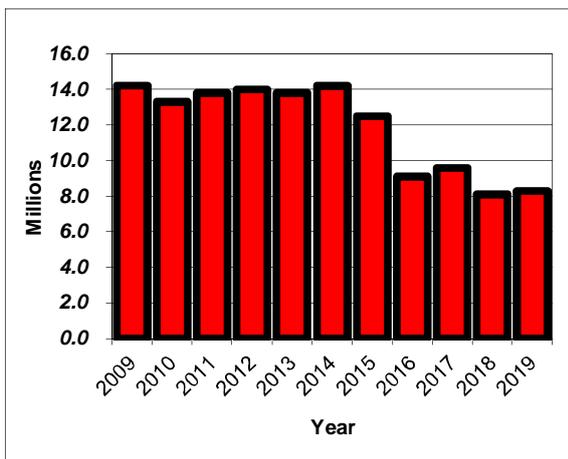




## MAJOR BUDGET POLICIES

### Fund Reserve Level

The City attempts to maintain a reserve level of a minimum of 40% of general fund expenditures, including all operating transfers out (adopted on November 3, 2007). This is considered a prudent reserve level for meeting unanticipated expenditure requirements, a major revenue shortfall, or an emergency. The budget for fiscal year 2019 meets that goal with a little over 40%, unbudgeted fund balance as of December 31, 2019.



### Pay Structure

The City has adopted a competitive compensation plan. Market studies are periodically performed and pay grades are updated if necessary. The City adjusts pay scales each July 1<sup>st</sup> based on the prior June's Consumer Price Index (CPI) and other factors.

### Annual Salary Adjustments

One of the perennial issues for City governments during the budget process

concerns annual pay increases for City employees. The 2019 budget includes a 2.5% pool for merit increases for non-FOP employees and merit increases per the FOP contract.

### Capital Asset Expenditure

Expenditures of \$5,000 or more on items having an expected life of over a year are normally considered to be capital assets for the purpose of classification of expenditures. The City budget appropriates General Fund monies for those capital assets used to provide services within the normal operation of the City.

### Revenue Policy

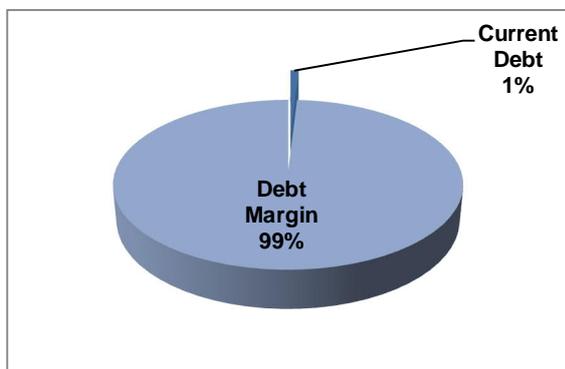
The City attempts to maintain a diversified revenue system to shelter it from short-run fluctuations in any one revenue source. The City considers market rates and charges levied by other public and private organizations for similar services in establishing rates, fees and charges. The City attempts to establish user charges and fees at a level related to the cost of providing the service.

### Debt Management

Bonded indebtedness is limited by Sections 95.115 and 95.120 of the Missouri Revised Statutes (1986) to 10% of the assessed value of taxable tangible property. Based on the 2019 assessed valuation of \$2,022,553,788, the City's legal debt limit is \$202,255,379.

The City has \$1.9 million in general obligation bonds for street and sidewalk improvements outstanding, \$5.3 million in certificates of participation for the construction of a City Hall and \$24.06 million in certificates of participation for parks projects. The certificates of participation, however, do not count against the City's legal debt limit.

The City has a legal debt margin of \$200,330,379.



The City reviews each potential issue of debt either in house or through an independent financial advisor on a case-by-case basis.

The maintenance of a high fund balance in the General Fund provides the necessary cash to avoid the need for short-term borrowing.

The City confines long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required, it pays back the bonds within a period not to exceed the expected useful life of the project. The City attempts to keep the average maturity of general obligation bonds at or below 20 years which approximates the useful life of assets built with debt proceeds.

When practical, the City uses special assessments, revenues, tax increment or other self-supporting bonds.

The City does not incur long-term debt to support current operations.

The City maintains a sound relationship with all bond-rating agencies and keeps them informed about current capital projects.

### **Capital Improvement Projects**

The City appropriates funds from the General Fund for the planning, acquisition, and construction of major capital facilities. In addition, the City uses its ½-cent Capital Improvement Sales Tax Fund for streets and sidewalks. This includes reconstructing streets, sidewalks, storm sewers, and highway beautification projects. These projects are not normally considered on-going or regular maintenance.

The City has issued general obligation bonded debt and certificates of participation for the planning, acquisition, and construction of major capital facilities. This includes buildings, storm sewers, and highway beautification projects. These projects are not normally considered on-going or regular maintenance either.

The financial integrity of the City's operating debt service and capital improvement budgets are maintained in order to provide services, construct and maintain public facilities, streets and utilities.

The City updates its five-year forecast on an annual basis to plan for the acquisition of capital equipment and resources to pay for those acquisitions. The City coordinates decision making for the capital improvement budget with the operating budget to make effective use of the City's limited resources for operating and maintaining existing services and facilities.

The City attempts to maintain all of its assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs.

### **Cash and Investment Policy**

State statutes authorize Missouri local governments to invest in obligations of the United States Treasury and United States agencies, obligations of the State of Missouri, or the City itself, time deposit certificates and repurchase agreements. It is the policy of the City of Chesterfield to invest public funds in a manner which will provide the highest investment return with the maximum security, while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

The City has a formal cash and investment policy on file, adopted on December 21, 1992 and last revised on October 7, 2002, that stipulates the objectives, delegation of authority, ethics and conflicts of interest, authorized financial dealers and institutions, authorized and suitable investments, collateralization, safekeeping and custody, diversification, maximum maturities, internal controls, performance standards, and reporting requirements.

### **Balanced Budget Defined**

In accordance with Missouri Statutes, a balanced budget for the City is defined as available fund reserves plus estimated revenues equal or greater than estimated appropriations.





# BUDGET PROCESS

The annual budget process is designed to meet the requirements of the ordinances of the City of Chesterfield and the statutes of the State of Missouri.

**During the beginning of July of each year, the Finance Director prepares a budget calendar, a copy of which is included in this document. This calendar outlines the process through budget adoption and implementation.**

The budget documents and instructions are distributed by the Finance Director to all of the departments. Each of the departments prepares their individual budgets while the Finance Director prepares revenue estimates for the upcoming year.

The Department Heads submit budget requests to the Finance Director who reviews them and requests additional information, if necessary. The City Administrator and Finance Director meet with each Department Head to review the budget requests. Based on these meetings, the City Administrator submits a proposed budget to the Mayor and City Council.

The Mayor and City Council hold a budget work session as a Finance and Administration Committee-of-the-Whole to review the entire proposed budget. The work session begins with a review of the City's Mission and Values statements to ensure linkage between the proposed budget and City goals. In addition, the City Council holds a public hearing to formally present the budget. Notice of this hearing is given by publication in a newspaper of general circulation in the City at least one week prior to the time of the hearing. A copy of the budget document is available for public inspection in the Department of Administration for at least 10 days prior to the passage of the budget by City Council.

Following the work session and a public hearing, the City Council adopts the budget by resolution, which goes into effect on the first day of January.

**After the budget is adopted, it can be amended as shown below:**

*The annual budget may be revised by voice motion by a majority vote of the City Council. No revision of the budget is allowed to increase the budget in the event that funds are not available.*

*Department Heads may make transfers within their department budget up to \$2,500 with prior approval of the Finance Director.*

*Department Heads may make transfers within their department from \$2,500 up to \$5,000 with prior approval of the Finance Director and the City Administrator.*

*Transfers within department budgets over \$5,000 may be made only with prior approval of a majority of the City Council by voice motion.*



## BUDGET PROCESS continued

Budget transfers between departments must be approved by a majority of the members of the City Council by voice motion.

Budget transfers from contingency accounts must be approved prior thereto by a majority of the members of the City Council by voice motion.

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## FISCAL YEAR 2019 BUDGET CALENDAR

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Start Date	End Date	
July 1, 2018	to July 9, 2018	Finance Director prepares budget instructions.
July 9, 2018	to July 9, 2018	Finance Director distributes budget documents and instructions to departments.
July 10, 2018	to July 23, 2018	Departments submit personnel requests to Finance Director.
July 10, 2018	to August 3, 2018	Management Team conducts internal department meetings to analyze and prepare budget goals and departmental requests.
July 10, 2018	to August 3, 2018	Departmental requests for 2019 are returned to the Finance Director.
July 10, 2018	to August 14, 2018	Finance Director prepares estimates of 2018 actual and 2019 estimated payroll costs and posts figures in budget system.
July 10, 2018	to August 15, 2018	All departments submit 2018 budget goals to Finance Director.
August 3, 2018	to August 31, 2018	Department of Administration does preliminary review of budgets and obtains additional information from departments, if needed.
August 15, 2018	to September 28, 2018	City Administrator and Finance Director meet to review revenue estimates and budget document prior to submission to City Council.
August 31, 2018	to August 31, 2018	Finance Director prepares consolidation of budget requests and finalizes revenue estimates.
August 6, 2018	to September 7, 2018	City Administrator and Finance Director meet with Department Heads to discuss budget requests.
September 10, 2018	to September 28, 2018	Finance Director prepares supplemental information for budget document in conjunction with application for Government Finance Officer's Associations Distinguished Budget Presentation Award.
September 10, 2018	to September 28, 2018	City Administrator completes budget message.
September 10, 2018	to September 28, 2018	City Administrator submits proposed budget document to City Council.
September 10, 2018	to October 30, 2018	Department Heads submit 2017 accomplishments to Finance Director.
September 17, 2018	to September 17, 2018	City Council meets as an F&A "Committee of the Whole" at a budget workshop.
October 8, 2018	to October 8, 2018	City Council meets as an F&A "Committee of the Whole" at a budget workshop (second meeting).
October 22, 2018	to October 22, 2018	City Council meets as an F&A "Committee of the Whole" at a budget workshop (third meeting, if necessary).
November 5, 2018	to November 5, 2018	Finance Director publishes notice of public hearing.
October 1, 2018	to November 26, 2018	Finance Director makes final amendments to budget based on City Council recommendations.
November 27, 2018	to November 27, 2018	Entire budget document is submitted to City Council.
December 3, 2018	to December 3, 2018	City Administrator presents proposed budget at a Public Hearing prior to regularly scheduled City Council meeting.
December 3, 2018	to December 3, 2018	Budget is Adopted at regular City Council meeting by resolution.
January 1, 2019	to January 1, 2019	Adopted budget is recorded on the books and goes into effect.
January 2, 2019	to January 2, 2019	Official budget document is distributed.



# Basis of Budgeting

The City of Chesterfield's accounts are organized on the basis of fund and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liability, fund equity, revenues and expenditures or expenses.

The budgets of governmental funds (for example, the General Fund, special revenue funds, debt service funds and capital project funds) are prepared on a modified accrual basis. Briefly, this means that obligations of the City (for example, outstanding purchase orders) are budgeted as expenditures, but revenues are recognized only when they are available and measurable.

The City of Chesterfield's budget for 2019 has a General Fund, four special revenue funds (Capital Improvement Sales Tax Trust Fund, Parks Sales Tax Fund, Sewer Lateral and Police Forfeiture), six debt service funds (Parks 1998 Debt Service Fund, R&S Series Bonds Debt Service Fund, City Hall Bonds 2004 Debt Service Fund, 2013 Parks Bonds Debt Service Fund, 2016 Parks Bonds Debt Service Fund, and 2014 Parks Bonds Debt Service Fund) and two capital project funds (Chesterfield Valley Special Allocation Fund and 2009B Parks Construction Phase II Fund). The capital project funds are used to account for general capital improvement projects in the City which are not specifically required to be accounted for separately because of long-term financing. The budgets for these funds are also prepared on a modified accrual basis.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in the governmental fund types. Since appropriations lapse at year end, outstanding encumbrances are reappropriated in the subsequent fiscal year's budget to provide for the liquidation of the prior commitments.

In Proprietary Funds (Enterprise Funds and Internal Service Funds), the accrual basis of accounting is used. Revenues are recognized in the accounting period in which they are earned. Expenses are recognized in the accounting period in which they are incurred. The City of Chesterfield does not currently have any Proprietary Funds.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the City prepares its budget. The only exception is compensated absences that are expected to be liquidated with expendable available financial resources which are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget). In addition, gains or losses on investments, depreciation and amortization are not considered budgetary accounts and are excluded from the budgeting system.

## **BUDGET PRESENTATION AWARD**

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Chesterfield for its annual budget for the fiscal year beginning January 1, 2018.

In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

# *Distinguished Budget Presentation Award*

PRESENTED TO

**City of Chesterfield  
Missouri**

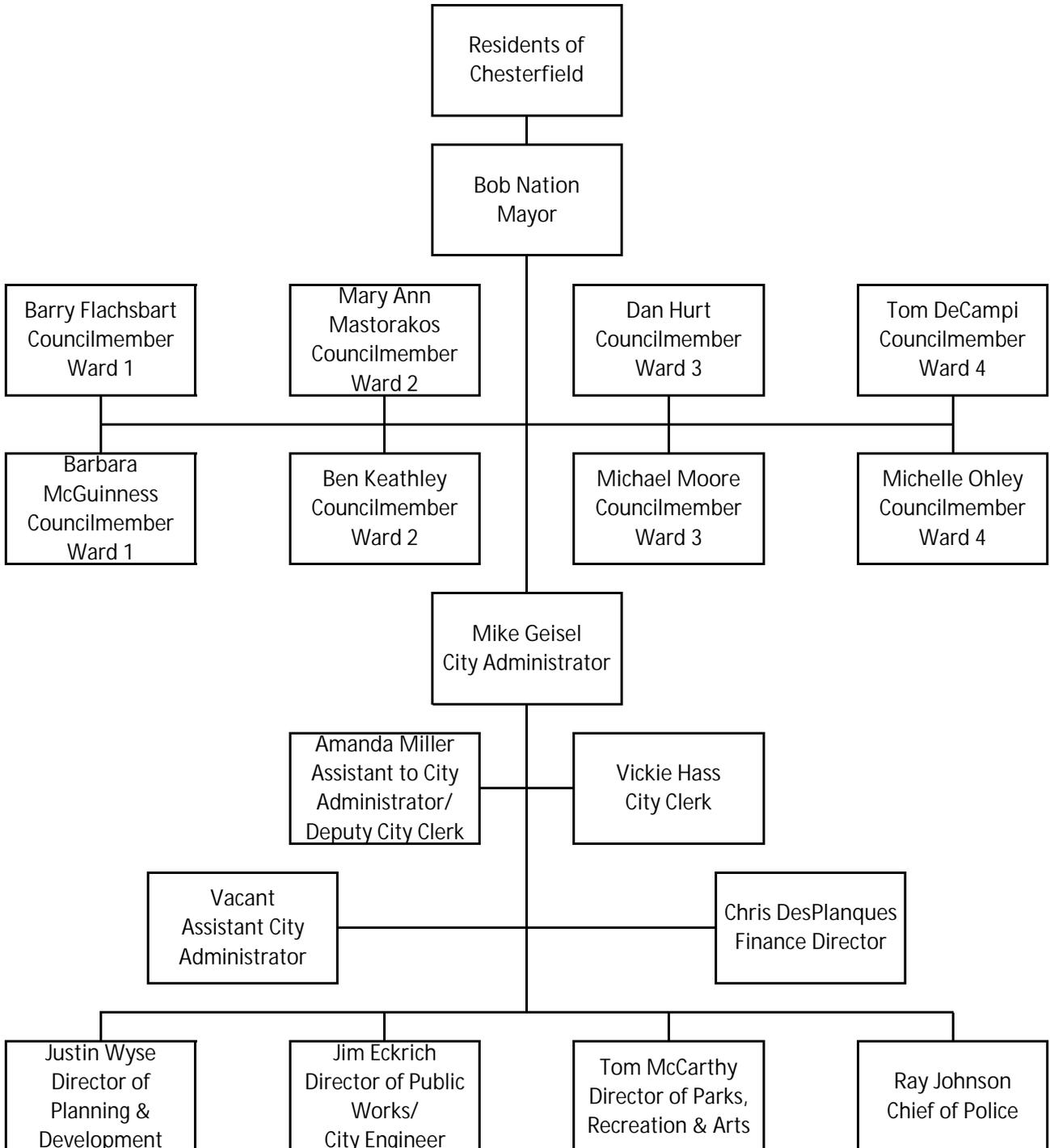
For the Fiscal Year Beginning

**January 1, 2018**

*Christopher P. Morill*

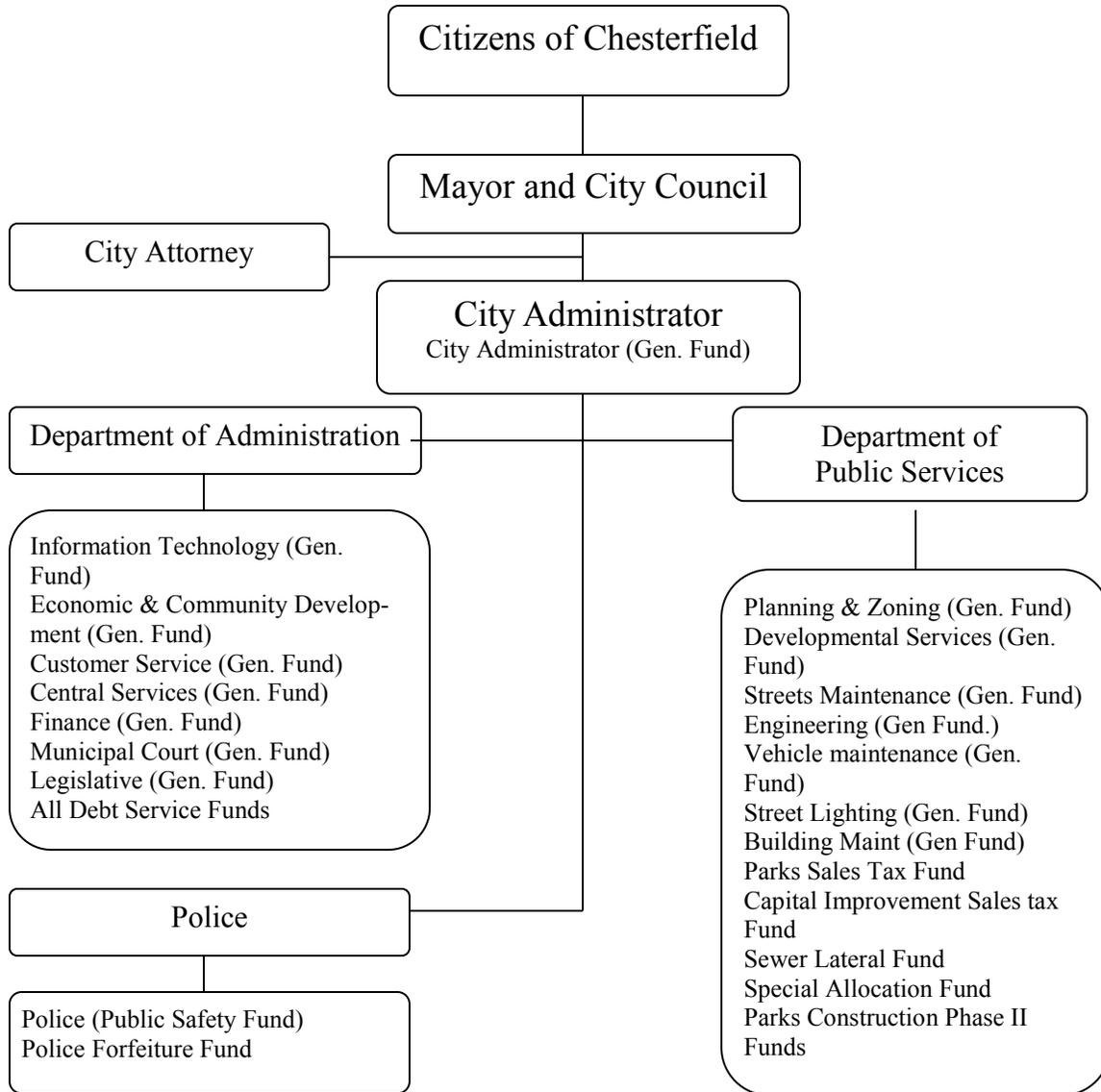
Executive Director

# City of Chesterfield Organizational Chart



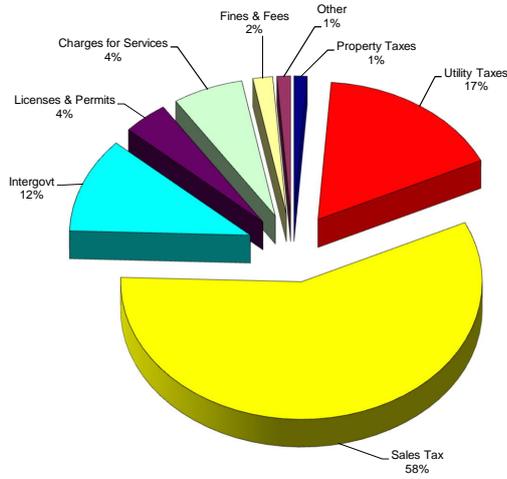
NOTE: Fire protection services are provided to Chesterfield residents by the Monarch Fire Protection District and Metro West Fire Protection District.

# City of Chesterfield, Missouri Organizational Chart 2019 Budget



<b>Combined Statement of Budgeted Revenues, Expenditures and Changes in Fund Balance - All Funds</b>	<b>2017 ACTUAL</b>	<b>2018 PROJECTED</b>	<b>2019 BUDGET</b>
<b>REVENUES:</b>			
Property Taxes	\$ 414,684	\$ 460,000	\$ 460,500
Utility Taxes	6,858,165	6,727,573	6,582,000
Sales Tax	20,348,924	22,156,607	22,609,307
Intergovernmental Taxes	4,885,732	4,438,759	4,390,850
Licenses and Permits	1,663,844	1,594,421	1,586,470
Charges for Services	2,535,674	2,556,621	2,044,261
Court Receipts	711,087	734,556	692,556
Other Revenues	3,226,446	1,544,447	907,748
<b>TOTAL REVENUE</b>	<b>40,644,557</b>	<b>40,212,984</b>	<b>39,273,692</b>
<b>EXPENDITURES</b>			
<b>Executive &amp; Legislative</b>	70,313	75,025	73,525
<b>Department of Administration</b>			
City Admin/Econ Dev/Cust Svc	638,654	576,435	556,419
Finance and Courts	648,282	812,938	870,945
Information Technology	769,209	863,594	819,863
Central Services	3,012,477	2,866,746	2,700,019
<b>Police Department</b>	9,651,878	11,050,066	11,082,635
<b>Director of Public Services</b>			
Planning and Development	678,436	1,102,978	782,786
Public Works	8,309,543	9,792,240	8,652,539
Parks	8,540,681	8,806,188	8,793,499
<b>Designated Funds Distributions</b>	-	-	-
<b>Capital Items for All Departments</b>	8,522,418	\$6,484,402	\$4,037,088
<b>TOTAL EXPENDITURES</b>	<b>40,841,890</b>	<b>42,430,612</b>	<b>38,369,318</b>
<b>Change in Fund Balance</b>	<b>(197,333)</b>	<b>(2,217,628)</b>	<b>904,374</b>
<b>Other Financing Sources (Uses)</b>	<b>17</b>	<b>94,418</b>	<b>(32,500)</b>
<b>Fund Balance January 1</b>	<b>17,159,532</b>	<b>16,073,947</b>	<b>13,950,737</b>
<b>Fund Balance December 31</b>	<b>\$ 16,962,215</b>	<b>\$ 13,950,737</b>	<b>\$ 14,822,611</b>

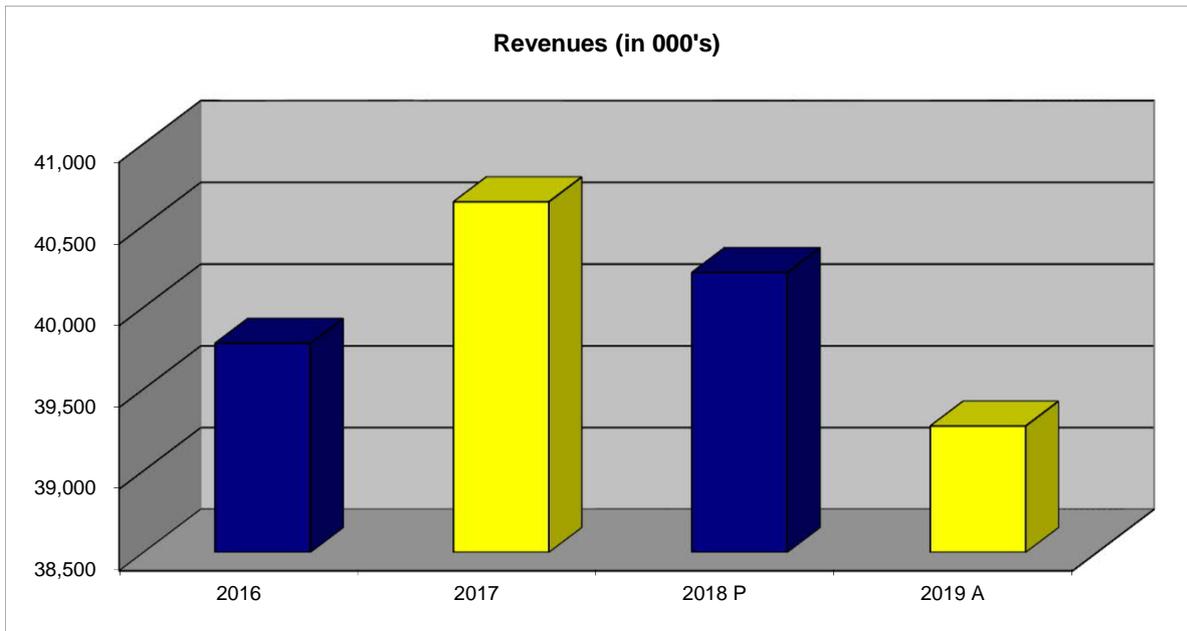
CITY OF CHESTERFIELD  
2019 BUDGETED REVENUE BY SOURCE



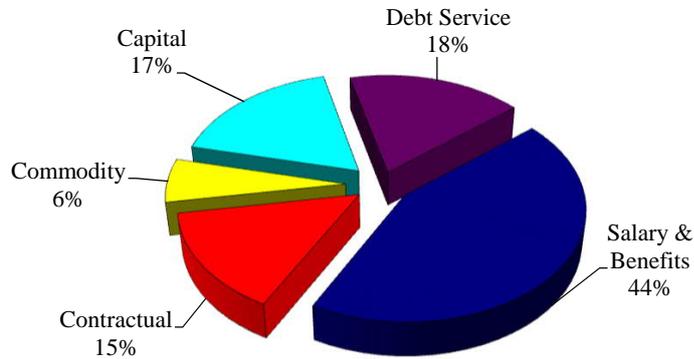
Fund	Property Taxes	Utility Taxes	Sales Tax	Intergovt	Licenses & Permits	Charges for Services	Fines & Fees	Other	Total
General Fund	\$ -	\$ 6,582,000	\$ 7,177,000	\$ 3,891,000	\$ 1,586,470	\$ 81,250	\$ 692,556	\$ 465,690	\$ 20,475,966
Capital Improvement Sales Tax	-	-	5,973,114	-	-	-	-	-	5,973,114
Parks Sales Tax	-	-	7,027,193	-	-	1,963,011	-	11,451	9,001,655
Public Safety	-	-	\$2,432,000	\$499,850	-	\$430,607	-	-	3,362,457
Sewer Lateral	460,000	-	-	-	-	-	-	-	460,000
Parks 1998 Debt Service	500	-	-	-	-	-	-	-	500
Non-Major Debt Service Funds	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 460,500</b>	<b>\$ 6,582,000</b>	<b>\$ 22,609,307</b>	<b>\$ 4,390,850</b>	<b>\$ 1,586,470</b>	<b>\$ 2,474,868</b>	<b>\$ 692,556</b>	<b>\$ 477,141</b>	<b>\$ 39,273,692</b>
Percent of Total	1%	17%	58%	11%	4%	6%	2%	1%	

## CITY OF CHESTERFIELD REVENUE SUMMARY BY FUND

FUND	Actual 2016	Actual 2017	Projected 2018	Adopted 2019	% Change 2018 to 2019
<b>General</b>					
General fund	\$ 21,853,599	\$ 21,943,092	\$ 20,709,925	\$ 20,475,966	-1.13%
<b>Special Revenue</b>					
Capital Improvement Sales Tax	8,087,269	8,372,346	6,791,766	5,973,114	-12.05%
Public Safety		\$888,268	\$3,347,402	\$3,362,457	0.45%
Parks Sales Tax	9,168,753	8,868,193	8,834,638	9,001,655	1.89%
Sewer Lateral	427,135	414,683	460,000	460,000	0.00%
Police Forfeiture	89,194	44,417	19,365	-	-100.00%
	<u>17,772,351</u>	<u>18,587,907</u>	<u>19,453,171</u>	<u>18,797,226</u>	<u>-3.37%</u>
<b>Capital Projects</b>					
Chesterfield Valley Special Allocation	153,879	113,264	49,888	-	-100.00%
Parks Construction Phase II	-	-	-	-	0.00%
	<u>153,879</u>	<u>113,264</u>	<u>49,888</u>	<u>-</u>	<u>-100.00%</u>
<b>Debt Service</b>					
Parks 1998 Debt Service	(1)	1	-	500	0.00%
2013 Parks Bonds Debt Service	2	227	-	-	0.00%
2016 Parks Bonds Debt Service	28	-	-	-	0.00%
2009A Parks Bonds Debt Service	-	-	-	-	0.00%
2009B Parks Bonds Debt Service	-	-	-	-	0.00%
2014 Parks Bonds Debt Service	45	66	-	-	0.00%
City Hall Bonds 2004 Debt Service	6	-	-	-	0.00%
R&S Series Bonds Debt Service	-	-	-	-	0.00%
	<u>80</u>	<u>294</u>	<u>-</u>	<u>500</u>	<u>0.00%</u>
<b>TOTAL</b>	<u>\$ 39,779,909</u>	<u>\$ 40,644,557</u>	<u>\$ 40,212,984</u>	<u>\$ 39,273,692</u>	<u>-2.34%</u>



**CITY OF CHESTERFIELD  
2019 BUDGET EXPENDITURE BY ELEMENT**

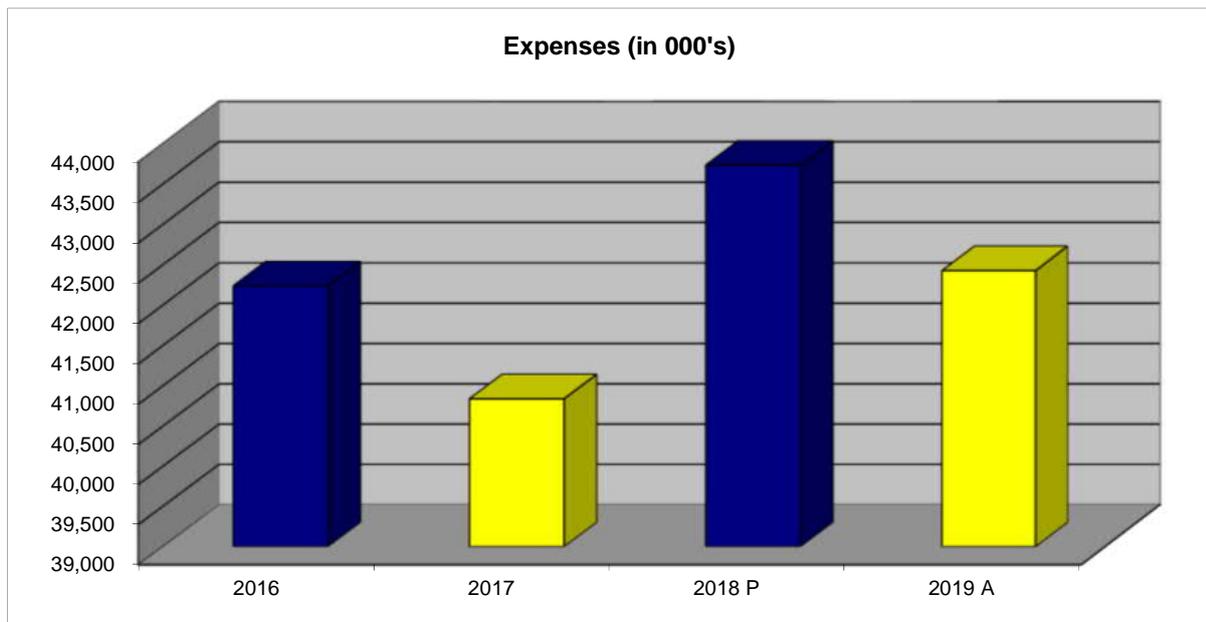


Fund	Salary & Benefits	Contractual Services	Commodities	Capital	Debt Service *	Total
General Fund	\$ 6,378,379	\$ 2,589,144	\$ 795,480	\$ 301,603	\$ -	\$ 10,064,606
Capital Improvement Sales Tax	332,032	415,001	-	3,195,401	-	3,942,434
Sewer Lateral	-	460,000	-	-	-	460,000
Parks Sales Tax	3,251,039	1,279,843	1,177,701	163,500	-	5,872,083
Public Safety	9,741,167	766,541	375,899	25,201	-	10,908,808
Police Forfeiture Fund	-	106,288	-	-	-	106,288
Chesterfield Valley Special Allocation	-	351,383	-	-	-	351,383
City Hall Bonds 2004 Debt Service	-	-	-	-	1,634,200	1,634,200
2013 Parks Bonds Debt Service	-	-	-	-	2,159,476	2,159,476
2016 Parks Bonds Debt Service	-	-	-	-	347,540	347,540
2014 Parks Bonds Debt Service	-	-	-	-	577,900	577,900
R&S Series Bonds Debt Service	-	-	-	-	1,944,600	1,944,600
<b>Totals</b>	<b>\$ 19,702,617</b>	<b>\$ 5,968,200</b>	<b>\$ 2,349,080</b>	<b>\$ 3,685,705</b>	<b>\$ 6,663,716</b>	<b>\$ 38,369,318</b>
Percent of Total	51%	16%	6%	10%	17%	

\* In order to clarify expenditure types, operating transfers have been eliminated from debt transactions, it should be noted:  
 City Hall bonds are funded by transfers from the General Fund  
 R&S Series bonds are funded by transfers from the Capital Improvement Sales Tax Fund  
 2013, 2016, and 2014 Park Bonds are funded by a transfer from the Parks Sales Tax Fund

## CITY OF CHESTERFIELD APPROPRIATIONS SUMMARY BY FUND

FUND	Actual 2016	Actual 2017	Projected 2018	Adopted 2019	% Change 2018 to 2019
General					
General fund	\$ 19,137,545	\$ 19,559,150	\$ 10,477,221	\$ 10,064,606	-3.94%
Special Revenue					
Police Forfeiture	89,002	53,319	59,517	106,288	78.58%
Sewer Lateral	441,020	505,615	436,581	460,000	5.36%
Public Safety			11,511,716	10,908,808	-5.24%
Capital improvement sales tax	9,967,729	8,292,983	7,119,908	3,942,434	-44.63%
Parks sales tax	6,284,429	5,987,433	5,851,860	5,872,083	0.35%
	16,782,180	14,839,350	24,979,582	21,289,613	-14.77%
Capital Projects					
Chesterfield Valley Special Allocation	30,990	16,769	52,245	351,383	572.57%
Parks Construction Phase II	6,283	-	-	-	0.00%
	37,273	16,769	52,245	351,383	572.57%
Debt Service					
Parks 1998 Debt Service	-	-	-	-	0.00%
City Hall Bonds 2004 Debt Service	1,524,582	1,574,444	1,601,700	1,634,200	2.03%
2013 Parks Bonds Debt Service	1,967,975	2,030,775	2,092,076	2,159,476	3.22%
2016 Parks Bonds Debt Service	344,691	351,803	347,495	347,540	0.01%
2009A Parks Bonds Debt Service	-	-	-	-	0.00%
2009B Parks Bonds Debt Service	-	-	-	-	0.00%
2014 Parks Bonds Debt Service	577,350	580,550	578,550	577,900	100.00%
R&S Series Bonds Debt Service	1,869,750	1,889,050	2,301,743	1,944,600	-15.52%
Pub Works 1994 Debt Service	-	-	-	-	0.00%
	6,284,348	6,426,622	6,921,564	6,663,716	-3.73%
<b>TOTAL</b>	<b>\$ 42,241,346</b>	<b>\$ 40,841,890</b>	<b>\$ 42,430,612</b>	<b>\$ 38,369,318</b>	<b>-9.57%</b>



City of Chesterfield  
Personnel Requirements  
(Full Time Equivalents)

Department	2017 Actual	2018 Actual	2019 Adopted	% Change 2018/2019
Mayor & Council	9.00	9.00	9.00	0%
Administration	18.50	20.50	20.50	0%
Police	103.00	103.00	103.00	0%
Public Works	63.00	63.00	63.00	0%
Parks Sales Tax Fund	47.50	47.50	47.50	0%
Capital Sales Tax Fund	3.00	3.00	3.00	0%
<b>TOTAL</b>	<b>244.00</b>	<b>246.00</b>	<b>246.00</b>	<b>0%</b>

Population:	47,484	47,484	47,484
Employees per 1,000 Residents:	5.14	5.18	5.18

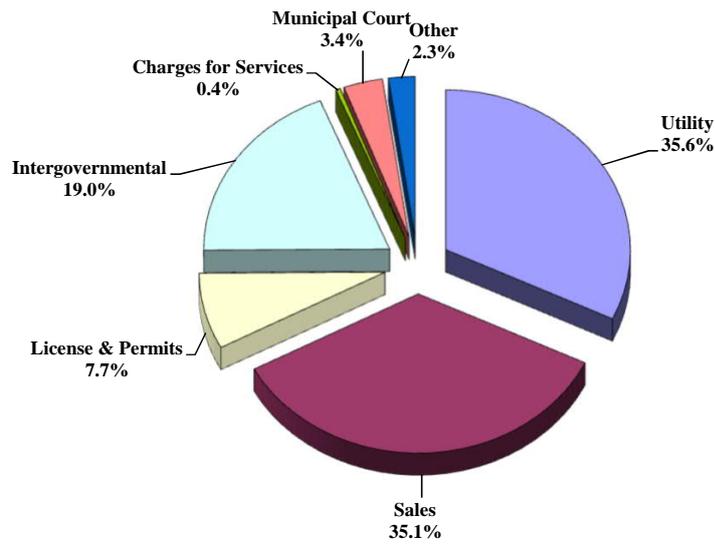
2019 Changes:
None

Functions/Programs	Full-time Equivalent Employees as of December 31,									
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
General Fund										
Executive & Legislative Administration	9	9	9	9	9	9	9	9	9	9
City Administrator	2	2	2	2	2	2	2	2	2	2
Customer service	3	3	3	3	3	3	3	3	3	3
Finance	6	6	6	6	6	6	6	6	7	7
Information systems	4	3	3	4	4	4	4	4	4	4
Court	3	3	3	3	3	3	3	3	3	3
Economic Development	1	1	1	1	2	2	2	2	2	2
Total Administration	19	18	18	19	20	20	20	20	21	21
Police:										
Officers	84	84	84	89	92	94	94	94	94	94
Civilians	8	8	8	8	8	8	8	9	8	9
Total Police	92	92	92	97	100	102	102	103	102	103
Public works:										
Engineering	14	14	14	14	14	14	14	13	14	13
Planning	9	9	9	9	9	10	10	10	10	10
Street maintenance	29	29	29	29	29	29	29	29	29	29
Vehicle maintenance	5	5	5	5	5	5	5	5	5	5
Building maintenance	6	6	6	6	6	7	7	7	7	7
Total Public Works	62	62	62	62	62	64	64	63	64	63
Total General Fund	182	181	181	187	191	195	195	195	196	196
Parks Sales Tax Fund										
Parks and recreation	33	33	37	40	44	45	48	48	48	48
Capital Improv. Sales Tax Fund										
Public works	2	2	2	2	3	3	3	3	3	3
Total	217	216	220	229	237	242	245	245	246	246

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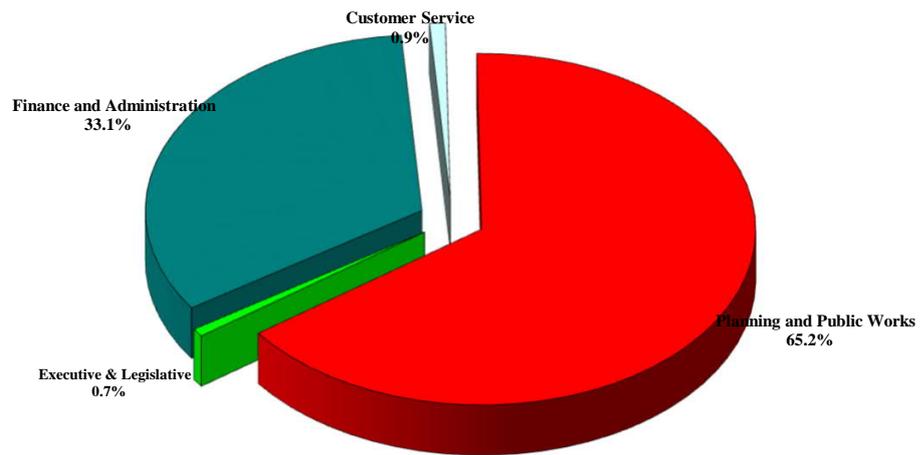
<b>Combined Statement of Budgeted Revenues and Expenditures - General Fund</b>			
	<b>2017 ACTUAL</b>	<b>2018 PROJECTED</b>	<b>2019 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$10,581,196	\$ 9,293,206	\$ 7,227,444
<b>REVENUES:</b>			
Utility Taxes	\$6,858,165	\$6,727,573	\$6,582,000
Sales Tax	\$7,488,335	\$7,062,518	\$7,177,000
Intergovernmental	\$4,366,047	\$3,926,594	\$3,891,000
Licenses and Permits	\$1,663,844	\$1,594,421	\$1,586,470
Charges for Services	\$351,418	\$162,573	\$81,250
Court Receipts	\$711,087	\$734,556	\$692,556
Other Revenues	\$504,195	\$501,690	\$465,690
<b>TOTAL REVENUE</b>	21,943,092	20,709,925	20,475,966
<b>TOTAL AVAILABLE FUNDS</b>	32,524,288	30,003,131	27,703,410
<b>EXPENDITURES</b>			
<b>Executive &amp; Legislative</b>	\$70,313	\$75,025	\$73,525
<b>Department of Administration</b>			
City Admin/Econ Dev/Cust Svc	\$638,654	576,435	556,419
Finance and Courts	\$648,282	812,938	870,945
Information Technology	\$769,209	863,594	819,863
Central Services	\$1,438,033	1,265,046	1,065,819
<b>Police Department</b>	\$9,598,559	\$105,584	\$92,740
<b>Director of Public Services</b>			
Planning and Development	\$678,436	1,102,978	782,786
Public Works	\$5,155,603	5,647,621	5,500,906
<b>Designated Funds Distributions</b>	-	-	-
<b>Capital Items for All Departments</b>	\$562,061	\$28,000	\$301,603
<b>TOTAL EXPENDITURES</b>	19,559,150	10,477,221	10,064,606
<b>Transfers To/From Other Funds</b>	(\$3,671,932)	(\$12,298,466)	(\$9,180,551)
<b>FUND BALANCE, DECEMBER 31</b>	\$ 9,293,206	\$ 7,227,444	\$ 8,458,253

## CITY OF CHESTERFIELD GENERAL FUND REVENUES BY SOURCE



	Actual 2016	Actual 2017	Projected 2018	Adopted 2019	% Change 2018 to 2019	% of Total
Utility Taxes	\$ 6,861,787	\$ 6,858,165	\$ 6,727,573	\$ 6,582,000	-2.2%	32.1%
Sales Taxes	6,956,311	7,488,335	7,062,518	7,177,000	1.6%	35.1%
License & Permits	1,600,329	1,663,844	1,594,421	1,586,470	-0.5%	7.7%
Intergovernmental	4,290,917	4,366,047	3,926,594	3,891,000	-0.9%	19.0%
Charges for Services	162,835	351,418	162,573	81,250	-50.0%	0.4%
Municipal Court	838,000	711,087	734,556	692,556	-5.7%	3.4%
Other	365,529	504,196	501,690	465,690	-7.2%	2.3%
<b>Total</b>	<b>\$ 21,075,708</b>	<b>\$ 21,943,092</b>	<b>\$ 20,709,925</b>	<b>\$ 20,475,966</b>	<b>-1.13%</b>	

CITY OF CHESTERFIELD  
GENERAL FUND APPROPRIATIONS SUMMARY



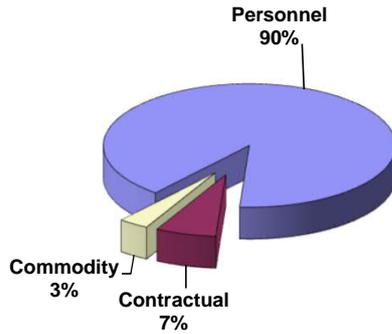
	Actual 2016	Actual 2017	Projected 2018	Adopted 2019	% Change 2018 to 2019	% of Total
General government:						
Executive & Legislative	\$ 70,313	\$ 74,185	\$ 75,025	\$ 73,525	-2.0%	0.7%
Administration	3,525,441	3,437,761	3,546,013	3,335,046	-5.9%	33.1%
Customer Service	9,911,388	11,291,273	105,584	92,740	-12.2%	0.9%
Public Services	6,052,008	6,307,009	6,750,599	6,563,295	-2.8%	65.2%
<b>Total</b>	<b>\$ 19,559,150</b>	<b>\$ 21,110,228</b>	<b>\$ 10,477,221</b>	<b>\$ 10,064,606</b>	<b>-3.90%</b>	

<b>Detail of Budgeted Expenditures - General Fund</b>			
<b>Department/Activity</b>	<b>Description</b>	<b>Amount</b>	<b>Activity Total</b>
<b>Police</b>			
Vehicles	Fleet of 10 Police Vehicles		Purchased in 2018
<b>IT</b>			
	Replacement Server	\$ 10,000	
	Point to Point Link to CVAC hardware	\$ 12,000	
<b>Public Works</b>			
Street Maintenance	Air Compressor	\$ 19,500	
	Asphalt Patcher	\$ 12,000	
	Asphalt Roller	\$ 16,000	
	Calcium Chloride Tank	\$ 16,500	
	Chipper	\$ 58,000	
	Drill for dowel bars in concrete		Eliminated
	Truck Mounted Tank with Pump	\$ 15,800	
	Skid Steer	\$ 27,000	
	Skid Steer Planer Attachment	\$ 15,800	
	Skid Steer Trailer	\$ 9,000	
Vehicle Maintenance	Alignment Machine	\$ 31,000	
	Sedan to replance CA-2		Eliminated
	SUV to replace E6		Eliminated
	Truck to replace E1	\$ 29,000	
Facility Maintenance	City Hall Fire Protection System	\$ 27,000	
	Repair Chairs 2nd floor	\$ 4,500	
			<u>\$ 303,100</u>

## LEGISLATIVE APPROPRIATIONS

Division		Personnel	Contractual	Commodity	Capital	Div Total
Legislative	Executive & Legislative	\$66,143	\$4,930	\$2,452	\$0	\$73,525

**By Element:**



### Legislative Personnel Requirements

Fiscal Year		Actual 2016	Actual 2017	Actual 2018	Adopted 2019	% Change '18 to '19
Legislative		9	9	9	9	0

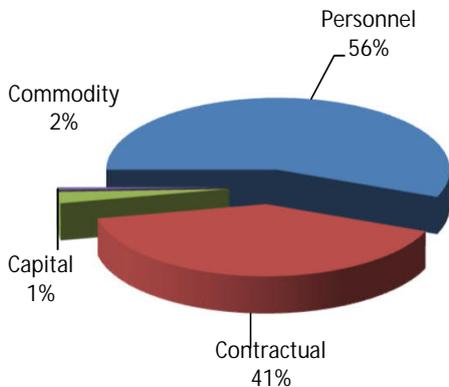
**Legislative Department**

The legislative department accounts for the Mayor and City Council. The Mayor is the Chief Executive Officer of the City. He presides at City Council meetings and may vote on legislation to break a tie. The Mayor is elected at large for a four year term. The eight Councilmembers are the legislative branch of the City Government responsible for the adoption of the budget, the passage of local ordinances, and the establishment of policy. Councilmembers are elected to serve two-year overlapping terms; one Councilmember from each of the four wards is elected each year.

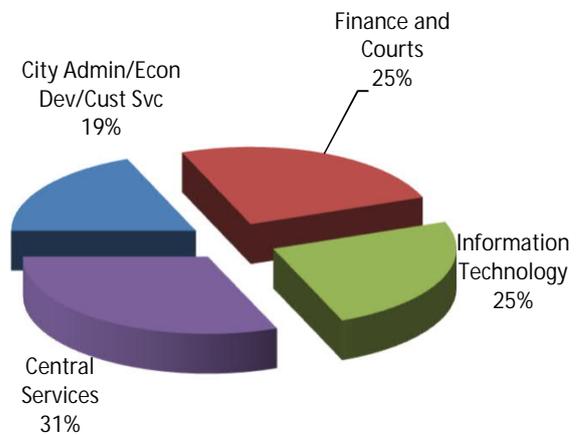
## DEPARTMENT OF ADMINISTRATION APPROPRIATIONS

Division	Personnel	Contractual	Commodity	Capital	Div Total
City Admin/Econ Dev/Cust Svc	\$573,052	\$73,307	\$2,800	\$0	\$649,159
Finance and Courts	\$769,819	\$96,826	\$4,300	\$0	\$870,945
Information Technology	\$581,703	\$204,360	\$33,800	\$22,000	\$841,863
Central Services	\$0	\$1,019,291	\$46,528	\$0	\$1,065,819
<b>TOTAL</b>	<b>\$1,924,574</b>	<b>\$1,393,784</b>	<b>\$87,428</b>	<b>\$22,000</b>	<b>\$3,427,786</b>

**By Element:**



**By Division:**



### City Admin/Econ Dev Personnel Requirements

Fiscal Year	Actual 2016	Actual 2017	Actual 2018	Adopted 2019	% Change '18 to '19
City Administrator	2.0	2.0	2.0	2.0	0%
Finance	6.0	6.0	7.0	7.0	0%
Information Technology	4.0	4.0	4.0	4.0	0%
Municipal Court	3.0	3.0	3.0	3.0	0%
Customer Service	3.0	3.0	3.0	3.0	0%
<b>Total Positions</b>	<b>18.0</b>	<b>18.0</b>	<b>19.0</b>	<b>19.0</b>	<b>0%</b>

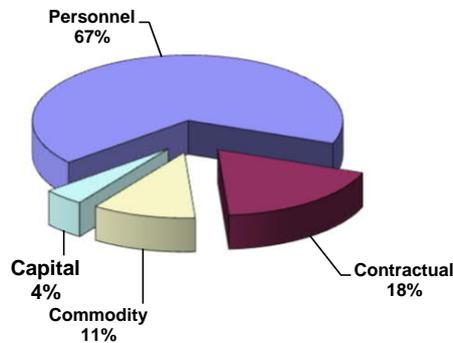
### DEPARTMENT OF ADMINISTRATION

The City's Department of Administration provides a wide range of services to support and deliver services externally to the community and internally to other departments. It includes the divisions of the City Administrator, Community & Economic Development, Finance, the City Clerk, Information Technologies, and the Municipal Court.

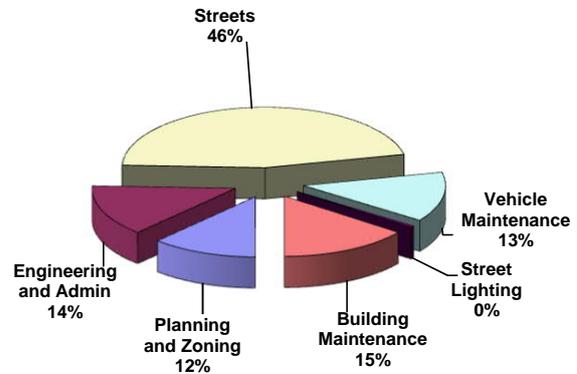
## PUBLIC WORKS APPROPRIATIONS

Division	Personnel	Contractual	Commodity	Capital	Div Total
Planning and Zoning	\$749,576	\$31,210	\$2,000	\$0	\$782,786
Engineering and Admin	\$831,109	\$62,905	\$7,500	\$0	\$901,514
Streets	\$1,891,336	\$504,265	\$420,000	\$189,601	\$3,005,202
Vehicle Maintenance	\$403,661	\$194,100	\$216,500	\$60,002	\$874,263
Street Lighting	\$0	\$34,000	\$0	\$0	\$34,000
Building Maintenance	\$511,980	\$363,950	\$59,600	\$30,000	\$965,530
<b>TOTAL</b>	<b>\$4,387,662</b>	<b>\$1,190,430</b>	<b>\$705,600</b>	<b>\$279,603</b>	<b>\$6,563,295</b>

**By Element:**



**By Division:**



## Public Works Personnel Requirements

Fiscal Year	Actual 2016	Actual 2017	Actual 2018	Adopted 2019	% Change '18 to '19
Planning and Zoning	9.5	9.5	9.5	9.5	0%
Development Services	6.0	6.0	6.0	6.0	0%
Engineering and Admin	7.5	7.5	6.5	6.5	0%
Streets and Sewer Const.	29.0	29.0	29.0	29.0	0%
Vehicle Maintenance	5.0	5.0	5.0	5.0	0%
Street Lighting	0.0	0.0	0.0	0.0	0%
Building and Grounds Maint	7.0	7.0	7.0	7.0	0%
<b>Total Positions</b>	<b>64.0</b>	<b>64.0</b>	<b>63.0</b>	<b>63.0</b>	<b>0%</b>

The Department of Public Works is responsible for maintenance of all City streets, sidewalks, and facilities, as well as engineering services including capital project administration, floodplain management, and administration of the sewer lateral program.

The Planning and Development Services Department is responsible for long and short range planning, review and inspection of new development, site plan and permit review, enforcement of City Code, Geographic Information System/mapping services.

## DEPARTMENT OF PLANNING AND DEVELOPMENT SERVICES

The Department of Planning and Development Services is responsible for long and short range planning, review and inspection of new development, site plan and permit review, enforcement of the Unified Development Code and zoning ordinances. Below is a brief highlight of the Department’s 2018 accomplishments and 2019 goals that further advance the City’s Mission Statement.

<b>Distinction – Be a City of choice in St. Louis Region to live, work, play and visit</b>	
2018 Accomplishments	2019 Goals
A request for qualifications has been issued and a recommendation for consultant selection for the update to the Comprehensive Plan was completed.	Present a draft Comprehensive Plan for adoption.
Worked in cooperation with the City Arborist to perform approximately 30 landscaping and tree preservation inspections on private development sites.	Using the UDC, continue to enhance landscaping design, increase tree preservation and protect natural open spaces throughout all development. Continue to work in partnership with the City Arborist.
Encouraged development to include areas for both vehicular and pedestrian circulation and enjoyment as well as limit amount of grading so existing topography is not disturbed.	Continue to review site plans with a focus on these items to enhance the community.
Encourage sustainability practices on all new development and redevelopment projects.	Using the UDC, continue to review plans looking for ways to encourage sustainability such as minimizing of land disturbance, tree removal, ensure sites are not over-parked.
Monitored construction activity at over 35 active construction sites for compliance with City ordinances and approved plans. Provided timely and courteous responses to all telephone and e-mail citizen concerns and requests regarding development construction.	Continue to deliver on-site inspection services to ensure quality infrastructure, streets, and buildings.
Worked in cooperation with the Police Department’s COPS program on code enforcement violations.	Continue to work in partnership with the COPS Program to ensure compliance with City Code requirements.

<b>Partnerships – Forge a sense of community by partnering with residents, businesses, civic organizations and other governments</b>	
2018 Accomplishments	2019 Goals
Increased communication with St. Louis County to improve coordination of occupancy permit, temporary occupancy permit and building permit approval using e-mail. Estimates for 2018 are for over 1,000 occupancy permits to be issued.	Continue working with St. Louis County to provide more efficient and timely services to residents. Also continue notifying subdivision trustees when building permits for exterior work on residential structures is received.
Encouraged petitioners, developers and land owners to meet with Staff for pre-application meetings to assist them through the development process prior to making formal application. Estimates for 2018 are for over 60 pre-application meetings to be held.	Continue to provide developers and land owners the opportunity to meet with planners and engineers for pre-application meetings to provide education and assistance through the development process.
Estimates for 2018 are for approximately 100 site plan, record plat, rezoning and ordinance amendment development projects to be reviewed by the Department.	Continue to provide timely and accurate review for all new development and redevelopment projects.

<b>Quality – Provide and seek quality in each area of city services</b>	
2018 Accomplishments	2019 Goals
Provided information on the City’s website for every development project under review by the Department.	Continue to provide the most accurate and current information on the City’s website for public view.
Increased the use of digital formatting for record keeping of planning projects, meeting packets, correspondence and notifications.	Continue to work on microfilming all planning and engineering project files.
Worked with the planners, engineers, and Mapping services and IT division to update our CID, IRS, and GIS database in order to increase efficiency and data collection on private development projects and escrows.	Continue to monitor our databases and update as necessary to provide the best services and records possible.

The Planner of the Day Program responded to over 3,000 requests and inquiries in 2018.	As we enter the 20 <sup>th</sup> year of the POD program, the Department reaffirms our commitment to ensuring each POD interaction (1) entails the highest level of professionalism, (2) provides timely and accurate information, and (3) fosters public interest and engagement in the City's planning and development processes.
Planners responded to 30 zoning enforcement issues and complaints.	Continue to provide timely response to all code enforcement requests.
The Department responded to 70 sunshine requests for information.	Continue to provide timely response to all inquiries.

<b>Activity– Providing and encouraging cultural and recreational activities</b>	
2018 Accomplishments	2019 Goals
Provided support to the Department of Parks, Recreation, and Art through review of potential park lands.	Continue to provide staff resources and expertise to assist with development and expansion of park lands.
Provided staff liaison to Chesterfield Historic and Landmarks Preservation Committee, including extensive consultation in Committee's development of a museum proposal.	Continue to provide staff resource to citizen committee for the promotion and preservation of the city's history.
Assisted in ongoing historic documents and photographs from CHLPC members and others.	Continue to scan and identify all historic photos and documents.
Continued efforts to provide public art installations in conjunction with new developments. Requirements for public art were included in the site specific governing ordinances and included in relevant site plan approvals.	Continue to seek to incorporate public works of art into zoning requirements. Additionally, the Department will continue to work closely with the Department of Parks, Recreation, and Arts to ensure a varied and interesting array of public art installations, with each installation being optimally located to provide the maximum public exposure and interaction.

<b>Investment – Maintain and enhance property values</b>	
2018 Accomplishments	2019 Goals
Worked with City Arborist to assist with enforcement of Tree Preservation and Landscape requirements. Conducted 50 landscape inspections.	Continue cooperative assistance and review of plans and violations involving trees and vegetation with the City’s Arborist.
Reviewed all commercial, industrial, office, retail and residential proposals for compliance with architectural review standards of the UDC. Presented 20 separate projects to ARB for recommendation.	Continue to review projects for compliance with architectural standards and continue working in cooperation with Architectural Review Board on those items requiring their review and recommendation.
Implemented UDC update for specialty lighting applications and new regulations pertaining to telecommunication facilities.	Enforce new material requirement through MZA and Occupancy Permit inspections for all new residential construction and additions.
Reviewed nearly 1,400 Municipal Zoning Applications which is required in order to obtain a building permit.	Continue to maintain City standards with professional and responsive code enforcement and plan review.
Important UDC updates initiated and completed/in progress. Examples include ARB Composition, Architectural Accent Lighting, and Telecommunications Facilities Siting Permits.	Continue UDC updates to capture development trends, statutory requirements, and emerging needs. Examples include exhaustive Sign Code updates.
Reviewed nearly 1,200 occupancy permits, business licenses, home occupation licenses, and special activity permits.	Continue to work with other departments within the City to maintain city standards for new businesses and special events.

<b>Security – Ensure a responsible and secure environment</b>	
2018 Accomplishments	2019 Goals
Sent copies of Architectural Review Board submittals to the Police Dept. for review of Crime Prevention through Environmental Design (CPTED).	Continue receiving feedback from the Police Department on CPTED.
Responded to zoning code enforcement matters in a timely fashion.	Continue responding to code enforcement matters and requests for action in a timely manner and work with COPS program.
Perform traffic impact reviews and require traffic impact studies as needed for new development projects to determine impact on	Continue to use the City’s traffic model and other tools to review the impact on proposed developments on the existing network and

<p>existing roadways and necessary network improvements.</p>	<p>provide recommendations on traffic improvements to accommodate said proposals. Continue working with area agencies in this effort.</p>
<p>Updated the City's TAZ (transportation area zone) information and created traffic layer update to GIS map in and began process of working with a consultant to update the City's Travel Demand Model.</p>	<p>Complete the update to the travel demand model and integrate results with the Comprehensive Plan.</p>

# PDS 2018 ANNUAL REPORT



Annual Report from Planning and Development Services

January 2019

## 2018 Development Review

The Department of Planning and Development Services provides staff support to the Planning and Public Works Committee, Planning Commission, Architectural Review Board, Board of Adjustment, and Chesterfield Historic and Landmark Preservation Committee. Each of these committees has a role in reviewing new development within the City.

2018 showed strong metrics for investment in the private sector with construction costs exceeding \$440 million in investment throughout the community. Development opportunities within the Chesterfield Valley continue to diversify and add to the robust economy already in place.

Several large projects have been submitted for City approval or have begun construction in 2018. These include, but are not limited to Friendship Village of West County, Reinsurance Group of America, The Pearl at Wildhorse, Fienup Farms, and Chesterfield Hockey Association.

*-Justin Wyse, AICP  
Director of Planning &  
Development Services*



*If you are looking for information on planning and development which is not answered in this report, please feel free to contact the Planner of the Day at:*

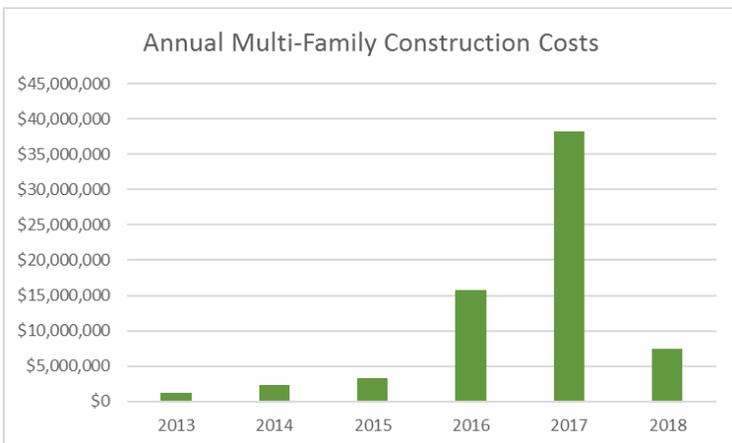
**636.537.4733**

*or email at*

**[POD@chesterfield.mo.us](mailto:POD@chesterfield.mo.us)**

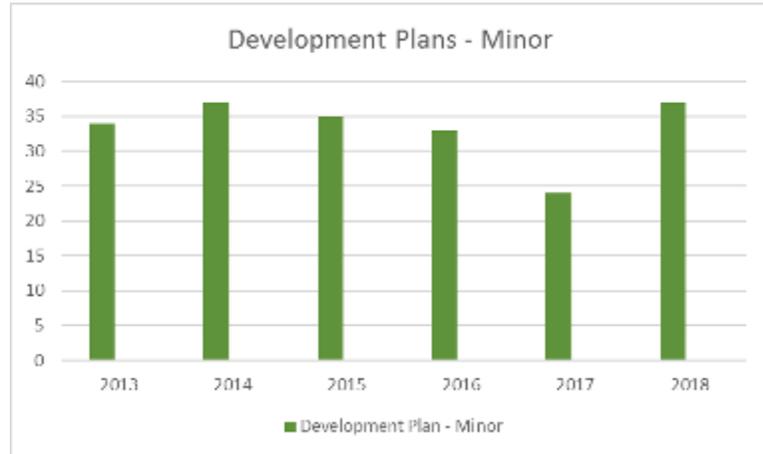
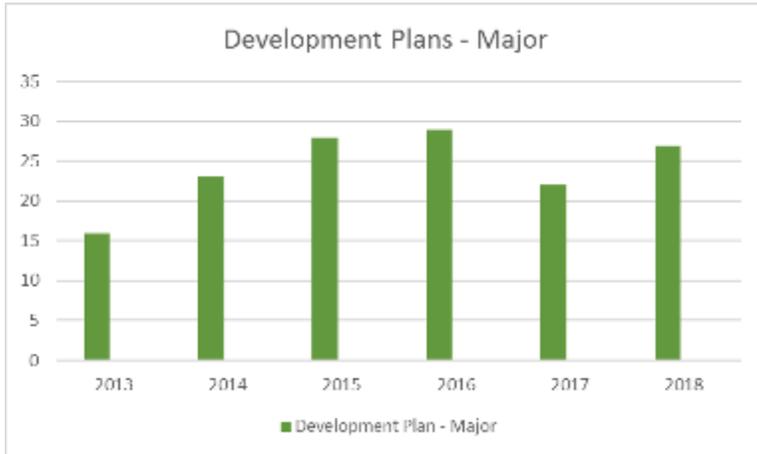
# CONSTRUCTION COSTS

Construction costs for 2018 in the City of Chesterfield exceeded \$440 Million in investments. Construction costs for 2018 exceeded the annual average since 2013 by 145%. Non-residential construction accounted for 85% of the construction, single-family residential accounted for 13%, and multi-family projects accounted for 2% of the construction.



# DEVELOPMENT PROJECT REVIEWS

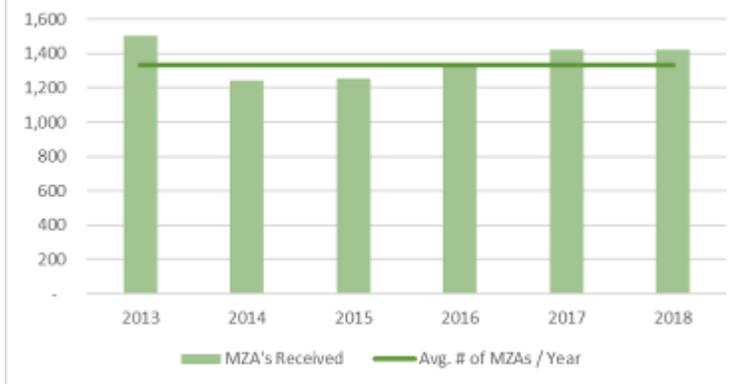
Total number of development plan reviews has seen a trend in increasing major development plans, while minor development plans also saw an increase in 2018. Overall, total development projects remain consistent, with 2018 slightly over the average number of submittals since 2013.



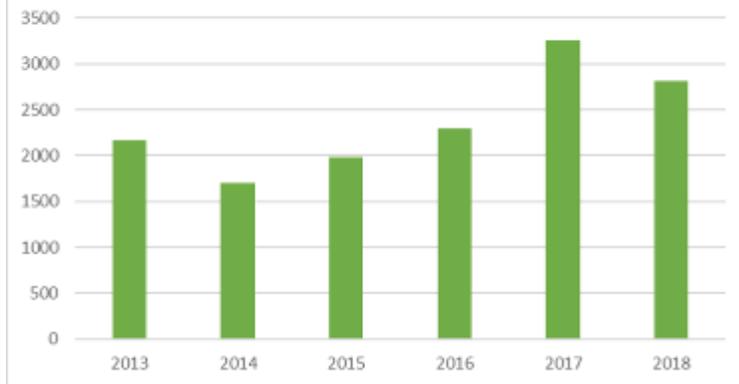
# PERMITS AND GENERAL INQUIRIES

As a whole, trends remain reasonably constant for Municipal Zoning Approval, Occupancy Permits, and Business Licenses. New non-residential construction was slightly below average and new residential construction was above average levels since 2013. The Planner-of-the-Day program remained a highly utilized resource with over 2,800 inquiries for the year.

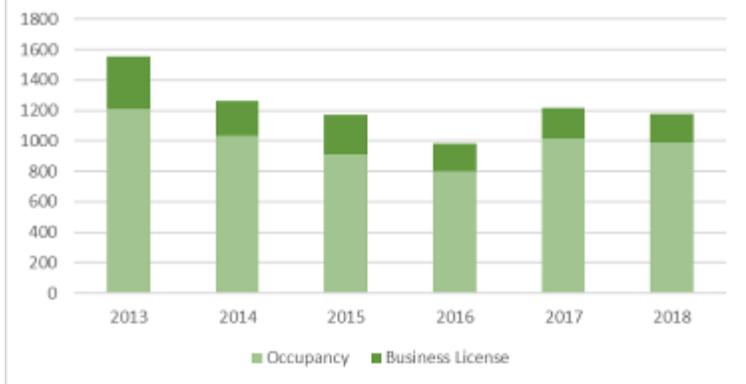
MZAs Received



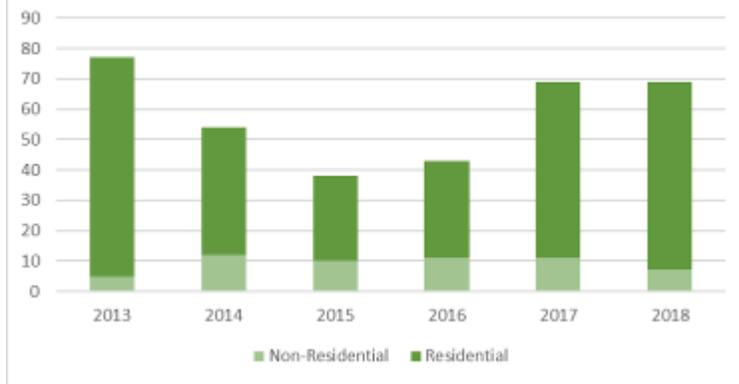
Planner of the Day (POD) Inquiries



Occupancy Permits and Business Licenses



New Construction



## **Public Works 2018 Accomplishments**

**Concrete Street Reconstruction:** The Public Works Department managed the contractual reconstruction of 29,742 square yards of public streets via two separate contracts. The streets reconstructed included all or portions of: Ladue Farm Road, River Bend Drive, Shady Valley Drive, Westernmill Drive, Millchester Circle, Millbriar Circle, Schoettler Valley Drive, Countryside Manor Parkway, Coventry Farm Drive, Coventry Farm Court, and Coventry Glen Court. These projects were completed at a total cost of \$1,595,125, which is well within the budgeted amount of \$1,740,000.



**Crack Sealing:** There was no crack sealing scheduled for 2018. The City's crack sealing program will resume in 2019, with \$80,000 budgeted for that purpose.

## Public Works 2018 Accomplishments

**Sidewalk Replacement:** The Public Works Department managed the contractual reconstruction of 15,589 linear feet of sidewalk and 14 ADA ramps. The sidewalks were addressed via two separate contracts, the first of which concentrated on sidewalks within the Chesterfield Hill and Clarkson Woods subdivisions. The second contract addressed sidewalk deficiencies located throughout the City, including 71 sidewalk related work orders. These sidewalk projects will be constructed well within the \$500,000 budgeted. The final expenditure amount is not available at this time, as the second project will continue into early 2019, as we address work orders generated this winter.



## **Public Works 2018 Accomplishments**

**Wilson Avenue Culvert Replacement Project** – In 2018 the City of Chesterfield replaced the failing one-lane culvert on Wilson Avenue with a new, wider culvert and two-lane roadway. As part of this project, the City also was able to construct pavement improvements on the steep hill just south of the bridge. More specifically, the limits of asphalt construction were expanded to include a new asphalt overlay south of the culvert to the top of the hill near 1508 Wilson Avenue. This not only addressed deficient sections of asphalt, but also served to improve the asphalt skid resistance (surface texture) on the hill. This project was completed within the Council approved authorization, with a final project cost of \$481,981.



**Schoettler Road Improvements (Clayton to Georgetown)** – In 2018 the City of Chesterfield issued a Request for Qualifications (RFQ) for engineering services necessary to design improvements to Schoettler Road from Clayton Road to Georgetown Road. HR Green was selected as the firm most qualified to provide these services, and a contract was subsequently approved by City Council in an amount not to exceed the budgeted amount of \$100,000. This project will include the design of a center turn lane from Georgetown Road to Schoettler Grove Court and a designated right turn lane near Clayton Road. Preliminary design has been completed, and in early 2019 negotiations will commence with the three affected property owners. This project is scheduled for construction in 2020.

## **Public Works 2018 Accomplishments**

**Schoettler Road Bridge** – In 2014 the Public Works Department obtained a federal BRM grant to reconstruct the structurally deficient Schoettler Road Bridge. Design and right of way acquisition were completed in 2017. The project was bid and awarded to the low bidder, Gershenson Construction, in late 2017. Construction of the new bridge was substantially completed in June of 2018, at which time the bridge was opened to traffic. Construction was completed ahead of the original schedule, which called for an October bridge opening. The cost of the project was \$1,804,000, which was well within the budgeted amount of \$2,000,000. Further, the grant funded approximately \$1.4 million of the project cost. The new bridge contains sidewalk on both sides, and is wide enough to accommodate future bike lanes.



**Old Chesterfield Road** – In 2017 the City of Chesterfield issued an RFQ for design services necessary to reconstruct a failing culvert on Old Chesterfield Road. Oates Associates was selected as the firm most qualified to perform this work, and a scope and fee were negotiated and subsequently approved by City Council. Staff is currently working to acquire easements from the affected property owners, with two of the required three easements received. The project scope will include replacement of the culvert and an asphalt overlay on Old Chesterfield Road. Total project cost is estimated at \$520,000, with construction expected to commence in 2020. Unfortunately, attempts to secure grant funding for this project have been unsuccessful.

## **Public Works 2018 Accomplishments**

**Monarch Chesterfield Levee Trail** – In 2018 The US Army Corps of Engineers constructed improvements to Pump Station 4, which were substantially completed in May. During construction, the Monarch-Chesterfield Levee Trail was closed. Construction of the pump station included the installation of several new pipe structures near the edge of the trail. In order to alert users to the presence of the piping and guide users a safe distance away from the edge of the trail in this area, a white stripe was painted on the trail approximately two feet from the edge. Design of the missing section of trail from I-64 to Top Golf is under design. Construction timing will depend upon several factors, including easement acquisition and the timing of a Levee District project to improve the eastern portion of the Monarch – Chesterfield Levee.



**Park Improvements** – Over the 2017/2018 winter Public Works maintenance personnel constructed roughly 300 feet of 24 foot wide concrete pavement at the parking lot at the CVAC. Street maintenance personnel will continue construction of the concrete lot during the winter of 2018/2019. Additionally, in early 2019 Street Maintenance personnel will construct improvements to the concrete behind the Amphitheatre in Central Park.

## Public Works 2018 Accomplishments

**Schoettler Road Sidewalk** – In 2018 the City staff submitted a Surface Transportation Program (STP) grant application to East-West Gateway to fund the construction of a five foot concrete sidewalk on the east side of Schoettler Road from Windsor Valley Court to Greenleaf Valley Drive. This project would fill the last sidewalk gap on Schoettler Road between Clayton Road and Chesterfield Pines Lane. The grant application included construction of retaining walls throughout most of the project limits due to steep existing topography in the project vicinity. Unfortunately, the City was notified in early August that this project was not recommended for funding. The estimated total project cost for construction of the sidewalk and retaining walls, including utility relocations, easement acquisition, and construction engineering and inspection, is \$784,000. Within the five year plan this project is budgeted for engineering in 2019, right of way acquisition in 2020, and construction in 2021. City Staff will continue to search for grant opportunities to fund construction of this sidewalk.



**Riparian Trail** – In late 2017 the City of Chesterfield was notified that its submittal for grant funding for Phases II and III of the Riparian Trail was successful. This will allow the extension of the Riparian Trail from August Hill Road to Old Chesterfield Road. The project is estimated to cost \$1.5 million, which will be offset by \$1 million (the maximum allowed) in Transportation Alternatives Program (TAP) funding. The remaining \$500,000 will be funded by the Chesterfield Valley TDD, meaning that this project will be constructed at no net cost to the City of Chesterfield.

Execution of a Program Agreement with MODOT and execution of a design contract with George Butler Associates (GBA) were authorized by City Council on March 19, 2018. The design is progressing appropriately, with GBA currently gathering survey data and coordinating with the affected utilities and

## Public Works 2018 Accomplishments

agencies, including St. Louis County. On April 2, 2018, City Council authorized an Amendment to the Contribution of Land Agreement with Chesterfield Village Incorporated (CVI) in order to acquire the land necessary to construct a portion of the Riparian Trail. City Staff is working with CVI to ensure the terms of the Amendment are met. We expect the Agreement Amendment to be executed in early 2019.



**St. Louis County Projects:** During 2018 the St. Louis County Department of Transportation managed improvements to several streets within the City of Chesterfield. These included:

- Chesterfield Parkway West: Asphalt Mill and Overlay from I-64 to Olive Boulevard.
- Conway Road: Bridge replacement just west of White Road.
- Kehrs Mill Road: Asphalt Mill and Overlay from Clarkson Road to Clayton Road.
- Baxter Road: Asphalt Mill and Overlay from just south of Clarkson to Summer Ridge.
- Creve Coeur Mill Road: Bridge replacement just south of Amiot Court. Please note that this project is still under construction. The recently constructed River Valley Drive gate is being held open during the project to help accommodate local traffic. The gate will be closed once Creve Coeur Mill Road is re-opened to traffic.

## Public Works 2018 Accomplishments

**Sewer Lateral Program** – Public Works Staff administered the City’s sewer lateral program, whereby qualifying residents with defective sewer laterals can have the laterals repaired under a contract administered by the City. In 2018, the City received 148 applications for sewer lateral repair. Of those applications, 135 properties qualified for a sewer lateral repair, each of which was managed by a member of the City’s Engineering Staff.



**Accreditation:** In 2015 the City of Chesterfield Department of Public Works became the 100<sup>th</sup> agency in North America to receive Accreditation through the American Public Works Association. Since that time, we have been working toward re-accreditation, and in 2018 we achieved compliance in all 39 required chapters of practice. Representatives from APWA will return to the City of Chesterfield in March of 2019 for an Accreditation site visit.

## **Public Works 2018 Accomplishments**

**Emerald Ash Borer:** In 2016 the City of Chesterfield implemented the Emerald Ash Borer (EAB) plan, whereby each of the City's 6,709 public Ash trees will be removed due a disease caused by the EAB. In 2018, the City of Chesterfield Public Works personnel removed 673 Ash Trees. Since implementation of the program, 2,768 Ash trees have been removed. An integral part of the EAB plan is reforestation, and in 2018 the City Arborist managed the replanting of 504 street trees.



### **Miscellaneous:**

- Provided safe travel on the City's 176 miles of public streets. Public Works Staff addressed 1,177 street maintenance related work orders, and 339 sign related work orders.
- Kept City streets clear during winter snow and ice. Addressed snow and ice during 14 winter storms using 1,569 tons of salt.
- Administered the St. Louis County Salt Cooperative Program on behalf of 53 municipalities and school districts, managing the order of 25,095 tons of salt in order to obtain the lowest price possible.
- The Public Works Facility maintained its status as a Blue Chip Service Center, with five of the mechanics maintaining Master Certification. The Fleet Maintenance Division completed 1,624 work orders and 549 preventative maintenance actions.
- Facility Maintenance personnel responded to 607 work orders and performed 4,192 preventative maintenance actions. This includes City Hall, the Public Works Facility, the Parks Administration Building, and the concession stands at the CVAC.
- The City Arborist performed 616 street tree inspections on hazardous and nuisance trees throughout the City of Chesterfield. Due to these

## **Public Works 2018 Accomplishments**

inspections, the Arborist managed the contractual removal of 195 dead, declining, nuisance, or hazardous trees (non-Ash).

- City Engineering Staff addressed 158 work orders requiring engineering analysis.

The Public Works Staff is proud of its 2018 accomplishments and services to the City of Chesterfield. We strive to continue to improve these services in 2019.

General Fund Performance Measurements

In addition to financial measurements, the City also uses performance measurements as an objective measurement of the progress made to achieve the City's goals.

Courts

Year	Fines/Cost	Cases Filed	Warrants Issued	Trials Set	Court Sessions
2008	\$ 1,195,231	14,095	2,331	188	34
2009	\$ 1,318,916	13,476	1,826	172	34
2010	\$ 1,255,368	12,748	1,997	161	33
2011	\$ 1,256,000	11,462	2,236	75	34
2012	\$ 1,291,823	11,728	2,586	252	52
2013	\$ 1,273,396	12,669	2,474	186	52
2014	\$ 1,177,933	12,485	2,801	211	44
2015	\$ 1,075,445	9,665	2,617	105	44
2016	\$ 837,953	9,133	2,955	117	44
2017	\$ 710,244	7,872	3,152	141	44
2018	\$ 847,919	9,148	3,422	92	44

Police

Year	Calls for Service	Arrests	DWI Arrests	Accidents	Tickets	Warnings
2008	55,902	2,149	160	1,500	12,470	1699
2009	56,033	1,868	171	1,465	13,360	1981
2010	55,893	1,423	170	1,544	13,140	1646
2011	47,621	1,589	163	1,612	10,532	1,531
2012	50,042	1,830	168	1,649	11,530	2,279
2013	51,543	1,505	170	1,705	12,666	2,565
2014	55,966	1,647	179	1,757	11,908	5,191
2015	57,645	1,696	184	1,810	12,265	5,347
2016	53,874	1,557	110	1,914	8,574	7,111
2017	50,532	1,698	129	1,824	7,179	6,616
2018	55,816	1,620	126	1,620	8,267	8,519

Community Services and Economic Development

Year	Qualified Business Prospects	New Licensed Businesses	Media Releases
2007	9	125	23
2008	15	195	36
2009	20	152	43
2010	19	170	29
2011	17	180	32
2012	20	164	25
2013	20	164	25
2014	18	263	14
2015	31	224	54
2016	28	158	45

General Fund Performance Measurements (Continued)

Public Works - Completed Work Orders

Year	Curbs	Partial Depth patching	Property Restoration	Sidewalks	Signs	Slab Replacement
2008	35	30	375	100	200	10
2009	6	29	41	43	228	10
2010	21	25	39	94	250	13
2011	39	17	197	79	309	13
2012	31	22	35	169	565	22
2013	23	17	129	92	373	16
2014	45	33	88	95	348	24
2015	50	35	90	60	350	30
2016	19	17	NA	NA	460	32
2017	17	9	35	176	277	36
2018	See Public Work Appropriation Section					

Public Works - Completed Work Orders, Continued

Year	Storm Sewer	Street Repair	Tree Trimming	Undermine
2008	60	75	1,100	10
2009	38	50	750	12
2010	60	65	843	12
2011	23	60	534	5
2012	26	52	509	8
2013	43	64	220	635
2014	62	94	466	10
2015	65	100	470	15
2016	41	78	587	5
2017	24	99	556	3
2018	See Public Works Appropriation Section			

## **SPECIAL REVENUE FUNDS FUND SUMMARY**

The City of Chesterfield utilizes special revenue funds to account for specific revenues that are legally restricted to expenditures for specific purposes. For the 2019 budget, the City has four special revenue funds in place. They are identified and discussed below with their approved budgets following.

The **Capital Improvement Sales Tax Trust** special revenue fund is used to account for the accumulation of resources from the one-half cent Capital Improvement sales tax passed by voters in 1997. The revenues are used to pay for principal and interest payments on R&S I and R&S II series bonds, as well as the City's capital projects for annual infrastructure maintenance. Infrastructure projects are determined by evaluating the condition of all City maintained streets, which in turn is used to establish priorities during development of the pavement maintenance plan.

The **Parks Sales Tax** special revenue fund is used to account for the accumulation of resources from the one-half cent parks sales tax passed by voters in 2004. All parks and recreation activity is tracked in this fund. The principal and interest payments on the Parks Bonds issued in 2005 (refunded in 2013), 2008 (refunded in 2016), and 2009 (refunded in 2014) are made from revenues generated within this fund.

The **Public Safety Fund** was created to account for Prop P sales tax revenue funds that are specifically earmarked for expenditures related to policing services in the city.

The **Sewer Lateral** fund is used to account for special revenues received which are specifically earmarked for expenditures for repairs to residential sanitary sewer laterals.

The **Police Forfeiture** fund is used to account for special revenues received which are specifically earmarked for future expenditures in the area of public safety.

<b>Combined Statement of Budgeted Revenues and Expenditures - Capital Improvement Sales Tax Fund</b>			
	<b>2017 ACTUAL</b>	<b>2018 PROJECTED</b>	<b>2019 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$2,286,069	\$ 2,576,382	\$ 17,725
<b>REVENUES:</b>			
Sales Tax	\$5,816,625	\$5,828,897	\$5,973,114
Other Revenues	\$2,555,721	\$962,869	\$0
<b>TOTAL REVENUE</b>	<b>8,372,346</b>	<b>6,791,766</b>	<b>5,973,114</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>10,658,415</b>	<b>9,368,148</b>	<b>5,990,839</b>
<b>EXPENDITURES</b>			
Public Works	\$759,275	\$1,406,295	\$747,033
Capital Items	\$7,533,708	\$5,713,613	\$3,195,401
<b>TOTAL EXPENDITURES</b>	<b>8,292,983</b>	<b>7,119,908</b>	<b>3,942,434</b>
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	<b>\$210,950</b>	<b>(\$2,230,515)</b>	<b>(\$1,885,169)</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>\$ 2,576,382</b>	<b>\$ 17,725</b>	<b>\$ 163,236</b>

**2019 Budgeted Expenditures By Type - Capital Improvement Sales Tax Fund**

**Public Works**

Capital Expenditures	Los Padres Sidewalk Removal	\$23,000	
	Selective Slab Replacement	\$300,000	
	Street Reconstruction	\$2,150,000	
	Sidewalk Improvement	\$200,000	
	1 ton Truck	\$63,600	
	2 -2.5 Ton Trucks	\$295,800	
	Roof for Equipment Bay	\$95,000	
	Roof for Storage Bay	\$28,000	
	Storm Sewer Improvement	\$40,000	
	<b>Total Capital</b>		<b>\$3,195,400</b>
Personnel	Salaries/Benefits		\$332,032
Contractual	Annual Crack Sealing	\$80,000	
	Bridge Sealing	\$140,000	
	Other Maintenance Contracts	\$20,000	
	Inspection/Testing	\$100,000	
	Schoettler Road Sidewalk Project	\$65,000	
	TIP Grant Application	\$10,000	
	<b>Total Contractual</b>		<b>\$415,000</b>
	<b>Grand Total Expenditures</b>		<b><u>\$3,942,432</u></b>

<b>Combined Statement of Budgeted Revenues and Expenditures - Parks Sales Tax Fund</b>			
	<b>2017 ACTUAL</b>	<b>2018 PROJECTED</b>	<b>2019 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$2,661,225	\$ 2,510,464	\$ 1,530,763
<b>REVENUES:</b>			
Sales Tax	\$6,842,838	\$6,857,192	\$7,027,193
Intergovernmental	\$19,080	\$0	\$0
Parks and Recreation	\$1,953,302	\$1,947,446	\$1,963,011
Other Revenues	\$52,973	\$30,000	\$11,451
<b>TOTAL REVENUE</b>	8,868,193	8,834,638	9,001,655
<b>TOTAL AVAILABLE FUNDS</b>	11,529,418	11,345,102	10,532,418
<b>EXPENDITURES</b>			
Parks	\$5,577,553	\$5,788,067	\$5,708,583
Capital Items	\$409,880	\$63,793	\$163,500
<b>TOTAL EXPENDITURES</b>	5,987,433	5,851,860	5,872,083
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	<b>(\$3,031,521)</b>	<b>(\$3,962,479)</b>	<b>(\$3,009,914)</b>
<b>FUND BALANCE, DECEMBER 31</b>	\$ 2,510,464	\$ 1,530,763	\$ 1,650,421

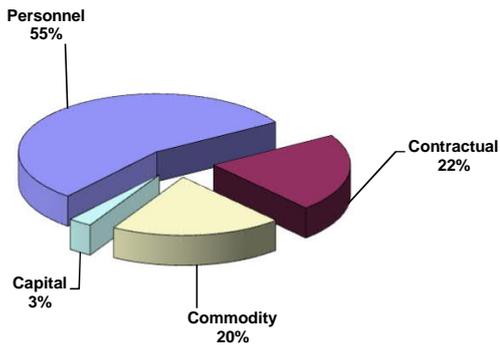
*Detail of Budgeted Capital Expenditures - Parks Sales Tax Fund*

Department/Activity	Description	Amount	Activity Total
<b>Parks &amp; Recreation</b>	Amphitheater Steps	\$25,000	
	Amphitheater Refrigerator	\$3,000	
	Computers	\$14,000	
	Heavy Duty Utility Cart Replacement	\$22,500	
	Roller Attachment for Bobcat	\$8,300	
	Utility Cart Replacement	\$6,800	
	Zero Turn Mower	\$12,000	
	Zero Turn Mower with Vac Collection	\$14,400	
	1/2 Ton Park Maintenance Truck	\$27,500	
	3/4 Ton Park Maintenance Truck	\$30,000	
	<b>Total Capital</b>		<u>\$163,500</u>

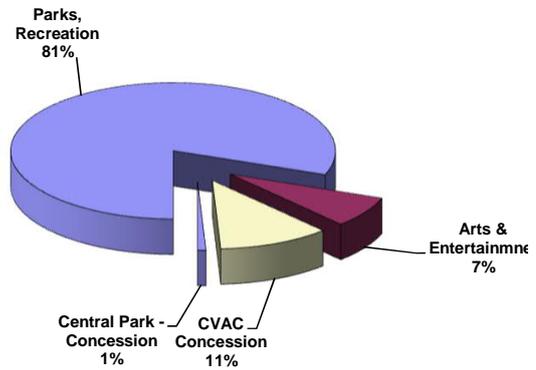
## PARKS, RECREATION AND ARTS APPROPRIATIONS

Division	Personnel	Contractual	Commodity	Capital	Div Total
Parks, Recreation	\$2,747,674	\$1,186,968	\$644,000	\$160,500	\$4,739,142
Arts & Entertainment	\$169,054	\$54,875	\$205,501	\$3,000	\$432,430
CVAC Concession	\$311,521	\$34,300	\$306,200	\$0	\$652,021
Central Park - Concession	\$22,790	\$3,700	\$22,000	\$0	\$48,490
<b>TOTAL</b>	<b>\$3,251,039</b>	<b>\$1,279,843</b>	<b>\$1,177,701</b>	<b>\$163,500</b>	<b>\$5,872,083</b>

**By Element:**



**By Division:**



### Parks, Recreation and Arts Personnel Requirements

Fiscal Year	Actual 2016	Actual 2017	Actual 2018	Adopted 2019	% Change '18 to '19
Parks, Recreation & Arts	38.5	40.5	40.5	40.5	0%
CVAC Concession	4.5	5.5	5.5	5.5	0%
Central Park - Concession	1.5	1.5	1.5	1.5	0%
<b>Total Positions</b>	<b>44.5</b>	<b>47.5</b>	<b>47.5</b>	<b>47.5</b>	<b>0%</b>

The Department of Parks, Recreation and Arts is responsible for long and short range planning for the enjoyment of its residents and guest throughout our Parks, Recreation and Arts system.

<i>Combined Statement of Budgeted Revenues and Expenditures - Sewer Lateral Fund</i>			
	2017 ACTUAL	2018 PROJECTED	2019 BUDGET
<b>FUND BALANCE, JANUARY 1</b>	\$ 509,835	\$ 418,903	\$ 442,322
<b>REVENUES:</b>			
Property Taxes	414,683	460,000	460,000
<b>TOTAL REVENUE</b>	414,683	460,000	460,000
<b>EXPENDITURES</b>			
Public Works	505,615	436,581	460,000
<b>TOTAL EXPENDITURES</b>	505,615	436,581	460,000
<b>TRANSFERS TO/FROM OTHER FUNDS</b>			
<b>FUND BALANCE, DECEMBER 31</b>	\$ 418,903	\$ 442,322	\$ 442,322

<b>Combined Statement of Budgeted Revenues and Expenditures - Police Forfeiture Fund</b>			
	<b>2017 ACTUAL</b>	<b>2018 PROJECTED</b>	<b>2019 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$ 155,417	\$ 146,515	\$ 106,363
<b>REVENUES:</b>			
Intergovernmental	44,417	19,365	
<b>TOTAL REVENUE</b>	44,417	19,365	-
<b>EXPENDITURES</b>			
Police	53,319	59,517	106,288
<b>TOTAL EXPENDITURES</b>	53,319	59,517	106,288
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	-	-	-
<b>FUND BALANCE, DECEMBER 31</b>	\$ 146,515	\$ 106,363	\$ 75

# PARKS, RECREATION & ARTS 2018 ANNUAL REPORT



The Parks, Recreation & Arts Department strives to provide the community with an environment that enhances their quality of life. Our entire department works all year long to provide the community with beautiful parks, fun recreation programs for all ages, popular trails, rockin' concerts, and so much more! Take a look inside for a quick recap of our best year yet - 2018!



## Creative Community Alliance's (CCA) Sculpture on the Move Program

On Feb. 10th, the Chesterfield Parks Recreation and Arts Advisory Committee met to discuss artwork options and locations. Ten options were chosen and ranked in order of desire. On Feb. 26th at City Hall, the CCA met and an art draft was conducted between the participating municipalities. We chose fifth and were very excited to choose our number one pick, "Saturday's Distractions" by Artist Lee Leuning & Sherri Treeby. We are moving through the approval process and with Council's direction, it as installed in Early May.



**MPRA**  
Conference & Expo  
EXHIBITOR PROGRAM

2018  
Parks & Recreation:  
The Great Escape!

**MPRA presentation**  
Chesterfield Parks, Recreation and Arts, in partnership with Manchester Parks, gave a presentation at the Missouri Parks and Recreation Association 2018 Conference at Tan-Tar-A resort at Lake of the Ozarks. Over 50 people attended the presentation.



## Shamrock Run 5K/10K/Lil Leprechauns Run

The first ever Shamrock Run was held on March 10 and was a big success! Nearly 500 runners came out to run the 5K, 10K or the 1K Lil Leprechaun Fun Run. With the nice weather and lots of festivities (including St. Patrick himself) everybody had a great time. With the large turnout and good feedback, we look forward to growing this event in 2019.



## Earth Day Festival

It was a perfect day for the Earth Day Festival. With great weather, the outdoor recycling event was a huge success. There were over 50 vendors inside the mall and the turn out was fantastic. Many enjoyed the Monsanto Bee presentation as well as other entertainment.



## Variety Family Day at Miracle Field

Variety, the Children's Charity, for the second year in a row, held their annual family day at the CVAC. on April 22. Activities included baseball games, crafts, magic shows, singers, the Bubble Bus, a Purina dog agility show, and adaptive equipment stations for kids to try. We have built on our relationship with Variety and their usage of the Miracle Field has increased every year.



## Taste of Indian Culture Festival

People came to enjoy amazing local restaurants, Indian art by great artists and play the joyful festival of Holi at the Taste of Indian Culture festival. DJ Anna spun her selection of rocking Bollywood music live. People danced all afternoon and enjoyed live performances. It was a family event.

Some highlights:

-Holi colors, henna artists, live performances



## Chesterfield Summer Camp

This year we held our first summer camp with great success. The 5-week camp ran from May 29 – June 29 at the CVAC. Boys and girls ages 6-13 participated in games, created art projects, took field trips to local spots including sports fusion, and learned a number of different sports. The camp averaged 22 kids per day, with 37 being the most in week 1. We look forward to expanding the camp this summer and providing even more kids a great camp experience.



## Youth Triathlon

We hosted our second annual Youth Triathlon this year! We had a total of 92 kids (ages 6-12) which was 27 more than we had last year. The kids started off by swimming in the pool, then did a bike ride and ended with a run around Central Park. Big River did the official timing for the event. All the kids got a participation medal and the top 3 male and female winners in each age group got a trophy!



## Try-athlon

The Try-athlon is for kids ages 3-5 to come out and try a mini triathlon. We had a total of 45 kids participate this year which is 23 more than we had last year. The kids started off with a short .2 mile bike ride, ran 300 yards and then ended in the aquatic center and going down the leisure pool slides for their swimming portion. All the kids received a participation medal and got to stay and play in the water for 30 minutes after they completed.



## Sounds of Summer concert series



### The Fourth

The 4th of July was another huge success! We had thousands of people come out to enjoy the food trucks. Circus Kaput programmed out our Kids Zone with a circus, inflatables and Mid Way games. They do a great job every year. Fat Pocket did a fantastic job providing the music for the event. Our Arts Division did rock painting for our rock garden with rocks donated by Chesterfield Valley Nursery and painted by Chesterfield youth and families at the Fourth of July Celebration.



## Billy Currington

Billy Currington visited the Chesterfield Amphitheater touring on his latest album bearing the breezy title *Summer Forever*, but the talented Georgia native has spent more than a decade in the spotlight proving he's truly a man for all seasons. Possessing one of the smoothest and most distinct voices in any genre of music, Currington is equally skilled at delivering upbeat summertime anthems as well as exploring the complexities of life and love with a poignant ballad. On *Summer Forever*, Currington's sixth studio album, he brings both with a collection of songs that will take the listener on a riveting musical journey and leave them breathless at the end of the ride.



## Sammy Kershaw, Aaron Tippin, Collin Raye

Chesterfield Amphitheater was proud to host the Roots & Boots Tour featuring three country legends with a combined 25 million albums sold and over 40 top ten smash hits; Aaron Tippin, Sammy Kershaw and Collin Raye. These legendary stars broke out all of their hits and really entertained the crowd. We received a lot of feedback from spectators saying it was one of the best concerts they had been to in a long time.



## Backstoppalooza – Rockin' Chair

Backstoppalooza was another phenomenal success with a packed house and great music by Rockin' Chair. The weather was hot, but that didn't keep nearly 4000 people from opening their wallets and checkbooks for Backstoppers, raising over \$60,000 this year!! In total the event has raised over \$250,000 since 2013!



## Taste of St. Louis

The annual celebration of food and the chefs who make it is an exciting weekend in Chesterfield as Taste of St. Louis takes over the park. Thousands of regional attendees flock to the event held in Central Park featuring restaurants, live demonstrations and chef battles throughout the weekend. A great place to discover new food or introduce yourself to a new place to eat or enjoy an old favor-ite. The Taste enjoyed great weather and large crowds.



CCE continues to meet monthly on the 3rd Thursday of the month. During October, the committee removed Bush Honeysuckle from Faust Park and Conway Cemetery.

## Pedal the Cause

Pedal the Cause is a fundraiser that provides critical funding for cancer research at Siteman Cancer Center and Siteman Kids at St. Louis Children's Hospital through an annual cycling challenge. The City of Chesterfield is the host for both the celebration and course routes for the fundraiser. Thousands of riders participate and \$4,524,521.00 has been raised for Cancer research in St. Louis, Missouri.



## Pickleball Clinics





### USA Softball JO Cup

CVAC hosted the USA Softball JO Cup from July 23 – 28. This national championship softball tournament brought out some of the best youth softball players in the country. 87 teams from 23 states came to Chesterfield to show off their skills over 6 days. After all said and done USA Softball directly brought \$14,967 in field revenue and \$38,469.50 in concessions revenue to CVAC, with 623.50 hours of field usage over 6 days.

Our aquatic program revenue increased by 28.75% from 2017.

ACTIVITY	NUMBER OF PARTICIPANTS	INCOME
River Walk Daily	584	\$2,470
River Walk Punch Card	143	\$4,710
River Walk Season Pass	25	\$2,420
Swim Lessons	161	\$7,868
Swim Team	107	\$10,118
Tot Time	410	\$1,342
K-9 Splash	168 Dogs, 272 Guests	\$1,993
<b>TOTAL</b>		<b>\$30,921.00</b>

### K-9 Splash

The final event this year at the CFAC was the K-9 Splash. The weather was perfect and made for this event to be a huge success. Dog owners brought their pups and let them run around and splash in the water. Dirks Golden Retriever Fund is a large part of this event by providing people to check the dog's records, monitor the grassy areas and keep all surfaces surrounding the pool deck clean. Treats Unleashed also came out with their food truck to provide treats for the dogs.



Sand Volleyball courts at CVAC were completed



Replaced Limestone pavers in the Amphitheater with concrete pavers



Installed Parkway Community Garden



Installed Flagstone walkway at Eberwein Dog Park



## 19th Annual Chesterfield Turkey Trot

The annual Chesterfield Turkey Trot was held again this year on Thanksgiving morning with another large crowd. The 5K race kicked off in Central Park at 8:30am while the Fun Run started at 9:30am. This year we had 2,693 5K runners and 260 Fun Runners.



Through a St. Louis County Grant – Chesterfield Citizens for the Environment is able to offer the Chesterfield Residents Composting Bins for \$25. To date, we have had 324 residents apply for the bin and 213 have been picked up. We are anticipating an increase of bin pick up in the spring as the weather turns.



## Fishing Derby

We had 104 kids pre-register for the Fishing Derby this year! Gander Outdoors was our sponsor and handed out awesome prizes to the kids who caught the most fish. Everyone sat around the lake and enjoyed the weather until it was time to tally up the results. This year is the most participants we have ever had!



Central Park and the Chesterfield Amphitheater is host to 6 charitable walks/rides/runs Lung Cancer Connection, NAMI, Lupus, Action for Autism, Pedal the Cause, and Hydrocephalus, in addition to two charitable concerts, Backstoppalooza (Backstoppers) and Rock the Hunger (St. Louis Area Foodbank). The Rizzutto Eat and Treat Even also raised over \$17,000 for Kids Rock Cancer.

## Recognitions and Awards

- Tree City USA Award 21st year
- Municipal Parks Grant Round for a new Pavilion in Central Park \$223,097
- St. Louis County Health Grant for Recycling and Compost units \$ 24,800



The Senior Sizzlers boarded a bus and traveled to the newest attraction in Springfield, Missouri, the Wonders of Wildlife National Museum and Aquarium. It is the largest immersive wildlife attraction in the world. We explored a 1.5 million gallon aquarium showcasing 35,000 live fish, mammals, reptiles and birds and a wildlife museum offering a tour of the wildest places on earth.



Tai Chi on Mondays and Wednesdays in City Hall Council Chambers



Chesterfield Cycling Club

### Veteran's Honor Park Program

Held on 9/11 at Veterans' Honor Park. The program had speakers Mayor Bob Nation, Major General Cassie Strom, as well as a patriotic quartet and the Chesterfield PD presenting colors.

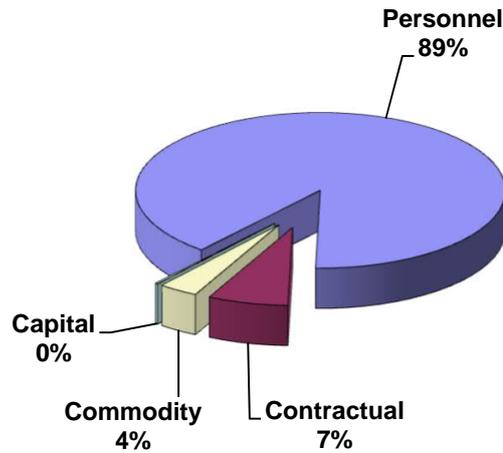


<b>Statement of Budgeted Revenues and Expenditures - Public Safety Tax Fund</b>	<b>2017 ACTUAL</b>	<b>2018 PROJECTED</b>	<b>2019 BUDGET</b>	<b>Increase/(Decrease) 2018 Projected vs 2019 Budget</b>	
<b>REVENUES:</b>					
Sales Tax	\$201,126	\$2,408,000	\$2,432,000	\$24,000	1.0%
Intergovernmental	\$456,188	\$492,800	\$499,850	\$7,050	1.4%
Charges for Services	\$230,954	\$446,602	\$430,607	(\$15,995)	-3.6%
Transfer from GF	\$8,957,057	\$8,164,314	\$7,546,351	(\$617,963)	-7.6%
<b>TOTAL REVENUE</b>	<b>\$9,845,325</b>	<b>\$11,511,716</b>	<b>\$10,908,808</b>	<b>(\$602,908)</b>	<b>-5.2%</b>
<b>EXPENDITURES</b>					
Police	\$9,535,567	\$10,884,965	\$10,883,607	(\$1,358)	0.0%
Capital Items	\$309,758	\$626,751	\$25,201	(\$601,550)	-96.0%
<b>TOTAL EXPENDITURES</b>	<b>\$9,845,325</b>	<b>\$11,511,716</b>	<b>\$10,908,808</b>	<b>(\$602,908)</b>	<b>-5.2%</b>

## Public Safety Fund APPROPRIATIONS

Division	Personnel	Contractual	Commodity	Capital	Div Total
Police	\$9,741,167	\$766,541	\$375,899	\$25,201	\$10,908,808

**By Element:**



### Police Personnel Requirements

Fiscal Year	Actual 2016	Actual 2017	Actual 2018	Adopted 2019	% Change '18 to '19
Police	102	103	104	104	0%

The Police Department of the City is responsible for the security and protections of the citizens of Chesterfield and all those who work and ntravel within its borders



# CHESTERFIELD POLICE DEPARTMENT



## 2019 GOALS & OBJECTIVES

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### A. PERSONNEL & STAFFING

The goal of the Chesterfield Police Department is to provide the highest level of services to the community through the proper staffing and retention of employees. The department will achieve this goal by meeting the following objectives:

1. Maintain current staffing levels of sworn officers and civilian staff personnel.
2. Increase recruiting efforts at local colleges by attending career fairs at two venues that were not targeted in 2018.
3. Continue quarterly in-service training for all sworn officers and implement new audit system for tracking in-service training attendance.
4. Insure effective succession planning by providing training and exposure to supervisors of the responsibilities of their superiors.
5. Partner with area schools to recruit new members for the Department's Explorer program to increase membership by 50%.

### B. TECHNOLOGY & EQUIPMENT

The goal of the Chesterfield Police Department is to provide the highest level of services to the community through the utilization of the latest in technological advances in law enforcement and providing quality equipment to its employees to accomplish their mission. The department will achieve this goal by meeting the following objectives:

1. Implement the use of Axon Body Worn Camera systems for all designated officers and supervisors.
2. Train two officers as Less-Lethal shotgun instructors and deploy four less-lethal shotguns into the patrol fleet.
3. Implement the use of Axon Signal Side Arm technology for all designated officers and supervisors.
4. Transition to the Axon Fleet camera systems to replace existing in-car camera systems.
5. Conduct a Research Project on the feasibility of acquiring Unmanned Aerial Systems (Drones) for official department use; to include equipment options, cost, potential uses, training and certification requirements.
6. Train and certify an additional detective on the use of the Cellebrite cell phone extraction system.
7. Implement the transition of all department issued duty weapons to Glock 17 9mm pistols with weapon mounted lights and Level II holsters.



## CHESTERFIELD POLICE DEPARTMENT



### 2019 GOALS & OBJECTIVES

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#### C. SAFETY & SECURITY

The goal of the Chesterfield Police Department is to provide the highest level of services to the community by providing safety and security to each person who resides, works, or travels through the City of Chesterfield. The department will achieve this goal by meeting the following objectives:

1. Continue active shooter response training for officers by partnering with local schools and faith-based organizations and providing table top and live exercises.
2. Actively market the Community Camera Program to community stakeholders to increase participation by 5%.
3. Encourage proactive patrol activities by uniformed patrol officers with an expectation of 30 Proactive Patrol activities per officer per month.
4. Maintain existing staffing levels in the School Resource Unit and the Bureau of Special Enforcement to continue meeting the needs of the community's educational and retail partners.

#### D. TRAFFIC & ROADWAYS

The goal of the Chesterfield Police Department is to provide the highest level of services to the community by creating safe roadways and enforcing all traffic laws. The department will achieve this goal by meeting the following objectives:

1. Increase traffic enforcement on priority streets by 25%.
2. Insure officers assigned to the Bureau of Traffic Enforcement achieve a minimum of 60 traffic contacts per officer per month.
3. Continue the department's alcohol related enforcement efforts by conducting a minimum of four (4) saturation DWI patrols during 2019.
4. Increase the number of certified Drug Recognition Experts by one (1) officer.



# CAPITAL PROJECT FUNDS

## Fund Summary

The City of Chesterfield utilizes capital project funds to account for the acquisition and construction of major capital items. These funds represent the vast majority of all capital projects in the City. Projects are determined based on resident feedback and careful deliberation by the City Council. The City believes all approved projects will enhance the quality of life in the City.

As with all large projects, money will be needed for up-keep of these enhancements in the future. The City has planned for these future expenditures and believes the dedicated sales tax monies provided by the Capital Improvement Sales Tax Fund and Parks Sales Tax Fund will be sufficient to cover the up-keep in future years. Furthermore, the City does not anticipate using the operating budget of the General Fund to maintain any of these projects.

The Capital Project Funds are discussed below:

The **Chesterfield Valley Special Allocation Fund** is focused on completing infrastructure and transportation projects in the Chesterfield Valley as well as Levee Match projects and miscellaneous legal expenses. In 2017, the City spent the remaining funds on completing infrastructure projects in the Chesterfield Valley.

The **Parks Construction Phase II Fund** – Series 2009B is used to account for financial resources from the 2009B Parks Bonds (subsequently refinanced with the 2014 Certificates of Participation) issue as well as transfers in from the Parks Sales Tax Fund. These funds were designated to assist in the completion of the projects listed below:

- Development of trails, amphitheater, streams, and open space at Central Park.
- Development of four baseball/softball fields, parking, concession stand, and concession stand upgrades at the Chesterfield Valley Athletic Project.
- Development of the Riparian Corridor Trail.
- Continue partnership with the Great Rivers Greenway District to complete additional phases of the Monarch-Chesterfield Levee Trail.

During 2016, the City allocated the remaining Parks Construction funds to concession stand upgrades.

<i>Combined Statement of Budgeted Revenues and Expenditures - Chesterfield Valley Special Allocation Fund</i>			
	2017 ACTUAL	2018 PROJECTED	2019 BUDGET
<b>FUND BALANCE, JANUARY 1</b>	\$ 291,430	\$ 387,925	\$ 385,568
<b>REVENUES:</b>			
Intergovernmental	-	-	-
Other Revenues	113,264	49,888	-
<b>TOTAL REVENUE</b>	113,264	49,888	-
<b>EXPENDITURES</b>			
Public Works	16,769	52,245	351,383
<b>TOTAL EXPENDITURES</b>	16,769	52,245	351,383
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	-	-	-
<b>FUND BALANCE, DECEMBER 31</b>	\$ 387,925	\$ 385,568	\$ 34,185

This is money that was set-aside in prior years and has significant restrictions on its usage. The funds have primarily been used for wetland mitigation.

<b>Combined Statement of Budgeted Revenues and Expenditures - Parks Construction Phase II 2009B Fund</b>	<b>2017 ACTUAL</b>	<b>2018 PROJECTED</b>	<b>2019 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>		\$ -	\$ -
<b>REVENUES:</b>			
Other Revenues	-	-	-
<b>TOTAL REVENUE</b>	-	-	-
<b>TOTAL AVAILABLE FUNDS</b>	-	-	-
<b>EXPENDITURES</b>			
Parks		-	-
<b>TOTAL EXPENDITURES</b>	-	-	-
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	-	-	-

These funds are related to parks phase II and were fully expended during 2016.

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## BONDED DEBT SCHEDULE

The City of Chesterfield, Missouri's general long-term debt includes General Obligation Bonds and Certificates of Participation. This overview describes each type of debt, provides a picture of the City's indebtedness and discusses policies for new debt. The total debt to maturity outstanding as of December 31, 2018 is as shown below.

Year	General Obligation Bonds		Certificates of Participation		Totals
	Principal	Interest	Principal	Interest	
2019	1,925,000	19,250	3,600,000	1,104,916	6,649,166
2020	-	-	3,855,000	947,054	4,802,054
2021	-	-	3,925,000	772,854	4,697,854
2022	-	-	3,715,000	606,378	4,321,378
2023	-	-	2,910,000	464,028	3,374,028
2024	-	-	3,110,000	336,128	3,446,128
2025	-	-	3,280,000	245,928	3,525,928
2026	-	-	785,000	147,528	932,528
2027	-	-	810,000	123,978	933,978
2028	-	-	835,000	101,673	936,673
2029	-	-	890,000	78,275	968,275
2030	-	-	915,000	49,350	964,350
2031	-	-	730,000	21,900	751,900
	<u>\$ 1,925,000</u>	<u>\$ 19,250</u>	<u>\$ 29,360,000</u>	<u>\$ 4,999,986</u>	<u>\$ 36,304,236</u>

**General Obligation Bonds** are composed of R&S I & II bonds which were issued for road and sewer construction and funded by the Capital Improvement Sales Tax. The City also issued GO Bonds to purchase Central Park which were funded by a property tax. The City's final assessment of this property tax was in 2014 and the Parks GO Bonds were completely paid off in 2015 via forward funding from the General Fund. The Parks 1998 Debt Service Fund continues to collect delinquent property taxes which are used to pay back the General Fund loan.

**Certificates of Participation** are composed of debt for the building of the City Hall and Proposition "P". Both public works and city hall are funded from the general fund, while Prop. "P" bonds are funded through the Parks sales tax.

**General Obligation Bonds**

**Definition** - General obligation bonds are backed by the full faith and credit of a jurisdiction. General obligation bonds are payable from ad valorem property taxes and other general revenues.

**Debt Limitations** - Bonded indebtedness is limited by Sections 95.115 and 95.120 of the Missouri Revised Statutes (1986) to 10% of the assessed value of taxable tangible property.

**Existing Debt** - The City's outstanding general obligation debt as of December 31, 2018 was \$1,925,000 for 2015 street and sidewalk refunding bonds. The debt service schedule is shown on the following pages.

**Debt Burden** - Chesterfield's outstanding general obligation debt is well within statutory limits. Based on the City's 2018 assessed valuation of \$2,056,912,028 the City's legal debt margin is \$203,766,203. The City reviews each potential issue of debt either in-house or through an independent financial advisor on a case-by-case basis.

**Bond Rating** - Chesterfield's general obligation bonds have an Aaa rating from Moody's Investors Services.

**CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI**  
**General Obligation Bonds, Series 2015 (Refunding of R&S I and R&S II)**  
**DEBT SERVICE SCHEDULE**  
**\$7,340,000**

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
2/15/2019	1,925,000	2.00%	19,250	1,944,250	
	\$ 1,925,000		\$ 19,250	\$ 1,944,250	1,944,250

**Certificates of Participation**

**Definition** - Certificates of Participation are securities that represent a share of an issuer's lease payment. When a municipality finances a public facility through a lease-purchase transaction, the interest in that government's lease payment often is assigned to a third party that issues Certificates of Participation. The Certificates represent a share of the lease payment received by the investor.

**Debt Limitations** - There are no statutory limits on Certificates of Participation. These obligations are not considered debt under state law and are subject to annual appropriations by the Mayor and City Council.

**Existing Debt** - The City issued \$17,565,000 in Certificates of Participation to fund the acquisition of land and the construction of City Hall on April 15, 2000. The City did a current refunding of this debt on August 30, 2004 in order to take advantage of the low interest rate environment. The City's outstanding debt related to the issue as of December 31, 2018 was \$5,300,000.

On January 27, 2005, the City issued \$25,710,000 in Certificates of Participation to fund acquisition of park land and parks improvements. The City did a current refunding of this debt in November 2013 in order to take advantage of the low interest rate environment. The City's outstanding debt related to the issue as of December 31, 2018 was \$14,170,000.

In 2008, the City issued \$4,720,000 in Certificates of Participation to fund parks construction phase II. The City did a partial refunding of this debt in 2016 in order to take advantage of the low interest rate environment. The City's outstanding debt related to the issue as of December 31, 2018 was \$2,840,000.

In 2009, the City issued \$4,550,000 in Certificates of Participation to fund parks construction phase II. In 2009, the City issued \$5,695,000 in Build America Bonds to fund parks construction phase II. The City concurrently refunded these debt issuances in September 2014 in order to take advantage of the low interest rate environment. The City's outstanding debt related to the issue as of December 31, 2018 was \$6,825,000.

**Debt Burden** - As noted above, there is no statutory limitations for Certificates of Participation. As is the case with general obligation bonds, the City reviews each potential issue of debt either in-house or through an independent financial advisor on a case-by-case basis.

**Bond Rating** – Chesterfield's Certificates of Participation have an Aa1 rating from Moody's Investors Services.

**CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI**  
**Certificates of Participation, Series 2004 (City Hall)**  
**DEBT SERVICE SCHEDULE**  
**\$15,820,000**

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
2/15/2019	1,400,000	5.00%	132,500	1,532,500	
8/15/2019			97,500	97,500	1,630,000
2/15/2020	1,500,000	5.00%	97,500	1,597,500	
8/15/2020			60,000	60,000	1,657,500
2/15/2021	1,400,000	5.00%	60,000	1,460,000	
8/15/2021			25,000	25,000	1,485,000
2/15/2022	1,000,000	5.00%	25,000	1,025,000	
	<u>\$ 5,300,000</u>		<u>\$ 497,500</u>	<u>\$ 5,797,500</u>	

**CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI**  
**Certificates of Participation, Series 2013 (Refunding of 2005 Parks)**  
**DEBT SERVICE SCHEDULE**  
**\$20,360,000**

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
6/1/2019			295,988	295,988	
12/1/2019	1,565,000	4.00%	295,988	1,860,988	2,156,976
6/1/2020			264,688	264,688	
12/1/2020	1,695,000	5.00%	264,688	1,959,688	2,224,376
6/1/2021			222,313	222,313	
12/1/2021	1,850,000	**	222,313	2,072,313	2,294,626
6/1/2022			177,750	177,750	
12/1/2022	2,005,000	5.00%	177,750	2,182,750	2,360,500
6/1/2023			127,625	127,625	
12/1/2023	2,180,000	5.00%	127,625	2,307,625	2,435,250
6/1/2024			73,125	73,125	
12/1/2024	2,365,000	3.00%	73,125	2,438,125	2,511,250
6/1/2025			37,650	37,650	
12/1/2025	2,510,000	3.00%	37,650	2,547,650	2,585,300
	<u>\$ 14,170,000</u>		<u>\$ 2,398,278</u>	<u>\$ 16,568,278</u>	

\*\* Principal of \$225,000 has a 3.50% coupon and principal of \$1,625,000 has a 5.00% coupon.

**CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI**  
**Certificates of Participation, Series 2008 (Parks Phase II)**  
**DEBT SERVICE SCHEDULE**  
**\$4,720,000**

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
6/1/2019			5,625	5,625	
12/1/2019	225,000	5.00%	5,625	230,625	236,250
	<u>\$ 225,000</u>		<u>\$ 11,250</u>	<u>\$ 236,250</u>	

**CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI**  
**Refunding Certificates of Participation, Series 2014**  
**DEBT SERVICE SCHEDULE**  
**\$8,600,000**

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
6/1/2019			104,700	104,700	
12/1/2019	365,000	3.00%	104,700	469,700	574,400
6/1/2020			99,225	99,225	
12/1/2020	375,000	3.00%	99,225	474,225	573,450
6/1/2021			93,600	93,600	
12/1/2021	385,000	3.00%	93,600	478,600	572,200
6/1/2022			87,825	87,825	
12/1/2022	410,000	3.00%	87,825	497,825	585,650
6/1/2023			81,675	81,675	
12/1/2023	430,000	3.00%	81,675	511,675	593,350
6/1/2024			75,225	75,225	
12/1/2024	435,000	3.00%	75,225	510,225	585,450
6/1/2025			68,700	68,700	
12/1/2025	455,000	3.00%	68,700	523,700	592,400
6/1/2026			61,875	61,875	
12/1/2026	465,000	3.00%	61,875	526,875	588,750
6/1/2027			54,900	54,900	
12/1/2027	475,000	3.25%	54,900	529,900	584,800
6/1/2028			47,181	47,181	
12/1/2028	495,000	3.25%	47,181	542,181	589,363
6/1/2029			39,138	39,138	
12/1/2029	890,000	3.25%	39,138	929,138	968,275
6/1/2030			24,675	24,675	
12/1/2030	915,000	3.00%	24,675	939,675	964,350
6/1/2031			10,950	10,950	
12/1/2031	730,000	3.00%	10,950	740,950	751,900
	<u>\$ 6,825,000</u>		<u>\$ 1,699,338</u>	<u>\$ 8,524,338</u>	

**CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI**  
**Refunding Certificates of Participation, Series 2016 (Parks Phase II) - Partial Refunding of 08 Parks**  
**DEBT SERVICE SCHEDULE**  
**\$3,000,000**

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
6/1/2019			31,145	31,145	
12/1/2019	45,000	1.25%	31,145	76,145	107,290
6/1/2020			30,864	30,864	
12/1/2020	285,000	2.00%	30,864	315,864	346,728
6/1/2021			28,014	28,014	
12/1/2021	290,000	2.00%	28,014	318,014	346,028
6/1/2022			25,114	25,114	
12/1/2022	300,000	1.60%	25,114	325,114	350,228
6/1/2023			22,714	22,714	
12/1/2023	300,000	2.00%	22,714	322,714	345,428
6/1/2024			19,714	19,714	
12/1/2024	310,000	2.00%	19,714	329,714	349,428
6/1/2025			16,614	16,614	
12/1/2025	315,000	3.00%	16,614	331,614	348,228
6/1/2026			11,889	11,889	
12/1/2026	320,000	3.00%	11,889	331,889	343,778
6/1/2027			7,089	7,089	
12/1/2027	335,000	2.05%	7,089	342,089	349,178
6/1/2028			3,655	3,655	
12/1/2028	340,000	2.15%	3,655	343,655	347,310
	<u>\$ 2,840,000</u>		<u>\$ 393,620</u>	<u>\$ 3,233,620</u>	

<b>Combined Statement of Budgeted Revenues and Expenditures - Parks Construction Phase II 2009B Fund</b>	<b>2017 ACTUAL</b>	<b>2018 PROJECTED</b>	<b>2019 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>		\$ -	\$ -
<b>REVENUES:</b>			
Other Revenues	-	-	-
<b>TOTAL REVENUE</b>	-	-	-
<b>TOTAL AVAILABLE FUNDS</b>	-	-	-
<b>EXPENDITURES</b>			
Parks		-	-
<b>TOTAL EXPENDITURES</b>	-	-	-
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	-	-	-

These funds are related to parks phase II and were fully expended during 2016.

<b>Combined Statement of Budgeted Revenues and Expenditures - Parks 1998 Debt Service Fund</b>			
	<b>2017 ACTUAL</b>	<b>2018 PROJECTED</b>	<b>2019 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$ (4,434)	\$ (4,255)	\$ (4,255)
<b>REVENUES:</b>			
Property Tax	1	-	500
<b>TOTAL REVENUE</b>	1	-	500
<b>TOTAL AVAILABLE FUNDS</b>	(4,433)	(4,255)	(3,755)
<b>EXPENDITURES</b>			
Parks	-	-	-
<b>TOTAL EXPENDITURES</b>	-	-	-
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	178	-	-
<b>FUND BALANCE, DECEMBER 31</b>	\$ (4,255)	\$ (4,255)	\$ (3,755)

This fund collected a property tax to make debt service payments on debt that matured in 2016. The negative fund balance will be eliminated as delinquent property tax payments are collected over the next several years.

<b>Combined Statement of Budgeted Revenues and Expenditures - R&amp;S Series Bonds Debt Service Fund</b>			
	<b>2017 ACTUAL</b>	<b>2018 PROJECTED</b>	<b>2019 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$ 59,431	\$ 59,431	\$ 59,431
<b>REVENUES:</b>			
Other Revenues	-	-	-
Bond Proceeds	-	-	-
Premium on issuance	-	-	-
<b>TOTAL REVENUE</b>	-	-	-
<b>TOTAL AVAILABLE FUNDS</b>	59,431	59,431	59,431
<b>EXPENDITURES</b>			
Public Works	1,889,050	2,301,743	1,944,600
<b>TOTAL EXPENDITURES</b>	1,889,050	2,301,743	1,944,600
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	1,889,050	2,301,743	1,885,169
<b>FUND BALANCE, DECEMBER 31</b>	\$ 59,431	\$ 59,431	\$ -

<b>Combined Statement of Budgeted Revenues and Expenditures - City Hall Bonds 2004 Debt Service Fund</b>	<b>2017 ACTUAL</b>	<b>2018 PROJECTED</b>	<b>2019 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$ 412,590	\$ 409,918	\$ 2,022,328
<b>REVENUES:</b>			
Other Revenues		-	-
<b>TOTAL REVENUE</b>	-	-	-
<b>TOTAL AVAILABLE FUNDS</b>	412,590	409,918	2,022,328
<b>EXPENDITURES</b>			
Debt Service	1,574,444	1,601,700	1,634,200
<b>TOTAL EXPENDITURES</b>	1,574,444	1,601,700	1,634,200
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	1,571,772	3,214,110	1,601,700
<b>FUND BALANCE, DECEMBER 31</b>	<b>\$ 409,918</b>	<b>\$ 2,022,328</b>	<b>\$ 1,989,828</b>

<b>Combined Statement of Budgeted Revenues and Expenditures - 2013 Parks Bonds Debt Service Fund</b>			
	<b>2017 ACTUAL</b>	<b>2018 PROJECTED</b>	<b>2019 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$ 43	\$ 219	\$ 219
<b>REVENUES:</b>			
Other Revenues	227	-	-
<b>TOTAL REVENUE</b>	227	-	-
<b>TOTAL AVAILABLE FUNDS</b>	270	219	219
<b>EXPENDITURES</b>			
Parks	2,030,775	2,092,076	2,159,476
<b>TOTAL EXPENDITURES</b>	2,030,775	2,092,076	2,159,476
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	2,030,724	2,092,076	2,159,476
<b>FUND BALANCE, DECEMBER 31</b>	\$ 219	\$ 219	\$ 219

<b>Combined Statement of Budgeted Revenues and Expenditures - 2016 Parks Bonds Debt Service Fund</b>	<b>2017 ACTUAL</b>	<b>2018 PROJECTED</b>	<b>2019 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$ 217	\$ 68,710	\$ 68,710
<b>REVENUES:</b>			
Other Revenues	-	-	-
<b>TOTAL REVENUE</b>	-	-	-
<b>TOTAL AVAILABLE FUNDS</b>	217	68,710	68,710
<b>EXPENDITURES</b>			
Parks	351,803	347,495	347,540
<b>TOTAL EXPENDITURES</b>	351,803	347,495	347,540
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	420,295	347,495	347,540
<b>FUND BALANCE, DECEMBER 31</b>	<b>\$ 68,710</b>	<b>\$ 68,710</b>	<b>\$ 68,710</b>

<b>Combined Statement of Budgeted Revenues and Expenditures - 2014 Parks Bonds Debt Service Fund</b>	<b>2017 ACTUAL</b>	<b>2018 PROJECTED</b>	<b>2019 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$ 206,513	\$ 206,530	\$ 2,094,120
<b>REVENUES:</b>			
Other Revenues	66	-	-
<b>TOTAL REVENUE</b>	66	-	-
<b>TOTAL AVAILABLE FUNDS</b>	206,579	206,530	2,094,120
<b>EXPENDITURES</b>			
Parks	580,550	578,550	577,900
<b>TOTAL EXPENDITURES</b>	580,550	578,550	577,900
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	580,501	2,466,140	502,898
<b>FUND BALANCE, DECEMBER 31</b>	\$ 206,530	\$ 2,094,120	\$ 2,019,118

	2017 ACTUAL	2018 PROJECTED	2019 BUDGET
<b>REVENUES:</b>			
Other Revenues	293	-	-
Bond Proceeds	-	-	-
Premium on issuance	-	-	-
<hr/>			
<b>TOTAL REVENUE</b>	293	-	-
<b>EXPENDITURES</b>			
Parks	2,963,128	3,018,121	3,084,916
<hr/>			
<b>TOTAL EXPENDITURES</b>	2,963,128	3,018,121	3,084,916
<hr/>			
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	3,031,520	4,905,711	3,009,914



# Miscellaneous Statistical and Demographic Data

Date of Incorporation as a third class city.....	June 1, 1988
Form of government.....	Mayor/Council/City Administrator
Area.....	32 square miles
Miles of streets maintained by City.....	175
Miles of sidewalks maintained by City. ....	350
Total employees, full-time equivalents Citywide.....	246
Police protection:	
Number of full-time employees.....	103
Commissioned officers .....	94
Other full-time employees.....	9
Police Station.....	1

### Fire protection:

The City's coverage is provided by two districts:

    Metro West Fire Protection District

    Monarch Fire Protection District

The City is served by the Parkway and Rockwood School Districts.

The City's electricity is supplied by Ameren UE Company; natural gas is supplied by Spire, Inc.; water is provided by Missouri-American Water Company; sewer service is provided by Metropolitan St. Louis Sewer District. All four of the aforementioned companies are publicly held utilities. The libraries serving the City of Chesterfield are the Daniel Boone, Samuel C. Sachs and the Thornhill branches of the St. Louis County Library System.

### Population:

1988 - 28, 436

1994 - 42, 325

2000 - 46, 802

2010 - 47, 484

### Median family income:

1986 - \$ 61, 800

2000 - \$102, 987

2015 - \$96, 851

### Per capita income:

1987 - \$ 21, 912

2000 - \$ 43, 288

2015 - \$51, 313

**Principal Taxpayers :**

<b>Name</b>	<b>Assessed Value</b>
Chapter 100 St Louis County	\$ 35,589,210
THF Development L L C	18,737,180
St Louis Premium Outlets	17,992,640
St Louis County Missouri	17,331,130
US Bank Association Trustee	16,884,290
Ducharme McMillen & Associates	15,341,480
Taubman Prestige Outlets	12,838,520
THF Chesterfield Developments LLC	12,083,800
Baxter Crossing Apartments Associates	10,063,350
FSP Timberlakecorp	9,013,790

**Note:** Principal taxpayers based on 2017 valuation. 2018 valuations by taxpayers were not available in time for publication.

**Source:** St Louis County - Top 100 Assessments by Taxing Authority

## Major Employers within Chesterfield:

Company	Type of Business	Employees
St. Luke's Hospital	Full-service Community Medical Facility	3,672
Mercy Health	Headquarters of Mercy Health	1,788
Bayer	Bio-Tech Plant Science Research and Development	1,600
Reinsurance Group of America, Inc.	Reinsurance for Life Insurance Companies	1,521
Parkway School District	Public School District	1,165
Centene	Managed Healthcare Provider	1,160
Delmar Gardens Enterprises	Skilled Nursing Centers and Retirement Communities	1,006
Dierberg's	Supermarket Headquarters & Local Stores	537
Builders Bloc	Subcontractor in Residential and Commercial Const	485
Pfizer	Pharmaceutical research and development	425
Missouri Higher Education Loan Authority	State Student Loan Provider	415
Mark Andy Inc	Homebuilder, Developer, Contractor	390

The City of Chesterfield covers approximately 32 square miles in suburban St. Louis County. The City is a thriving residential and business community. Twenty-two miles from downtown St. Louis, the City of Chesterfield is located on the western edge of the St. Louis County. Six-lane I-64 (U.S. Hwy. 40) connects the City with the Mississippi and Missouri waterfronts. A network of other roadways serves the community providing access to work, schools, churches, shopping, and State of Missouri and St. Louis County parks.

The City was incorporated under Missouri law as a third class city on June 1, 1988, and has operated under a mayor/council/administrator form of government since that time. Policy-making and legislative authority are vested in a governing council consisting of the Mayor and eight City Council members. The City Council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and hiring the City Administrator, City Attorney, Judge, and Prosecuting Attorney. The City Administrator is responsible for carrying out the policies and ordinances of the City Council, for overseeing the day-to-day operations of the City and for appointing the heads of the various departments. The City Council is elected on a non-partisan basis. Council members serve two-year staggered terms, with four Council members elected each year. The Mayor is elected at-large to serve a four-year term. The City provides a full range of municipal services. These services include legislative, administrative, police services, judicial, planning, public works, and parks and recreation.

Additional information on the City of Chesterfield can be obtained on the City's website: [www.chesterfield.mo.us](http://www.chesterfield.mo.us).

**RESOLUTION # 451**

**A RESOLUTION ADOPTING THE BUDGET FOR THE CITY OF CHESTERFIELD FOR THE YEAR BEGINNING ON JANUARY 1, 2019 AND ENDING ON DECEMBER 31, 2019**

**WHEREAS**, the City of Chesterfield has adopted an ordinance providing for a fiscal year which begins on January 1 of each year and ends on December 31 of each year, and

**WHEREAS**, the City of Chesterfield, by ordinance, has directed the City Administrator to prepare a proposed budget, and

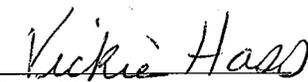
**WHEREAS**, the City has held a public hearing with regard to the adoption of the budget for the year beginning January 1, 2019 and ending December 31, 2019,

**NOW THEREFORE BE IT RESOLVED THAT THE CITY OF CHESTERFIELD** adopts the attached budget as its budget for the fiscal year beginning January 1, 2019 and ending December 31, 2019.

Passed and adopted this 19<sup>th</sup> day of November 2018.

  
\_\_\_\_\_  
Mayor

Attest:

  
\_\_\_\_\_  
City Clerk



# Budget Worksheet Report

Budget Year 2019

Account	Account Description	2019 City Council Approved
Fund 001 - General Fund		
<b>REVENUE</b>		
Division 000 - Non departmental		
<i>Municipal Taxes</i>		
4101	Utility taxes electric	3,801,000.00
4102	Utility taxes gas	1,000,000.00
4103	Utility taxes telephone	1,166,000.00
4104	Utility taxes water	615,000.00
4200	Sales tax	7,177,000.00
	<i>Municipal Taxes Totals</i>	<b>\$13,759,000.00</b>
<i>Intergovernmental</i>		
4300	Motor fuel tax	1,258,000.00
4310	Motor vehicle sales tax	638,000.00
4320	Cigarette taxes	117,000.00
4330	County road & bridge tax	1,878,000.00
	<i>Intergovernmental Totals</i>	<b>\$3,891,000.00</b>
<i>License and Permits</i>		
4400	Business licenses	595,000.00
4410	Liquor licenses	76,000.00
4420	Vending licenses	14,000.00
4430	Franchise Fees	870,000.00
4450	Trash haulers license	320.00
4460	Alarm licenses	1,750.00
4470	Cigarette licenses	4,200.00
4480	Billboard bus. lic. fee	200.00
4490	Misc. other licenses/permits	25,000.00
	<i>License and Permits Totals</i>	<b>\$1,586,470.00</b>
<i>Charges for Services</i>		
4510	Engineering inspection fees	10,000.00
4530	Zoning applications	10,000.00
4535	Residential Street Tree Program	16,500.00
4540	Police report	8,000.00
4545	Fingerprinting	350.00
4550	False alarms	23,150.00
4560	Planning misc. charges	250.00
4590	Miscellaneous other charges	13,000.00
	<i>Charges for Services Totals</i>	<b>\$81,250.00</b>
<i>Court Fines and Fees</i>		
4800	Court fines & fees	673,000.00
4810	Court fees - Post Training	8,950.00
4815	Inmate Security Fee	8,950.00
4820	Cvc fees	1,656.00
	<i>Court Fines and Fees Totals</i>	<b>\$692,556.00</b>
<i>Investment Income</i>		
4901	Interest on investments	110,000.00
	<i>Investment Income Totals</i>	<b>\$110,000.00</b>
<i>Miscellaneous</i>		
4921	NID reimbursement	80,690.00
4940	Sale of fixed assets	250,000.00
4950	Miscellaneous	25,000.00
	<i>Miscellaneous Totals</i>	<b>\$355,690.00</b>
	Division 000 - Non departmental Totals	<b>\$20,475,966.00</b>
	<b>REVENUE TOTALS</b>	<b>\$20,475,966.00</b>

**EXPENSE**

Division 011 - Legislative



# Budget Worksheet Report

Budget Year 2019

*Personnel Services*

*Salaries*

5114 Salaries elected officials 60,000.00

*Salaries Totals* \$60,000.00

*Benefits*

5120 Social security 4,590.00

5122 Workers compensation 53.00

5125 Insurance life 1,500.00

*Benefits Totals* \$6,143.00

*Personnel Services Totals* \$66,143.00

*Contractual Services*

5249 Memberships & subscriptions 400.00

5251 Contractual 1,000.00

5277 Training & continuing education 3,530.00

*Contractual Services Totals* \$4,930.00

*Commodities*

5313 Department supplies 1,952.00

5343 Uniforms 500.00

*Commodities Totals* \$2,452.00

Division 011 - Legislative Totals \$73,525.00

Division 031 - Customer Service

*Personnel Services*

*Salaries*

5111 Salaries regular/full-time 65,768.00

5112 Salaries parttime/temporary 15,600.00

5199 Personnel Expenditure Budgetary Savings (3,145.00)

*Salaries Totals* \$78,223.00

*Benefits*

5120 Social security 6,225.00

5122 Workers compensation 142.00

5124 Insurance health 4,227.00

5125 Insurance life 143.00

5126 Insurance-dental 503.00

5127 Insurance disability 163.00

5130 Retirement program 2,714.00

*Benefits Totals* \$14,117.00

*Personnel Services Totals* \$92,340.00

*Contractual Services*

5249 Memberships & subscriptions 100.00

*Contractual Services Totals* \$100.00

*Commodities*

5313 Department supplies 100.00

5343 Uniforms 200.00

*Commodities Totals* \$300.00

Division 031 - Customer Service Totals \$92,740.00

Division 034 - Finance

*Personnel Services*

*Salaries*

5111 Salaries regular/full-time 442,246.00

5112 Salaries parttime/temporary 10,000.00

5199 Personnel Expenditure Budgetary Savings (10,409.00)

*Salaries Totals* \$441,837.00

*Benefits*

5120 Social security 34,597.00

5122 Workers compensation 346.00

5124 Insurance health 43,656.00



# Budget Worksheet Report

Budget Year 2019

5125	Insurance life	1,247.00
5126	Insurance-dental	2,991.00
5127	Insurance disability	1,136.00
5130	Retirement program	35,816.00

*Benefits Totals* \$119,789.00

*Personnel Services Totals* \$561,626.00

*Contractual Services*

5210	Advertising	225.00
5211	Audit services	25,000.00
5249	Memberships & subscriptions	3,010.00
5251	Contractual	880.00
5260	Printing & binding	3,350.00
5261	Professional services	950.00
5277	Training & continuing education	4,160.00

*Contractual Services Totals* \$37,575.00

*Commodities*

5313	Department supplies	1,000.00
5343	Uniforms	300.00

*Commodities Totals* \$1,300.00

Division 034 - Finance Totals \$600,501.00

Division 036 - Central Services

*Personnel Services*

*Benefits*

5131	Health reimbursement	100,000.00
5133	Retirement forfeiture	(100,000.00)

*Benefits Totals* \$0.00

*Personnel Services Totals* \$0.00

*Contractual Services*

5210	Advertising	17,801.00
5212	Boards & commissions program	11,800.00
5222	Education Reimb/Training	10,000.00
5224	Employee recruitment	10,000.00
5225	Employee relations	10,950.00
5240	Insurance	388,000.00
5247	Maintenance & repair-equipment	1,000.00
5249	Memberships & subscriptions	13,835.00
5251	Contractual	34,285.00
5252	Postage	25,500.00
5260	Printing & binding	2,520.00
5261	Professional services	32,800.00
5262	Public relations	44,000.00
5264	Legal services	303,500.00
5268	Rental equipment	40,100.00
5276	Telephone	56,700.00
5277	Training & continuing education	14,700.00
5289	Wellness program	1,800.00

*Contractual Services Totals* \$1,019,291.00

*Commodities*

5325	Miscellaneous supplies	32,028.00
5330	Office supplies	14,500.00

*Commodities Totals* \$46,528.00

*Other finance use and source*

*Operating Transfers Out*

5990	Operating transfers out	9,180,551.00
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*Operating Transfers Out Totals* \$9,180,551.00

*Other finance use and source Totals* \$9,180,551.00



# Budget Worksheet Report

Budget Year 2019

Division 036 - Central Services Totals		\$10,246,370.00
Division 037 - Information Technology		
<i>Personnel Services</i>		
<i>Salaries</i>		
5111	Salaries regular/full-time	467,000.00
5199	Personnel Expenditure Budgetary Savings	(5,206.00)
<i>Salaries Totals</i>		\$461,794.00
<i>Benefits</i>		
5120	Social security	35,726.00
5122	Workers compensation	148.00
5124	Insurance health	41,784.00
5125	Insurance life	1,247.00
5126	Insurance-dental	1,984.00
5127	Insurance disability	1,199.00
5130	Retirement program	37,821.00
<i>Benefits Totals</i>		\$119,909.00
<i>Personnel Services Totals</i>		\$581,703.00
<i>Contractual Services</i>		
5221	Data processing	98,400.00
5247	Maintenance & repair-equipment	20,000.00
5249	Memberships & subscriptions	500.00
5251	Contractual	72,460.00
5260	Printing & binding	1,000.00
5261	Professional services	2,500.00
5277	Training & continuing education	9,500.00
<i>Contractual Services Totals</i>		\$204,360.00
<i>Commodities</i>		
5313	Department supplies	10,000.00
5342	Tools	3,600.00
5343	Uniforms	500.00
5350	Computer equip under \$5,000	19,700.00
<i>Commodities Totals</i>		\$33,800.00
<i>Capital Outlay</i>		
5410	Computer equipment	22,000.00
<i>Capital Outlay Totals</i>		\$22,000.00
Division 037 - Information Technology Totals		\$841,863.00
Division 038 - Municipal Court		
<i>Personnel Services</i>		
<i>Salaries</i>		
5111	Salaries regular/full-time	152,293.00
5113	Salaries overtime	6,800.00
5199	Personnel Expenditure Budgetary Savings	(3,115.00)
<i>Salaries Totals</i>		\$155,978.00
<i>Benefits</i>		
5120	Social security	12,171.00
5122	Workers compensation	116.00
5124	Insurance health	24,877.00
5125	Insurance life	343.00
5126	Insurance-dental	1,984.00
5127	Insurance disability	391.00
5130	Retirement program	12,333.00
<i>Benefits Totals</i>		\$52,215.00
<i>Personnel Services Totals</i>		\$208,193.00
<i>Contractual Services</i>		
5221	Data processing	5,500.00
5249	Memberships & subscriptions	300.00



# Budget Worksheet Report

Budget Year 2019

5260	Printing & binding	4,500.00
5261	Professional services	45,806.00
5277	Training & continuing education	3,145.00
<i>Contractual Services Totals</i>		<u>\$59,251.00</u>

*Commodities*

5313	Department supplies	3,000.00
<i>Commodities Totals</i>		<u>\$3,000.00</u>
Division 038 - Municipal Court Totals		<u>\$270,444.00</u>

Division 051 - City Administrator

*Personnel Services*

*Salaries*

5111	Salaries regular/full-time	387,596.00
5199	Personnel Expenditure Budgetary Savings	(4,316.00)
<i>Salaries Totals</i>		<u>\$383,280.00</u>

*Benefits*

5120	Social security	29,651.00
5122	Workers compensation	297.00
5124	Insurance health	31,217.00
5125	Insurance life	1,239.00
5126	Insurance-dental	2,739.00
5127	Insurance disability	963.00
5130	Retirement program	31,326.00
<i>Benefits Totals</i>		<u>\$97,432.00</u>
<i>Personnel Services Totals</i>		<u>\$480,712.00</u>

*Contractual Services*

5210	Advertising	6,000.00
5220	Economic development	1,000.00
5223	Election expense	38,000.00
5227	Environmental Expenditures	7,000.00
5249	Memberships & subscriptions	3,987.00
5251	Contractual	3,300.00
5260	Printing & binding	2,000.00
5277	Training & continuing education	11,920.00
<i>Contractual Services Totals</i>		<u>\$73,207.00</u>

*Commodities*

5313	Department supplies	2,000.00
5343	Uniforms	500.00
<i>Commodities Totals</i>		<u>\$2,500.00</u>
Division 051 - City Administrator Totals		<u>\$556,419.00</u>

Division 061 - Planning

*Personnel Services*

*Salaries*

5111	Salaries regular/full-time	567,510.00
5112	Salaries parttime/temporary	15,000.00
5113	Salaries overtime	3,000.00
5199	Personnel Expenditure Budgetary Savings	(4,950.00)
<i>Salaries Totals</i>		<u>\$580,560.00</u>

*Benefits*

5120	Social security	44,780.00
5122	Workers compensation	2,681.00
5124	Insurance health	66,661.00
5125	Insurance life	1,494.00
5126	Insurance-dental	5,982.00
5127	Insurance disability	1,457.00
5130	Retirement program	45,961.00



# Budget Worksheet Report

Budget Year 2019

<i>Benefits Totals</i>	\$169,016.00
<i>Personnel Services Totals</i>	\$749,576.00

*Contractual Services*

5210	Advertising	2,500.00
5232	Landmark Preservation	410.00
5247	Maintenance & repair-equipment	250.00
5249	Memberships & subscriptions	4,500.00
5251	Contractual	11,600.00
5260	Printing & binding	1,950.00
5261	Professional services	4,000.00
5277	Training & continuing education	6,000.00
<i>Contractual Services Totals</i>		\$31,210.00

*Commodities*

5313	Department supplies	750.00
5343	Uniforms	1,250.00
<i>Commodities Totals</i>		\$2,000.00

Division 061 - Planning Totals \$782,786.00

Division 071 - Engineering

*Personnel Services*

*Salaries*

5111	Salaries regular/full-time	631,100.00
5112	Salaries parttime/temporary	15,600.00
5113	Salaries overtime	3,000.00
5199	Personnel Expenditure Budgetary Savings	(10,609.00)
<i>Salaries Totals</i>		\$639,091.00

*Benefits*

5120	Social security	49,702.00
5122	Workers compensation	909.00
5124	Insurance health	80,731.00
5125	Insurance life	1,672.00
5126	Insurance-dental	6,191.00
5127	Insurance disability	1,623.00
5130	Retirement program	51,190.00
<i>Benefits Totals</i>		\$192,018.00
<i>Personnel Services Totals</i>		\$831,109.00

*Contractual Services*

5210	Advertising	8,455.00
5221	Data processing	2,900.00
5247	Maintenance & repair-equipment	500.00
5249	Memberships & subscriptions	2,930.00
5251	Contractual	19,460.00
5261	Professional services	20,000.00
5277	Training & continuing education	8,660.00
<i>Contractual Services Totals</i>		\$62,905.00

*Commodities*

5313	Department supplies	4,300.00
5342	Tools	800.00
5343	Uniforms	2,400.00
<i>Commodities Totals</i>		\$7,500.00

Division 071 - Engineering Totals \$901,514.00

Division 072 - Street Maintenance

*Personnel Services*

*Salaries*

5111	Salaries regular/full-time	1,350,922.00
5113	Salaries overtime	40,000.00
5199	Personnel Expenditure Budgetary Savings	(37,651.00)



# Budget Worksheet Report

Budget Year 2019

*Salaries Totals* \$1,353,271.00

*Benefits*

5120	Social security	106,405.00
5122	Workers compensation	75,293.00
5124	Insurance health	222,025.00
5125	Insurance life	3,050.00
5126	Insurance-dental	18,127.00
5127	Insurance disability	3,478.00
5130	Retirement program	109,687.00

*Benefits Totals* \$538,065.00

*Personnel Services Totals* \$1,891,336.00

*Contractual Services*

5242	Residential Street Tree Program	60,000.00
5249	Memberships & subscriptions	740.00
5251	Contractual	352,100.00
5268	Rental equipment	7,000.00
5275	Taxes	24,000.00
5276	Telephone	4,200.00
5277	Training & continuing education	6,425.00
5285	Utilities-electric	30,000.00
5286	Utilities-gas	14,000.00
5287	Utilities-water	3,300.00
5288	Utilities-sewer	2,500.00

*Contractual Services Totals* \$504,265.00

*Commodities*

5313	Department supplies	175,000.00
5340	Salt & abrasives	227,000.00
5342	Tools	5,500.00
5343	Uniforms	12,500.00

*Commodities Totals* \$420,000.00

*Capital Outlay*

5440	Machinery & equipment	189,601.00
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*Capital Outlay Totals* \$189,601.00

Division 072 - Street Maintenance Totals \$3,005,202.00

Division 073 - Vehicle Maintenance

*Personnel Services*

*Salaries*

5111	Salaries regular/full-time	300,523.00
5113	Salaries overtime	12,000.00
5199	Personnel Expenditure Budgetary Savings	(2,731.00)

*Salaries Totals* \$309,792.00

*Benefits*

5120	Social security	23,908.00
5122	Workers compensation	7,792.00
5124	Insurance health	33,331.00
5125	Insurance life	678.00
5126	Insurance-dental	2,991.00
5127	Insurance disability	774.00
5130	Retirement program	24,395.00

*Benefits Totals* \$93,869.00

*Personnel Services Totals* \$403,661.00

*Contractual Services*

5247	Maintenance & repair-equipment	49,400.00
5248	Maintenance & repair vehicles	115,000.00
5249	Memberships & subscriptions	20,300.00
5251	Contractual	2,000.00



# Budget Worksheet Report

Budget Year 2019

5268	Rental equipment	5,000.00	
5277	Training & continuing education	2,400.00	
	<i>Contractual Services Totals</i>	<u>\$194,100.00</u>	
	<i>Commodities</i>		
5313	Department supplies	12,500.00	
5318	Gasoline & oil	195,000.00	
5342	Tools	7,000.00	
5343	Uniforms	2,000.00	
	<i>Commodities Totals</i>	<u>\$216,500.00</u>	
	<i>Capital Outlay</i>		
5440	Machinery & equipment	31,000.00	
5460	Automobiles & trucks	29,002.00	
	<i>Capital Outlay Totals</i>	<u>\$60,002.00</u>	
	Division 073 - Vehicle Maintenance Totals	<u>\$874,263.00</u>	
	Division 075 - Street Lights		
	<i>Contractual Services</i>		
5251	Contractual	14,000.00	
5274	Street lighting	20,000.00	
	<i>Contractual Services Totals</i>	<u>\$34,000.00</u>	
	Division 075 - Street Lights Totals	<u>\$34,000.00</u>	
	Division 076 - Facility Maintenance		
	<i>Personnel Services</i>		
	<i>Salaries</i>		
5111	Salaries regular/full-time	358,551.00	
5112	Salaries parttime/temporary	26,000.00	
5113	Salaries overtime	4,500.00	
5199	Personnel Expenditure Budgetary Savings	(3,800.00)	
	<i>Salaries Totals</i>	<u>\$385,251.00</u>	
	<i>Benefits</i>		
5120	Social security	29,762.00	
5122	Workers compensation	2,947.00	
5124	Insurance health	58,208.00	
5125	Insurance life	837.00	
5126	Insurance-dental	4,976.00	
5127	Insurance disability	955.00	
5130	Retirement program	29,044.00	
	<i>Benefits Totals</i>	<u>\$126,729.00</u>	
	<i>Personnel Services Totals</i>	<u>\$511,980.00</u>	
	<i>Contractual Services</i>		
5246	Maintenance & repair-building	40,000.00	
5247	Maintenance & repair-equipment	32,000.00	
5249	Memberships & subscriptions	200.00	
5251	Contractual	59,000.00	
5268	Rental equipment	750.00	
5277	Training & continuing education	1,000.00	
5285	Utilities-electric	149,000.00	
5286	Utilities-gas	51,000.00	
5287	Utilities-water	24,000.00	
5288	Utilities-sewer	7,000.00	
	<i>Contractual Services Totals</i>	<u>\$363,950.00</u>	
	<i>Commodities</i>		
5313	Department supplies	51,000.00	
5340	Salt & abrasives	1,000.00	
5342	Tools	4,000.00	
5343	Uniforms	3,600.00	
	<i>Commodities Totals</i>	<u>\$59,600.00</u>	



# Budget Worksheet Report

Budget Year 2019

*Capital Outlay*

5470	Improvements building & grounds	30,000.00
	<i>Capital Outlay Totals</i>	<u>\$30,000.00</u>
	Division 076 - Facility Maintenance Totals	<u>\$965,530.00</u>
	<b>EXPENSE TOTALS</b>	<u>\$19,245,157.00</u>

Fund 001 - General Fund Totals

<b>REVENUE TOTALS</b>	\$20,475,966.00
<b>EXPENSE TOTALS</b>	\$19,245,157.00

Fund 001 - General Fund Totals \$1,230,809.00

Fund 110 - Sewer lateral fund

**REVENUE**

Division 000 - Non departmental

*Charges for Services*

4660	Sewer lateral fees revenue	460,000.00
	<i>Charges for Services Totals</i>	<u>\$460,000.00</u>
	Division 000 - Non departmental Totals	<u>\$460,000.00</u>
	<b>REVENUE TOTALS</b>	<u>\$460,000.00</u>

**EXPENSE**

Division 072 - Street Maintenance

*Contractual Services*

5245	Maint. repair sewer lateral	460,000.00
	<i>Contractual Services Totals</i>	<u>\$460,000.00</u>
	Division 072 - Street Maintenance Totals	<u>\$460,000.00</u>
	<b>EXPENSE TOTALS</b>	<u>\$460,000.00</u>

Fund 110 - Sewer lateral fund Totals

<b>REVENUE TOTALS</b>	\$460,000.00
<b>EXPENSE TOTALS</b>	\$460,000.00

Fund 110 - Sewer lateral fund Totals \$0.00

Fund 111 - Chesterfield Valley TIF Fund

**EXPENSE**

Division 072 - Street Maintenance

*Contractual Services*

5261	Professional services	351,383.00
	<i>Contractual Services Totals</i>	<u>\$351,383.00</u>
	Division 072 - Street Maintenance Totals	<u>\$351,383.00</u>
	<b>EXPENSE TOTALS</b>	<u>\$351,383.00</u>

Fund 111 - Chesterfield Valley TIF Fund Totals

<b>EXPENSE TOTALS</b>	\$351,383.00
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Fund 111 - Chesterfield Valley TIF Fund Totals (\$351,383.00)

Fund 114 - Police forfeiture fund

**EXPENSE**

Division 041 - Police

*Commodities*

5322	DOJ Fort Expense	80,000.00
5323	Treasury Forf Expense	26,288.00
	<i>Commodities Totals</i>	<u>\$106,288.00</u>
	Division 041 - Police Totals	<u>\$106,288.00</u>
	<b>EXPENSE TOTALS</b>	<u>\$106,288.00</u>

Fund 114 - Police forfeiture fund Totals



# Budget Worksheet Report

Budget Year 2019

EXPENSE TOTALS \$106,288.00

Fund 114 - Police forfeiture fund Totals (\$106,288.00)

Fund 119 - Parks sales tax

REVENUE

Division 000 - Non departmental

Municipal Taxes

4200 Sales tax 7,027,193.00

Municipal Taxes Totals \$7,027,193.00

Charges for Services

4610 Parks charges & fees 156,980.00  
 4612 Dog tags 16,000.00  
 4620 General rev concession-cvac 660,000.00  
 4621 Soda exclusivity-cvac 17,500.00  
 4622 Soda rebates-cvac 9,000.00  
 4630 General rev-concession cp 53,931.00  
 4631 Soda exclus-concession cp 2,500.00  
 4635 Gen Revenue - concession - amph 110,000.00  
 4640 Pool revenue 223,800.00  
 4641 Pool program 25,000.00  
 4650 Parks contributions 35,000.00  
 4680 Field rentals 470,000.00  
 4685 Amphitheater Rental 178,300.00  
 4690 Miscellaneous Arts Revenue 5,000.00

Charges for Services Totals \$1,963,011.00

Miscellaneous

4918 Environmental Revenue 1,451.00  
 4990 Operating transfers in 10,000.00

Miscellaneous Totals \$11,451.00

Division 000 - Non departmental Totals \$9,001,655.00

REVENUE TOTALS \$9,001,655.00

EXPENSE

Division 084 - Parks and Recreation

Personnel Services

Salaries

5111 Salaries regular/full-time 1,838,642.00  
 5112 Salaries parttime/temporary 185,170.00  
 5113 Salaries overtime 35,000.00  
 5199 Personnel Expenditure Budgetary Savings (10,354.00)

Salaries Totals \$2,048,458.00

Benefits

5120 Social security 157,499.00  
 5122 Workers compensation 68,449.00  
 5124 Insurance health 294,622.00  
 5125 Insurance life 4,656.00  
 5126 Insurance-dental 19,571.00  
 5127 Insurance disability 5,310.00  
 5130 Retirement program 149,109.00

Benefits Totals \$699,216.00

Personnel Services Totals \$2,747,674.00

Contractual Services

5210 Advertising 29,150.00  
 5221 Data processing 5,000.00  
 5224 Employee recruitment 3,500.00  
 5233 Credit Card Fee 10,000.00  
 5246 Maintenance & repair-building 100,000.00



# Budget Worksheet Report

Budget Year 2019

5247	Maintenance & repair-equipment	65,000.00
5249	Memberships & subscriptions	2,708.00
5251	Contractual	185,810.00
5260	Printing & binding	20,000.00
5261	Professional services	1,500.00
5263	Subdivision beautification	1,500.00
5268	Rental equipment	15,000.00
5271	Licenses/permits	3,000.00
5275	Taxes	45,000.00
5276	Telephone	4,000.00
5277	Training & continuing education	14,650.00
5285	Utilities-electric	245,000.00
5286	Utilities-gas	650.00
5287	Utilities-water	130,000.00
5288	Utilities-sewer	50,000.00
	<i>Contractual Services Totals</i>	<hr/> <b>\$931,468.00</b>
	<i>Commodities</i>	
5313	Department supplies	422,500.00
5325	Miscellaneous supplies	189,500.00
5330	Office supplies	2,500.00
5342	Tools	8,500.00
5343	Uniforms	21,000.00
	<i>Commodities Totals</i>	<hr/> <b>\$644,000.00</b>
	<i>Capital Outlay</i>	
5440	Machinery & equipment	78,000.00
5460	Automobiles & trucks	57,500.00
5470	Improvements building & grounds	25,000.00
	<i>Capital Outlay Totals</i>	<hr/> <b>\$160,500.00</b>
	<i>Other finance use and source</i>	
	<i>Operating Transfers Out</i>	
5990	Operating transfers out	3,009,914.00
	<i>Operating Transfers Out Totals</i>	<hr/> <b>\$3,009,914.00</b>
	<i>Other finance use and source Totals</i>	<hr/> <b>\$3,009,914.00</b>
	Division 084 - Parks and Recreation Totals	<hr/> <b>\$7,493,556.00</b>
	Division 085 - Arts and Entertainment	
	<i>Personnel Services</i>	
	<i>Salaries</i>	
5111	Salaries regular/full-time	122,737.00
5112	Salaries parttime/temporary	10,600.00
	<i>Salaries Totals</i>	<hr/> <b>\$133,337.00</b>
	<i>Benefits</i>	
5120	Social security	9,390.00
5124	Insurance health	14,552.00
5125	Insurance life	276.00
5126	Insurance-dental	1,244.00
5127	Insurance disability	315.00
5130	Retirement program	9,940.00
	<i>Benefits Totals</i>	<hr/> <b>\$35,717.00</b>
	<i>Personnel Services Totals</i>	<hr/> <b>\$169,054.00</b>
	<i>Contractual Services</i>	
5210	Advertising	12,000.00
5233	Credit Card Fee	3,500.00
5247	Maintenance & repair-equipment	2,500.00
5251	Contractual	36,000.00
5271	Licenses/permits	875.00
	<i>Contractual Services Totals</i>	<hr/> <b>\$54,875.00</b>



# Budget Worksheet Report

Budget Year 2019

*Commodities*

5313	Department supplies	205,001.00
5343	Uniforms	500.00

*Commodities Totals* \$205,501.00

*Capital Outlay*

5440	Machinery & equipment	3,000.00
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*Capital Outlay Totals* \$3,000.00

Division 085 - Arts and Entertainment Totals \$432,430.00

Division 086 - Pool

*Personnel Services*

*Salaries*

5111	Salaries regular/full-time	49,688.00
5112	Salaries parttime/temporary	135,739.00

*Salaries Totals* \$185,427.00

*Benefits*

5120	Social security	14,185.00
5122	Workers compensation	3,805.00
5124	Insurance health	4,200.00
5125	Insurance life	113.00
5126	Insurance-dental	503.00
5130	Retirement program	3,975.00

*Benefits Totals* \$26,781.00

*Personnel Services Totals* \$212,208.00

*Contractual Services*

5268	Rental equipment	500.00
5277	Training & continuing education	9,800.00

*Contractual Services Totals* \$10,300.00

*Commodities*

5313	Department supplies	28,350.00
5343	Uniforms	4,800.00

*Commodities Totals* \$33,150.00

Division 086 - Pool Totals \$255,658.00

Division 087 - CVAC Concession

*Personnel Services*

*Salaries*

5111	Salaries regular/full-time	133,716.00
5112	Salaries parttime/temporary	129,180.00
5113	Salaries overtime	1,500.00
5199	Personnel Expenditure Budgetary Savings	(4,230.00)

*Salaries Totals* \$260,166.00

*Benefits*

5120	Social security	20,226.00
5122	Workers compensation	10,338.00
5124	Insurance health	8,611.00
5125	Insurance life	301.00
5126	Insurance-dental	707.00
5127	Insurance disability	343.00
5130	Retirement program	10,829.00

*Benefits Totals* \$51,355.00

*Personnel Services Totals* \$311,521.00

*Contractual Services*

5233	Credit Card Fee	10,000.00
5247	Maintenance & repair-equipment	12,500.00
5251	Contractual	7,500.00
5261	Professional services	1,000.00
5271	Licenses/permits	3,300.00



# Budget Worksheet Report

Budget Year 2019

*Contractual Services Totals* \$34,300.00

*Commodities*

5313 Department supplies 304,700.00  
 5343 Uniforms 1,500.00

*Commodities Totals* \$306,200.00

Division 087 - CVAC Concession Totals \$652,021.00

Division 088 - Central Park - Concession

*Personnel Services*

*Salaries*

5112 Salaries parttime/temporary 21,000.00

*Salaries Totals* \$21,000.00

*Benefits*

5120 Social security 1,790.00

*Benefits Totals* \$1,790.00

*Personnel Services Totals* \$22,790.00

*Contractual Services*

5247 Maintenance & repair-equipment 1,500.00

5251 Contractual 2,000.00

5271 Licenses/permits 200.00

*Contractual Services Totals* \$3,700.00

*Commodities*

5313 Department supplies 22,000.00

*Commodities Totals* \$22,000.00

Division 088 - Central Park - Concession Totals \$48,490.00

**EXPENSE TOTALS** \$8,882,155.00

Fund 119 - Parks sales tax Totals

**REVENUE TOTALS** \$9,001,655.00

**EXPENSE TOTALS** \$8,882,155.00

Fund 119 - Parks sales tax Totals \$119,500.00

Fund 120 - Capital improvement sales tax

**REVENUE**

Division 000 - Non departmental

*Municipal Taxes*

4200 Sales tax 5,973,114.00

*Municipal Taxes Totals* \$5,973,114.00

Division 000 - Non departmental Totals \$5,973,114.00

**REVENUE TOTALS** \$5,973,114.00

**EXPENSE**

Division 079 - Capital Projects

*Personnel Services*

*Salaries*

5111 Salaries regular/full-time 252,775.00

*Salaries Totals* \$252,775.00

*Benefits*

5120 Social security 19,337.00

5122 Workers compensation 303.00

5124 Insurance health 35,202.00

5125 Insurance life 569.00

5126 Insurance-dental 2,725.00

5127 Insurance disability 649.00

5130 Retirement program 20,472.00

*Benefits Totals* \$79,257.00



# Budget Worksheet Report

Budget Year 2019

*Personnel Services Totals* \$332,032.00

*Contractual Services*

5251	Contractual	230,000.00
5261	Professional services	185,001.00

*Contractual Services Totals* \$415,001.00

*Capital Outlay*

5460	Automobiles & trucks	359,400.00
5470	Improvements building & grounds	123,000.00
5490	Street improvements	2,473,001.00
5495	Storm sewer improvements	40,000.00
5497	Sidewalks improvements	200,000.00

*Capital Outlay Totals* \$3,195,401.00

*Other finance use and source*

*Operating Transfers Out*

5990	Operating transfers out	1,885,169.00
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*Operating Transfers Out Totals* \$1,885,169.00

*Other finance use and source Totals* \$1,885,169.00

Division 079 - Capital Projects Totals \$5,827,603.00

**EXPENSE TOTALS** \$5,827,603.00

Fund 120 - Capital improvement sales tax Totals

**REVENUE TOTALS** \$5,973,114.00

**EXPENSE TOTALS** \$5,827,603.00

Fund 120 - Capital improvement sales tax Totals \$145,511.00

Fund 121 - Public Safety/Prop P

**REVENUE**

Division 000 - Non departmental

*Municipal Taxes*

4205	Sales Tax - Prop P	2,432,000.00
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*Municipal Taxes Totals* \$2,432,000.00

*Intergovernmental*

4345	Police academy grant	89,000.00
4350	Parkway Grant	268,000.00
4354	Rockwood Grant	121,000.00
4355	Safety town	2,800.00
4361	Police Overtime Grants	12,050.00
4362	FBI Overtime	7,000.00

*Intergovernmental Totals* \$499,850.00

*Charges for Services*

4541	Clarkson Valley Police Services	407,107.00
4545	Fingerprinting	350.00
4550	False alarms	23,150.00

*Charges for Services Totals* \$430,607.00

*Miscellaneous*

4990	Operating transfers in	7,546,351.00
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*Miscellaneous Totals* \$7,546,351.00

Division 000 - Non departmental Totals \$10,908,808.00

**REVENUE TOTALS** \$10,908,808.00

**EXPENSE**

Division 041 - Police

*Personnel Services*

*Salaries*

5111	Salaries regular/full-time	7,299,405.00
5113	Salaries overtime	121,267.00



# Budget Worksheet Report

Budget Year 2019

5115	Police holiday pay	149,462.00	
5199	Personnel Expenditure Budgetary Savings	(70,833.00)	
	<i>Salaries Totals</i>	<b>\$7,499,301.00</b>	
<i>Benefits</i>			
5120	Social security	579,115.00	
5122	Workers compensation	196,021.00	
5124	Insurance health	784,362.00	
5125	Insurance life	16,770.00	
5126	Insurance-dental	55,361.00	
5127	Insurance disability	18,755.00	
5130	Retirement program	591,482.00	
	<i>Benefits Totals</i>	<b>\$2,241,866.00</b>	
	<i>Personnel Services Totals</i>	<b>\$9,741,167.00</b>	
<i>Contractual Services</i>			
5221	Data processing	31,770.00	
5244	Investigative expenses	3,887.00	
5246	Maintenance & repair-building	2,000.00	
5247	Maintenance & repair-equipment	66,957.00	
5248	Maintenance & repair vehicles	500.00	
5249	Memberships & subscriptions	4,305.00	
5250	CAPY - Chest. Alliance Prot. Yth	3,000.00	
5251	Contractual	570,800.00	
5260	Printing & binding	3,800.00	
5261	Professional services	12,700.00	
5268	Rental equipment	17,520.00	
5277	Training & continuing education	49,302.00	
	<i>Contractual Services Totals</i>	<b>\$766,541.00</b>	
<i>Commodities</i>			
5312	Crime prevention supplies	10,500.00	
5313	Department supplies	269,292.00	
5315	Safety town supplies	9,957.00	
5321	Investigative supplies	2,450.00	
5325	Miscellaneous supplies	2,500.00	
5343	Uniforms	69,200.00	
5350	Computer equip under \$5,000	12,000.00	
	<i>Commodities Totals</i>	<b>\$375,899.00</b>	
<i>Capital Outlay</i>			
5410	Computer equipment	12,600.00	
5440	Machinery & equipment	12,600.00	
5460	Automobiles & trucks	1.00	
	<i>Capital Outlay Totals</i>	<b>\$25,201.00</b>	
	Division 041 - Police Totals	<b>\$10,908,808.00</b>	
	<b>EXPENSE TOTALS</b>	<b>\$10,908,808.00</b>	
	Fund 121 - Public Safety/Prop P Totals		
	<b>REVENUE TOTALS</b>	<b>\$10,908,808.00</b>	
	<b>EXPENSE TOTALS</b>	<b>\$10,908,808.00</b>	
	Fund 121 - Public Safety/Prop P Totals	<b>\$0.00</b>	
Fund 400 - Debt service Parks 1998			
	<b>REVENUE</b>		
	Division 000 - Non departmental		
	<i>Municipal Taxes</i>		
4051	Property taxes - debt service	500.00	
	<i>Municipal Taxes Totals</i>	<b>\$500.00</b>	



# Budget Worksheet Report

Budget Year 2019

Division 000 - Non departmental Totals	\$500.00
<b>REVENUE TOTALS</b>	<b>\$500.00</b>

Fund 400 - Debt service Parks 1998 Totals	
<b>REVENUE TOTALS</b>	<b>\$500.00</b>

Fund 400 - Debt service Parks 1998 Totals	\$500.00
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Fund 405 - Debt service R&S I  
**REVENUE**

Division 000 - Non departmental  
*Miscellaneous*

4990	Operating transfers in	1,885,169.00
	<i>Miscellaneous Totals</i>	<b>\$1,885,169.00</b>
	Division 000 - Non departmental Totals	\$1,885,169.00
	<b>REVENUE TOTALS</b>	<b>\$1,885,169.00</b>

**EXPENSE**

Division 072 - Street Maintenance  
*Other finance use and source*  
*Principal*

5600	Principal payment	1,925,000.00
	<i>Principal Totals</i>	<b>\$1,925,000.00</b>

*Interest and Fiscal Charges*

5601	Interest expense	19,250.00
5602	Trustee/Agent Fees	350.00

<i>Interest and Fiscal Charges Totals</i>	<b>\$19,600.00</b>
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<i>Other finance use and source Totals</i>	<b>\$1,944,600.00</b>
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Division 072 - Street Maintenance Totals	\$1,944,600.00
<b>EXPENSE TOTALS</b>	<b>\$1,944,600.00</b>

Fund 405 - Debt service R&S I Totals	
<b>REVENUE TOTALS</b>	<b>\$1,885,169.00</b>
<b>EXPENSE TOTALS</b>	<b>\$1,944,600.00</b>

Fund 405 - Debt service R&S I Totals	(\$59,431.00)
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Fund 420 - COPs 2004 Citv Hall  
**REVENUE**

Division 000 - Non departmental  
*Miscellaneous*

4990	Operating transfers in	1,634,200.00
	<i>Miscellaneous Totals</i>	<b>\$1,634,200.00</b>
	Division 000 - Non departmental Totals	\$1,634,200.00
	<b>REVENUE TOTALS</b>	<b>\$1,634,200.00</b>

**EXPENSE**

Division 036 - Central Services  
*Other finance use and source*  
*Principal*

5600	Principal payment	1,400,000.00
	<i>Principal Totals</i>	<b>\$1,400,000.00</b>

*Interest and Fiscal Charges*

5601	Interest expense	230,000.00
5602	Trustee/Agent Fees	4,200.00

<i>Interest and Fiscal Charges Totals</i>	<b>\$234,200.00</b>
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<i>Other finance use and source Totals</i>	<b>\$1,634,200.00</b>
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Division 036 - Central Services Totals	\$1,634,200.00
<b>EXPENSE TOTALS</b>	<b>\$1,634,200.00</b>



# Budget Worksheet Report

Budget Year 2019

Fund 420 - COPs 2004 City Hall Totals

REVENUE TOTALS	\$1,634,200.00
EXPENSE TOTALS	\$1,634,200.00

Fund 420 - COPs 2004 City Hall Totals	\$0.00
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Fund 422 - COPs 2005 Parks

**REVENUE**

Division 000 - Non departmental  
Miscellaneous

4990	Operating transfers in	2,159,476.00
	<i>Miscellaneous Totals</i>	\$2,159,476.00

Division 000 - Non departmental Totals	\$2,159,476.00
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REVENUE TOTALS	\$2,159,476.00
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**EXPENSE**

Division 084 - Parks and Recreation  
Other finance use and source  
Principal

5600	Principal payment	1,565,000.00
	<i>Principal Totals</i>	\$1,565,000.00

*Interest and Fiscal Charges*

5601	Interest expense	591,976.00
5602	Trustee/Agent Fees	2,500.00

<i>Interest and Fiscal Charges Totals</i>	\$594,476.00
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<i>Other finance use and source Totals</i>	\$2,159,476.00
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Division 084 - Parks and Recreation Totals	\$2,159,476.00
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EXPENSE TOTALS	\$2,159,476.00
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Fund 422 - COPs 2005 Parks Totals

REVENUE TOTALS	\$2,159,476.00
EXPENSE TOTALS	\$2,159,476.00

Fund 422 - COPs 2005 Parks Totals	\$0.00
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Fund 424 - 2008 Parks Phase II Certificate

**REVENUE**

Division 000 - Non departmental  
Miscellaneous

4990	Operating transfers in	347,540.00
	<i>Miscellaneous Totals</i>	\$347,540.00

Division 000 - Non departmental Totals	\$347,540.00
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REVENUE TOTALS	\$347,540.00
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**EXPENSE**

Division 079 - Capital Projects  
Other finance use and source  
Principal

5600	Principal payment	270,000.00
	<i>Principal Totals</i>	\$270,000.00

*Interest and Fiscal Charges*

5601	Interest expense	73,540.00
5602	Trustee/Agent Fees	4,000.00

<i>Interest and Fiscal Charges Totals</i>	\$77,540.00
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<i>Other finance use and source Totals</i>	\$347,540.00
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Division 079 - Capital Projects Totals	\$347,540.00
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EXPENSE TOTALS	\$347,540.00
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# Budget Worksheet Report

Budget Year 2019

Fund 424 - 2008 Parks Phase II Certificate Totals

REVENUE TOTALS	\$347,540.00
EXPENSE TOTALS	\$347,540.00

Fund 424 - 2008 Parks Phase II Certificate Totals	\$0.00
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Fund 428 - COPS 2014

**REVENUE**

Division 000 - Non departmental

*Miscellaneous*

4990	Operating transfers in	502,898.00
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<i>Miscellaneous Totals</i>	\$502,898.00
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Division 000 - Non departmental Totals	\$502,898.00
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REVENUE TOTALS	\$502,898.00
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**EXPENSE**

Division 079 - Capital Projects

*Other finance use and source*

*Principal*

5600	Principal payment	365,000.00
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<i>Principal Totals</i>	\$365,000.00
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*Interest and Fiscal Charges*

5601	Interest expense	209,400.00
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5602	Trustee/Agent Fees	3,500.00
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<i>Interest and Fiscal Charges Totals</i>	\$212,900.00
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<i>Other finance use and source Totals</i>	\$577,900.00
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Division 079 - Capital Projects Totals	\$577,900.00
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EXPENSE TOTALS	\$577,900.00
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Fund 428 - COPS 2014 Totals

REVENUE TOTALS	\$502,898.00
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EXPENSE TOTALS	\$577,900.00
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Fund 428 - COPS 2014 Totals	(\$75,002.00)
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Net Grand Totals

REVENUE GRAND TOTALS	\$53,349,326.00
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EXPENSE GRAND TOTALS	\$52,445,110.00
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Net Grand Totals	\$904,216.00
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## GLOSSARY AND ACRONYMS OF FREQUENTLY USED TERMS

**Account Number** - A numerical code identifying revenues and expenditures by fund, department, activity, type and object.

**Accounting Period** - See **Fiscal Period**.

**Accrual Basis** - The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

**Activity** - One of the tasks, goals, etc., of a departmental program.

**Ad Valorem Tax** - A tax based on value.

**Agency Fund** - A fund normally used to account for assets held by a government as an agent for individuals, private organizations or other governments and/or other funds.

**Amended Budget** - Refers to the budget approved by the City Council, as most recently amended.

**Annual Budget** - A budget applicable to a single fiscal year. See **Budget** and **Operating Budget**.

**Appropriation** - An authorization granted by the City Council to make expenditures and to incur obligations for purposes specified in the Budget.

**Assessed Valuation** - A value set on real estate or other property as a basis for levying taxes. The assessed valuation is set by the County Assessor, who is charged with determining the taxable value of property according to a formula set by the State of Missouri.

**Asset** - A comprehensive plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**Basis of Accounting** - A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

**Beginning Fund Balance** - Fund balance available in a fund from the end of the prior year, for use in the following year.

**Bond** - A written promise to pay a specified sum of money at a specified date in the future together with periodic interest at a specified rate.

**Bonded Debt** - The portion of indebtedness represented by outstanding bonds.

**Budget** - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**Budget Calendar** - The schedule for completion of the various phases in the preparation of the budget, the calendar begins with the preparation of the budget forms and ends with the implementation of the budget.

**Budget Document** - The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating government body.

**Budget Message** - The opening section of the budget which provides City Council and the public with a general summary of the most important aspects of the budget, changes from previous years and the recommendation of the City Administrator.

**Budgetary Control** - The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and revenues.

**Build America Bonds** – Taxable municipal bonds that carry federal subsidies for the issuer.

**Capital** - An expenditure for a good that has an expected life of more than one (1) year and the cost of which is in excess of \$5,000. Capital items include real property, office equipment, furnishings and vehicles.

**Capital Improvement Program** - See **Capital Program**.

**Capital Improvement Sales Tax Trust Fund** - A special revenue fund used to account for the accumulation of resources from the one-half cent capital improvement sales tax, which is used to pay for principal and interest payments on the general obligation bonds (Series 1997) issued for street and sidewalk improvements.

**Capital Program** - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs. It sets forth each project or other contemplated expenditures in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.

**Capital Projects Fund** - A fund that is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

**CDBG** - Community Development Block Grant; a flexible program that provides communities with resources to address a wide range of unique community development needs. Community Development Block Grant;

**Certificate Payment Fund** - A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest payments on the Public Works Facility

Certificates of Participation Series 1995.

**Certificates of Participation (COPS)** - Securities which represent a share of an issuer's lease payment. When a municipality finances a public facility through a lease-purchase transaction, the interest in that government's lease payment often is assigned to a third party that issues Certificates of Participation. The Certificates represent a share of the lease payment received by the investor.

**Contingency** - An appropriation of funds to cover unforeseen events that occur during the Fiscal Year, such as flood emergencies, extraordinary snowstorms, etc. (also used to meet revenue shortfalls). Funds are transferred to other budgetary accounts as authorized by the City Council.

**Contractual Service** - An expenditure for services performed by a non-employee. For example: Legal services, Utilities, insurance.

**COPS** – See Certificates of Participation.

**Chesterfield Valley Tax Increment Financing Fund (Chesterfield Valley TIF Fund)** - A capital projects fund used to account for all revenues and expenditures related to redevelopment in Chesterfield Valley.

**Debt Limit** - The maximum amount of outstanding gross or net debt legally permitted.

**Debt Service Fund** - A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest payments on the General Obligation Parks Bond Issue Series 1995.

**Deferred Revenue** - Amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, amounts that are measurable but not available are one example of deferred revenue.

**Department** - The Department is the primary unit in city operations. Each unit is managed by a Department Head. Departments are generally composed of divisions and programs which share a common purpose or which perform similar duties.

**Encumbrance** - Commitments related to unperformed contracts for goods or services.

**Expendable Trust Fund** - A trust fund whose resources, including both principle and earnings, may be expended. Expendable trust funds are accounted for in essentially the same manner as governmental funds.

**Expenditure** - An expenditure is a decrease in net financial resources. This includes current operating expenses requiring the present or future use of current assets.

**Fiscal Period** - Any period at the end of which a government determines its financial position and the results of its operations. See **Accounting Period**.

**Fiscal Year** - The twelve month period on which the city operates its financial affairs. The City of Chesterfield's fiscal year is January 1 through December 31.

**Franchise** - A special privilege granted by a government permitting the continued use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

**Fringe Benefits** - Fringe benefits include the City's contribution to Social Security, Medicare, workers compensation, health insurance, life insurance, disability insurance, and the City's pension plan.

**Fund** - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

**Fund Balance** - The equity of a fund. Oftentimes incorrectly referred to as "surplus." Each fund begins each year with a positive or negative fund balance.

**GAAP** - See Generally Accepted Accounting Principles.

**GASB** – see Governmental Accounting Standards Board.

**General Fund** - A fund used to account for all financial resources, except those required to be accounted for in another fund. The operating fund of the City.

**General Obligation Bonds** - Debt backed by the full faith and credit of a jurisdiction. General obligation bonds are payable from ad valorem property taxes and other general revenues.

**Generally Accepted Accounting Principles (GAAP)** - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

**GFOA** - Government Finance Officers Association of the United States and Canada; An association to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and practices and promoting them through education, training and leadership.

**GO Bonds** – see General Obligation bonds.

**Governmental Accounting Standards Board (GASB)** - A board that establishes and improves standards of state and local governmental accounting and financial reporting that will result in

useful information for users of financial reports and guides and educates the public, including issuers, auditors, and users of those financial reports--setting body for government entities.

**Governmental Fund Type** - Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities except those accounted for in proprietary funds and fiduciary funds.

**Intergovernmental Revenues** - Revenues from other governments, primarily Federal, State and County grants, but also includes payments from other taxing jurisdictions.

**Investments** - Most commonly, securities held for the production of revenues in the form of interest. The term does not include fixed assets used in government operations.

**Levy** - The total amount of taxes, special assessments or service charges imposed by a government.

**Line Item** - An individual expenditure category listing in the budget (salary, supplies, etc.).

**Modified Accrual Basis** - The basis of accounting adapted to the governmental fund type. This basis measures resources available to the City.

**Municipal** - In its broadest sense, an adjective denoting the state and all subordinate units of government. In a more restricted sense, an adjective denoting a city or village as opposed to other local governments.

**Notes Payable** - In general, an unconditional written promise signed by the maker to pay a certain sum of money on demand or at a fixed or determinable time either to the bearer or to the order of a person designated therein.

**Object** - The smallest unit of budgetary accountability and control. For example: Regular Salaries, Postage, Equipment Rental.

**Operating Budget** - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

**Operating Expenses/Expenditures** - The annual budget which provides a financial plan for the operation of government and the provision of services for the year. Excluded from the operating expenses are capital equipment and capital projects which are determined by a separate but interrelated process.

**Ordinance** - A formal legislative enactment by the governing board of a municipality.

**Other Financing Sources** - Governmental fund general long-term debt proceeds, amounts equal to the present value of minimum lease payments arising from capital leases, proceeds from the sale of general fixed assets.

**Parks Sales Tax Fund** - A special revenue fund used to account for the accumulation of resources from the one-half cent parks sales tax passed in 2004 and effective April 2005. All parks and recreation activity is tracked in this fund.

**Parks Construction Fund** - A capital projects fund used to pay for the acquisition of land for parks and capital improvements to parks funded with the Parks General Obligation Bond Issue Series 1995.

**Per Capita** - By or for each person.

**Personnel Services** - All costs associated with employee compensation. For example: salaries, pension, health insurance.

**P.O.S.T.** - Police Officer Standards and Training; An academy that provides citizens with ethical, physically and psychologically competent, well educated, professionally trained, career oriented, motivated peace officers who are sensitive to the needs of the public.

**PRACAC** - Parks, Recreation & Arts Citizens Advisory Committee; a committee to assist in the development and implementation of a comprehensive parks and recreation program.

**Program** - A budgetary unit which encompasses specific and distinguishable lines of work performed by an organizational entity. For example: Police Administration, Street and Sewer Maintenance, Central Services.

**Proposed Budget** - The recommended City budget submitted by the City Administrator to the City Council.

**Propositions R&S** - Propositions placed on the November 1996 ballot for the passage of a one-half percent capital improvement sales tax and the passage of \$29,350,000 general obligation bonds for street (road) and sidewalk improvements. See **R&S**.

**Public Works Facility Construction Fund** - A capital projects fund used to account for the construction of a Public Works Facility funded with Public Works Facility Certificates of Participation Series 1995.

**R&S** - Propositions placed on the November 1996 ballot for the passage of a one-half cent capital improvement sales tax and the passage of \$29,350,000 general obligation bonds for street (road) and sidewalk improvements. See **Propositions R&S**.

**R&S Construction Fund** - A capital projects fund used to account for the capital improvements to streets and sidewalks funded under Propositions R&S.

**Refunding** - Refund or refinance of debt for a variety of reasons, most frequently to take advantage of more favorable interest rates. In other cases, debt is refinanced to change the structure of debt service payments or to escape unfavorable bond covenants.

Advance Refunding - Refunding by taking proceeds of new debt and placing them in an

escrow account that is subsequently used: to meet periodic principal and interest payments until call date or maturity; to pay the call premium (if redemption is at call date); and to redeem debt at call date or maturity. The City did advance refunding on the 1995 Parks bond issue in 1998 to take advantage of the low interest rates and saved nearly \$800,000 over the life of the original debt. This refunding result in “bond defeasance.”

**Current Refunding** - Refunding by paying off bondholders directly with proceeds of refunding debt. The situation may occur when refinancing takes place after the call date or at the debt’s maturity. The City did current refunding on Certificates of Participation for the construction of the Public Works Facility in 2002 and realized over \$240,000 in savings.

**Reporting Entity** - The oversight unit and all of its component units, if any, that are combined in the comprehensive annual financial report and general purpose financial statements.

**Resolution** - An informal establishment of policy by the governing board of a municipality.

**Revenue** - An increase in fund balance caused by an inflow of assets, usually cash.

**Special Revenue Fund** - A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specific purposes. GAAP only require the use of special revenue funds when legally mandated.

**Statute** - A written law enacted by a duly organized and constituted legislative body.

**Tax Increment Financing** - Financing secured by the anticipated incremental increase in tax revenues, resulting from the redevelopment of an area.

**Taxes** - Compulsory charges levied by a government to finance services performed for the common benefit.

**Third Class City** - All cities and towns in the State of Missouri containing three thousand or more inhabitants, not having adopted its own charter form of government.

**TIF** - Tax Increment Financing; a tool which has been used for redevelopment and community improvement projects.

**Transfer** - A transfer is a movement of monies from one fund, activity, department, or account to another. This includes budgetary funds and/or movement of assets.

**Trust Fund** - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds.

**User Charge** - The payment of a fee for direct receipt of a public service by the party benefiting from the service.

**Work Order** - A written order authorizing and directing the performance of a certain task and issued

to the person who is to direct the work. Among the items of information included on the order are the nature and location of the job, specifications of the work to be performed and a job number, which is referred to in reporting the amount of labor, materials and equipment used.